

## **POLICY #5305 EQUIPMENT DONATIONS**

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### **1. INTENT**

- 1.1. It is the Surrey Board of Education's intent to facilitate equipment donations which can enhance the delivery of educational programs and services and adhere to district standards of quality, suitability and reasonableness of life cycle operating cost.

### **2. PRINCIPLES OF EQUIPMENT DONATION**

- 2.1. All equipment donations must have a program use which is acknowledged by management responsible for the program.
- 2.2. Equipment must be of a standard acceptable to the school district including considerations of technical operation, health, safety and aesthetic acceptability.
- 2.3. Donated equipment must be operational and capable of being operated and repaired at reasonable cost.
- 2.4. Accepted equipment donations are to be placed in inventory and taken into the care, custody and control of the school district.
- 2.5. Receipt of an equipment donation does not imply that the school district will provide for its replacement at the end of its life cycle.

### **3. AUTHORITY**

- 3.1. The board authorizes the secretary-treasurer or designee to accept or decline equipment donation proposals.

### **4. SCOPE OF POLICY**

- 4.1. This policy applies to equipment donations by Parent Advisory Councils, individuals, businesses, organizations and equipment purchased using school-raised funds.

Revised: 1999-07-08

X-Ref: Policy [#4430](#)

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*Approved:* 1987-04-09

*Reg.* [#4430.1](#)  
*Policy* [#6511](#)  
*Reg.* [#6511.1](#)  
*Reg.* [#6511.2](#)  
*Policy* [#103033](#)  
*Form* [#6280.1](#)