

REGULATION #9920.1

EXTRA-CURRICULAR ACTIVITIES

1. PROCEDURES FOR THE ESTABLISHMENT AND SUPERVISION OF EXTRA-CURRICULAR ACTIVITIES

- 1.1. Each club will be identified by a name that is descriptive of the nature of the organization and will be guided by a charter which specifies the purpose, membership and operation of the organization and the name of the supervisor.
- 1.2. Requests regarding sports and athletic activities will include documentation of the rules and regulations, either local or provincial, by which they are formed and operate.
- 1.3. Information regarding all extra-curricular activities offered by the school will be posted on the school website prior to the beginning of the school year. The communication will include a statement of purpose and schedule of meetings and/or activities as appropriate.
- 1.4. Parents/guardians will inform the school in writing if they wish to have a child excluded from any of the available extra-curricular activities. The supervisors will be notified accordingly.
- 1.5. Supervisors will ensure that parental requests for exclusion are respected.
- 1.6. A current file for all extra-curricular activities will be maintained in the school office and will include copies of:
 - The charter (clubs), and
 - Relevant rules and regulations (sports and athletic activities).
- 1.7. The supervisor will maintain a current membership roster of each club and will ensure that parents are kept informed regarding events and activities.

2. RULES

- 2.1. Membership in an extra-curricular activity will be non-discriminatory consistent with applicable legislation and board policy and regulations.
- 2.2. All extra-curricular activities will be conducted in a manner that maintains or enhances the dignity and self-esteem of the individual student.

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- 2.3. The operation of the extra-curricular activity will be consistent with the stated purposes in the charter of the organization.
- 2.4. The principal is responsible for approving the purposes and goals of an extra-curricular activity and ensuring that they are appropriate to the age, physical, and intellectual maturity of the particular students and, also, for ensuring the appropriate involvement of a supervisor.
- 2.5. The supervisor is responsible for ensuring that the extra-curricular activity attends to student safety and functions within the policy and regulation.
- 2.6. Student participants are made aware of all procedures and guidelines as outlined in this policy and regulation.

3. OPERATIONAL RESTRICTIONS

- 3.1. Initiation, recruitment or any other action which results in harassment, abuse or ridicule of students will not be part of any extra-curricular activity.
- 3.2. The name of an extra-curricular activity will not suggest an inappropriate affiliation with a group outside of the school.
- 3.3. The statement of purpose shall not imply criminal or illegal activity; promote bigotry; suggest indoctrination; involve recruitment for a purpose or organization outside the school; or otherwise espouse views which are antithetical to the educational values which are intended to be inculcated.
- 3.4. All volunteers must be approved according to [Policy #10310 – School Volunteers](#) and should only be approved if their purpose in sponsoring an extra-curricular activity or club is in accordance with [Policy #9920 – Extra-Curricular Activities](#) and this regulation.
- 3.5. The appearance of guest speakers or other outside participants requires approval by the principal and prior parent/guardian notification.
- 3.6. Notification of meetings and activities including those on the P.A. system or posted messages, will have prior approval of the supervisor and will be in keeping with the policy and regulation.

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- 3.7. Where transportation for extra-curricular activities requires the use of a rental vehicle, prior approval of the secretary-treasurer is required.
- 3.8. Generally, clubs are intended to be fiscally self-supporting.

Appendix: [School Club Registration](#)

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