

## Admission Procedures Checklist

- Signed Surrey Community College application form and \$90.00 non-refundable enrolment fee. Applicants must be at least 18 years of age.
- Photo Identification:  
Birth Certificate, Canadian passport, Canadian citizenship card or Permanent Residence Card
- English 12 with a minimum grade of C+ (67%) or Communications 12 with a minimum grade of A (86%) or a post-secondary English course with a minimum grade of C- (50%) from a recognized post-secondary institution where English is the primary language of instruction. An English assessment may be required.
- Proof of secondary school completion If you have studied out of the country your education credentials may need to be evaluated. We accept WES or visit [www.bcit.ca/ices](http://www.bcit.ca/ices)  
If you have a degree, you may not need to have the documents evaluated. Contact the office to check.
- Submit 2 Character Reference forms from a professional (non-family, non-friend)
- Handwritten** letter of introduction outlining interest and experience with children, youth or adults with disabilities. Computer generated documents will not be accepted. This letter must be handwritten.
- Police Information Check- go to the RCMP/local police office in the city where you live and ask for a Police Information Check with vulnerable sector screening  
Date Issued: \_\_\_\_\_
- Once you have applied, applicants will then be scheduled for their Facilitated Conversation Meeting – an online group conversation with other applicants facilitated by college instructors. Date Attended: \_\_\_\_\_

REQUIRED: Students must have a tablet or laptop

Watch our online EA Info Session <https://www.youtube.com/watch?v=gBJJVWczR8o>