

Agenda Regular Board Meeting

Date: March 10, 2016
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

	Pages
1. Call to Order	1
a. "O Canada" – recording by Lena Shaw Elementary Students	
b. Approval of Agenda of Regular Board Meeting	
c. Presentation – Science Fair Students – Karen Alvarez, District Principal; Bobby Samra, Principal Ocean Cliff Elementary	
2. Delegation	
3. Action Items	
a. Adoption of Minutes of Regular Board Meeting Held 2016-02-18	2
4. Information & Proposals	
a. Trustee Reports	10
b. Progress Report Active Capital Projects	11
c. Superintendent's Report on Teacher Layoff Notices (verbal)	
d. Update re: Meeting with Minister of Education	

5. Future Business

a. Future Meetings

April 21, 2016

May 12, 2016

June 2, 2016

June 16, 2016

6. Question Period

7. Adjournment

THE PURPOSE OF 'QUESTION PERIOD'

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should be dealt with through other channels, such as liaison committees.

Please be mindful of Board Policy #2400 – *School Board Meetings & Trustee In-Service Sessions*, which states:

- Informal question periods of up to thirty (30) minutes duration will be provided during the same evening on which Regular Board meetings are held each month, after adjournment of the meeting.
- The question period is intended to enable members of the community and executives of the Surrey Teachers' Association and Canadian Union of Public Employees Local 728 to obtain information from the Board that cannot be provided by staff. The question period is not to be used as a political forum, or for furthering presentations by delegations, or to deal with matters that should properly be dealt with through other channels such as liaison committees.
- Individuals in their role as employees of the school district shall channel their questions through an executive member of the employee group to which they belong.
- Persons directing questions to the Board shall do so in writing on the form provided. Written questions may be read by the initiator before being presented to the Board Chairperson. Those directing questions to the Board, shall identify themselves by giving their names and addresses. Each individual shall be limited to one question, as well as one follow up question on the same topic, if clarification is necessary.
- Should a question be asked on topics where Trustees will not have, and cannot be expected to have, information necessary to respond appropriately, a written response will be provided as soon as possible.

Minutes

Regular Board Meeting

Date: February 18, 2016
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

Present:	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

Absent:	Shawn Wilson	Chairperson
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Staff Present:	Dr. Jordan Tinney	Superintendent
	Wayne Noye	Secretary-Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

1. Call to Order

Vice-Chairperson Larsen called the meeting to order at 7:00 p.m. and stated that Chairperson Wilson is absent this evening due to illness.

Presenters & Staff:

In addition to the Table of Officers named above, the following staff were in attendance for the meeting:

Patti Dundas, Assistant Secretary-Treasurer; Simon Ayres, Associate Director, Fiscal Management Services; Andrew Holland, Assistant Superintendent; and Kerry Magnus, Associate Director, Business Management Services.

a. "O Canada" – recording by Coyote Creek Elementary

Trustees, administration and the audience sang "O Canada" accompanied by a recording by Coyote Creek Elementary students.

b. Approval of Agenda of Regular Board Meeting

Moved by Trustee Laurae McNally
Seconded by Trustee Terry Allen

THAT the agenda of the Regular Board Meeting be approved as presented.

CARRIED

2. Delegation

No items.

3. Action Items

a. Adoption of Minutes of Regular Board Meeting Held 2016-01-14

Moved by Trustee Garry Thind
Seconded by Trustee Gary Tymoschuk

THAT the Minutes of the Regular Board meeting held 2016-01-14 be approved as circulated.

CARRIED

b. Statement of Operating Funds - Six Months Ended 2015-12-31

Moved by Trustee Terry Allen
Seconded by Trustee Laurae McNally

THAT the Board accept the Statement of Operating Fund Expenditures for the six (6) months ended 2015-12-31, as presented.

CARRIED

c. Interim Financial Report - Special Purpose Fund - Six Months Ended 2015-12-31

Moved by Trustee Bob Holmes
Seconded by Trustee Gary Tymoschuk

THAT the Board accept the Special Purpose Fund Schedules for the six (6) months ended 2015-12-31 as presented.

CARRIED

d. 2015/2016 Amended Annual Budget (to be distributed)

Trustee Allen, Chairperson of the Budget Committee presented the Budget and thanked staff for their hard work and countless hours spent on the Amended Budget.

Trustee Tymoschuk thanked the staff and Trustee Allen and highlighted that administration costs are only 2% which is commendable.

Vice-Chairperson Larsen commented that she appreciates all the work that is done behind the scenes.

Moved by Trustee Terry Allen
Seconded by Trustee Garry Thind

THAT the attached School District Amended Annual Budget for 2015/2016 totaling \$725,357,776 including \$641,270,066 in operating expenditures, be approved and supplied to the Ministry of Education.

CARRIED

Moved by Trustee Terry Allen
Seconded by Trustee Laurae McNally

THAT the Amended Annual Budget Bylaw 2015/2016 be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

Moved by Trustee Garry Thind
Seconded by Trustee Bob Holmes

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016 be approved as read a first time.

CARRIED

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Laurae McNally

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016 be approved as read a second time.

CARRIED

Moved by Trustee Bob Holmes
Seconded by Trustee Garry Thind

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016 be approved as read a third time and finally adopted.

CARRIED

e. 2016/2017 and 2017/2018 International Student Fees

Moved by Trustee Laurae McNally
Seconded by Trustee Gary Tymoschuk

THAT the Board approve the 2016/2017 and 2017/2018 tuition fees for international fee-paying students at \$13,500 (comprised of \$12,600 + 900 medical).

CARRIED

4. **Information & Proposals**

a. Trustee Reports

Vice Chairperson Larsen reported on Trustee activities since the last Board meeting. A copy of the report is on the website.

b. Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

Trustee McNally asked about the Grandview Heights Secondary School and the timing for appointing an architect for the project. Mr. Noye responded that the District wanted to give the architects a little more time for their presentations and due to Spring Break, the appointment would be done at the April Board meeting.

Trustee Tymoschuk asked for clarification on the Rosemary Heights addition. Ms. Magnus indicated that the project is a little behind schedule. Preparations will be made over Spring Break for occupancy after the break.

Trustee Allen asked about stock plans for schools and whether the District would benefit from using them for projects in order to speed up the process. Ms. Magnus responded yes, they can be used for Elementary Schools however, with Secondary Schools, it depends on the type of programs that will be offered and noted that the new curriculum will influence design.

Trustee Allen commented that we need to do what we can to expedite the projects.

c. Boundary Changes Clayton Heights Secondary and Lord Tweedsmuir Secondary

Dr. Tinney spoke about the boundary changes for the upcoming secondary school being built in the Clayton area. Public consultation will be sought and Assistant Superintendent Andrew Holland will be working closely with parents and schools during the process. He outlined the process as written in the Board report and indicated that the Board would be making a decision based on the recommendations at the October Board meeting.

Trustee Holmes encouraged the public to get involved in the process and commended staff for starting early and indicated that it is important to get the feedback. He closed by saying that he hopes that parents will participate.

Trustee Allen commented as well regarding input and said it is important to get the information out to the public early. The more information gathered will ensure that the Board is well informed. After considering the public's input, ultimately it is the Board's decision.

Trustee Thind inquired whether the information will be on the website. Dr. Tinney replied that there will be various platforms; PlaceSpeak will be one of them and there will be a link on the District website. There will be interactive models online and the public will be able to draw their own boundaries using the models. Consultation will be face to face as well. He indicated that there is a need for changes due to the growth in the area and that "students will need to move, but French Immersion doesn't necessarily have to move". Dr. Tinney noted that there are many possibilities and that the new Clayton area secondary school might be the first school to not be located in its own catchment area. He closed by saying that the process will ultimately ensure that the alternatives will be considered.

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Garry Thind

THAT the Board receive the report for information.

CARRIED

5. Future Business

a. Items for Future Discussion

No items.

b. Future Meetings

Trustees made note of future meetings outlined on the agenda.

6. Question Period

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. Adjournment

Moved by Trustee Laurae McNally
Seconded by Trustee Gary Tymoschuk

THAT the Regular meetings of the Board be adjourned at 7:23 p.m.

CARRIED

Laurie Larsen
Vice Chairperson

Wayne Noye
Secretary-Treasurer

Section 72(3) Report

Public Record

In-Camera Board Meeting

Date: January 14, 2016

Trustees Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

Decisions Made by the Board Included:

1. Approval of Minutes of In-Camera Meetings held 2015-11-23, 2015-12-10, 2015-12-15, 2015-12-16, and 2016-01-11
2. Approval of Public Records of In-Camera Meetings held 2015-11-23, 2015-12-10, 2015-12-15, 2015-12-16, and 2016-01-11
3. Personnel Matters

Matters Discussed by the Board Included:

1. Property Matter

Section 72(3) Report

Public Record

In-Camera Board Meeting

Date: January 21, 2016

Trustees Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

Decisions Made by the Board Included:

1. Personnel Matters

Trustee Reports – March 10, 2016

Every week, trustees are kept very busy supporting schools and students, as well as representing district interests in the community. The following is a summary of the most recent trustee activities on behalf of the district.

Trustees attended events at the following schools:

- The 40th Anniversary of Peace Arch Elementary
- Graduation Transitions at Johnston Heights Secondary
- The 40th Anniversary for Drama and Theatre Productions at Earl Marriott Secondary
- *Kindness Rocks* at Queen Elizabeth Secondary
- *Shrek the Musical* at David Brankin Elementary
- Choral and Band Concerts at Johnston Heights Secondary
- PYP Personal Presentations at Johnston Heights Secondary
- Pow Wow Grand Entry at Earl Marriott Secondary; and
- Trustees judged speech meets at Holly Elementary and Cindrich Elementary.

Trustees also attended the following District events and events in the community:

- The annual Envision Jazz Festival and the Choral Festival held at the Bell Centre
- A Trustee participated as MC at Envision and the Choral and Band Festival
- Trustees attended the District Science Fair at Central City showcasing projects from students in Grades 4-8.
- A Trustee attended a meeting on crime prevention at the Cloverdale Chamber of Commerce; and
- A Trustee attended and presented awards at the Surrey Invitational Gymnastics meet at the Guildford Recreation Centre.

Trustees participated in several meetings:

- Board/Executive Committee
- Budget Committee
- District Parents Advisory Council
- ELL Consortium
- British Columbia School Trustee's Association (BCSTA) Provincial Council
- Elementary Principal Selection Committee
- Secondary Principal Selection Committee; and
- The BCSTA Metro Trustee meeting.

Trustees and Executive met with Mike Bernier, Minister of Education; Stephanie Cadieux, Minister of Children and Family Development and Members of the Legislative Assembly, Gordon Hogg and Marvin Hunt regarding Surrey's immediate need for additional schools.

Administrative Memorandum
Regular Board Meeting

Date: March 10, 2016
Topic: Progress Report – Active Capital Projects

Preamble:

The attached report is submitted in accordance with Board direction given on 1992-02-27.

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Progress Report – Active Capital Projects As of March 10, 2016

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may change if they prove to be unrealistic.

Site #001 – Hjorth Road Elementary (Seismic Upgrade)

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

Site #059 – Riverdale Elementary (Seismic Upgrade)

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

Site #140 – Martha Jane Norris Elementary (Addition)

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

Site #153 Adams Road Elementary (Addition)

- 2013-02-14 Board appointed KMBR Architects & Planners Inc. to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-09 Board approved sketch plans;
- 2014-10-23 Ministry of Education approved CPFA;
- 2015-05-14 Bid closing date;
- 2015-06-04 Board approved contract award to Olivit Construction Ltd.;
- 2016-06 Anticipated completion.

Progress Report – Active Capital Projects

Site #177 Grandview Heights Area Secondary (New School)

- 2013-02-14 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2015-12-01 Project Definition Report (PDR) sent to the Ministry of Education.

Site #188 Morgan Elementary (Addition)

- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-04 Anticipated completion.

Site #189 Rosemary Heights Elementary (Addition)

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-03 Anticipated completion.

Site #215 Clayton North Area Secondary (New School)

- 2013-02-14 Board approved KMBR Architects & Planners Inc. to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced project support;
- 2013-02-28 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board approved Capital Amendment Bylaw – New School;
- 2014-10-09 Board approved Capital Amendment Bylaw (Restricted Capital) – New School;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-11-02 Ministry of Education approval to proceed to tender;
- 2015-12-08 Bid closing date;
- 2015-12-10 Board approved contract award to D.G.S Construction Company Ltd.