

# École Woodward Hill

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## Elementary

6082 - 142 Street, Surrey, B.C. V3X 1C1  
PH: 604-594-2408 ♦ Fax: 604-594-2336  
[www.sd36.bc.ca/woodwardhill](http://www.sd36.bc.ca/woodwardhill)

## PARENT ADVISORY COUNCIL

### Annual General Meeting Minutes

June 8, 2026 (6:00 pm in the library)

#### **Call to Order:**

The meeting was called to order at 6:09 pm by Andrea Phillips. Andrea respectfully acknowledges the school is on the shared, unceded traditional territories of the Katzie, Semiahmoo, Kwantlen, and other Coast Salish Peoples.

#### **Adoption of Agenda:**

Motion to Approve: Meagan Sanchez

Second: Jessica Rutherford

#### **PAC Introduction:**

President – Andrea Phillips

Vice President – Jessica Rutherford

Treasurer – Tina Tumber

Secretary - Vacant

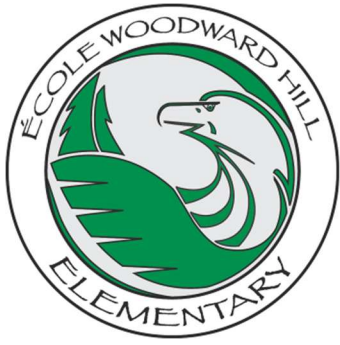
#### **Attendance:**

There were 7 parents in attendance, with 4 PAC members.

#### **Adoption of Previous Meeting Minutes:** May 11<sup>th</sup>, 2026

Motion to Approve: Andrea Phillips

Second: Kristen Showers



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### **Principal's Message:**

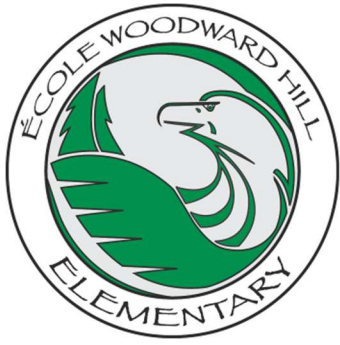
- Volunteer Tea - for any family members who volunteered this year. The event is Wednesday, June 17<sup>th</sup> from 1-2 pm. An email will be sent from the office. Please RSVP for numbers.
- Last day of school for students is June 25<sup>th</sup> with 1:28 dismissal.
- We will be welcoming a new Vice Principal next year, Jas Khakh. She is coming to us from Bonnacord Elementary. Many of the students met her last week when she came for a visit. We are excited to welcome her. Ms. Sharpe will still be on maternity leave, but when she returns, she will be going to a new (as of yet undetermined) school. We will miss her!
- We are sad to say goodbye to Ms. Sinniah who will be moving to Ray Shepard Elementary next year.
- There were no new teacher hires in the first two rounds of postings. We will be hiring for three maternity leaves in September. Ms. Dhir, Ms. Wirsz and Ms. Beaton.

### **Treasurer's Report:**

- Regular account - \$21,981.65 – vendor cheques still need to be written for upcoming hot lunches.
- Gaming account - \$16,159.91 – there will be more field trips before the end of the year (teachers will be using their PAC funds) as well as more reimbursements of classroom funds.
- Gaming Grant application was completed on May 31<sup>st</sup>, 2026.
- Late submissions by teachers for reimbursements will be accepted.

### **Hot Lunches:**

- Two remaining lunch dates, June 18<sup>th</sup> and 25<sup>th</sup>.
- Feed an Eagle donations to date are \$924.25.
- Supported student costs to date are \$818.70.
- Thank you to the parents for their donations.
- Profit from hot lunch revenue this year is approximately \$9,000.00.
- Collaboration with Feeding Futures was successful. We are still waiting for reimbursement for two more lunches.



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### Fundraisers:

- Kernels Popcorn will go home with students tomorrow (June 9<sup>th</sup>)
- Profit from the Kernels fundraiser was \$194.83.
- Last Freezie Friday sale will be June 19<sup>th</sup>. Revenue from sales to date is \$1,336.10. There will not be freezie sales on Fun Day (June 12<sup>th</sup>).

### Upcoming Events:

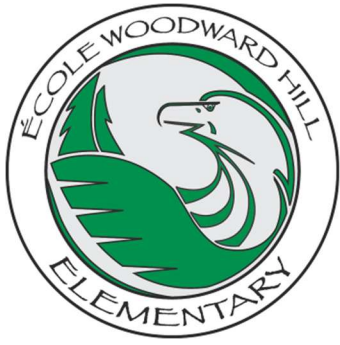
- Last Freezie Friday, June 19<sup>th</sup>.
- Fun Day – PAC is providing freezies for the rest stations. Volunteers may be needed.

### Old Business:

- All freezies for fun day have been purchased.
- Secretary position is still vacant.

### New Business:

- Gift cards for secretaries, custodian and crossing guards need to be purchased.
- Sensory Path – Ms. Hamal has asked PAC for financial support in the purchasing of a sensory path for inside the school (hallways). The school received some grant funds (\$1,329.31) and is requesting \$910.19 from PAC.
- Snokomish PAC have requested (on the principal's behalf) that we send them any remaining gaming funds that we received for their students. This request was researched, via gaming grant guidelines and direct contact with the gaming branch and appears it would be a violation of the gaming grant guidelines.
- **VOTE:** Sensory Path- All in favour, to be paid from the gaming account, up to \$1,000.00
- **VOTE:** Snokomish request – All opposed, no funds will be sent to Snokomish.



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### **Election of 2026-2027 Executives:**

**President:** Andrea Phillips

All Voted – In

**Vice President:** Jessica Rutherford

All Voted – In

**Treasurer:** Meagan Sanchez

All Voted – In

**Secretary:** Kristen Showers

All Voted – In

**Welcome 2026/2027 PAC!!!**

### **Questions or Concerns:**

- None

**Meeting Adjourned:** 7:13 pm