

FLEETWOOD PARK SECONDARY SCHOOL

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"Back to School" at Fleetwood Park Secondary

August 2019

The 2019/2020 school year is almost here! On behalf of the entire staff, I am delighted to welcome everyone back to Fleetwood Park Secondary school. We are looking forward to Tuesday, September 3 and the official start of another year of excellence!

This newsletter contains much information regarding opening day routines, optional fees, the school calendar, medical information, extracurricular opportunities, school photographs and more. Please review carefully in order to make your return to school as smooth as possible. You may also contact the school between now and September 3 for additional information.

At Fleetwood Park Secondary we will continue to build upon our rich traditions of excellence in all forms of learning. The upcoming school year will provide all of us many learning opportunities and will produce incredible stories of success. We know that our students will continue to make us very proud. To ensure a successful start to the new school year, there are a number of important things students should do.

- * Read this newsletter and accompanying information carefully,
- * Pay attention to the orientation information provided in homeroom and in your classes during the first week,
- * Use our FP Dragons App, or other electronic methods to keep yourself organized,
- * Follow and demonstrate our code of conduct: Respect Yourself and Others, Respect the Environment, Respect Learning,
- * Be on time and ready to learn in all classes,
- * Become involved and connected in a club, team, and/or extra-curricular activity,
- * Ask questions!

All students are encouraged to become involved in school life and become part of the Dragon tradition that has made Fleetwood Park Secondary such a wonderful place to work and learn. There are many ways to enrich your life within our community through academics, electives, extra-curricular clubs and athletics.

I would like to send a special welcome to our new Grade 8 students, the class of 2024. Our school has much to offer and we are excited to have you join our family. We know that you will add to our rich traditions of excellence and become proud Dragons.

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- 19** Terry Fox Run
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I would also like to recognize this year's incoming Grade 12 students, our graduating class of 2020. This will be a very special and important year for our senior students. As the graduating class, you will provide leadership and purpose in all aspects of student life. Your role as leaders within our community is a significant responsibility and directly contributes to Fleetwood Park's outstanding levels of excellence. We are confident you will meet our expectations as student leaders and we know that with hard work and dedication you will enjoy a year of success and reward and build many life-long memories.

Parents, we invite you to become involved as partners in all aspects of the school. The first Parent Advisory Committee meeting is scheduled for 7:00 pm September 23. This is an excellent opportunity for parents to become involved in the school and all parents/guardians are highly encouraged to join us. We look forward to parent involvement within this important committee.

This year homeroom is again scheduled at the beginning of each day throughout the first week. Students will attend grade-wide information assemblies on September 9. Students will be provided clear guidelines on how to achieve success and be a responsible citizen within the school community.

We are hopeful that parents and students will utilize all of our communication tools to stay informed about news at Fleetwood Park and the School District. The Surrey School District will provide updates through the following means:

- www.surreyschools.ca/ftsec Fleetwood Park website
- **Email List on our website** - enter your email address
- www.surreyschools.ca (School District website)
- **FPDragons** free Fleetwood Park app that has replaced school agendas
- **@FPSSDragons** school Twitter account
- **"Fleetwood Park Secondary"** Facebook account
- **@Surrey_Schools** District Twitter account
- **FP Dragons** school Instagram account
- **SchoolLink** app free SD36 app
- Principal's Blog: www.fleetwoodparknews.com

Our school calendar is located on the school website (under Calendar) and lists many important dates. This calendar is also accessible through the **FPDragons** app. Please take a moment to look at this or download it at your convenience.

Enjoy the last days of summer! We hope it has been a wonderful season of relaxation, new adventure and time spent with family and friends. See you on September 3.

Mr. K. Hignell
Principal

New Student Tours

New students will be offered school tours on Thursday, August 29 at 10:00 am (Grade 8) and 12:00 pm (Grade 9 -12). Tours will take approximately 1 hour, and will be hosted by our Fleetwood Park Leadership Students.

In this August mail-out you will find:

- Grade 8-12 Students: Please access MyEd BC to print/view your timetable.
- Grade 8-12 Student Timetables - please take a picture with your phone and subscribe to your classes in the FP Dragons App!
- Medical Alert Information Form
- Media/Website Consent Form

2019 - 2020 Opening Week Information**First Day of School / Homeroom**

The first day of school is **Tuesday, September 3**, and it is essential for all students to attend homeroom. We gather data about our total enrolment and important school information is provided on this day. If you know you will be on an extended holiday or unable to attend school, please notify the office immediately. Homeroom teachers and classrooms will be posted in the large gym (Grade 8) and Plaza (Grades 9-12).

- **Grade 8 students report to the large gym at 10:30 am. There will be a short assembly and then Grade 8 students will go to their homerooms from the gym. Dismissal at 11:30 am**
- **Grade 9-12 students report directly to homeroom at 11:00 am. Dismissal at 11:30 am**

2019 - 2020 Bell Schedule

8:25 am	Warning Bell
8:30 - 9:50 am	Period 1
9:55 - 11:15 am	Period 2
11:15 - 11:55 am	Lunch
12:00 - 1:20 pm	Period 3
1:25 - 2:45 pm	Period 4

FLEETWOOD PARK SECONDARY SCHOOL

DAILY BELL SCHEDULE 2019-2020

Monday	Tuesday	Wednesday	Thursday	Friday
Warning Bell 8:25	Warning Bell 8:25	Warning Bell 8:25	Warning Bell 8:25	Warning Bell 8:25
Block A 8:30 - 9:50	Block B 8:30 - 9:50	Block C 8:30 - 9:50	Block D 8:30 - 9:50	Rotation 8:30 - 9:50
Block B 9:55 - 11:15	Block A 9:55 - 11:15	Block D 9:55 - 11:15	Block C 9:55 - 11:15	Rotation 9:55 - 11:15
LUNCH 11:15 - 11:55	LUNCH 11:15 - 11:55	LUNCH 11:15 - 11:55	LUNCH 11:15 - 11:55	LUNCH 11:15 - 11:55
Block C 12:00 - 1:20	Block D 12:00 - 1:20	Block A 12:00 - 1:20	Block B 12:00 - 1:20	Rotation 12:00 - 1:20
Block D 1:25 - 2:45	Block C 1:25 - 2:45	Block B 1:25 - 2:45	Block A 1:25 - 2:45	Rotation 1:25 - 2:45

FLEX DAYS	FRIDAY ROTATION			
Period 1 8:30-9:32	SEPT	OCT	NOV	DEC
Period 2 9:37-10:39	06 - Wednesday	04 - Monday	01 - Wednesday	06 - Tuesday
Period 3 10:44-11:45	13 - Tuesday	11 - Tuesday	15 - Monday	13 - Wednesday
Lunch 11:45-12:25	20 - Monday	18 - Monday	22 - Thursday	20 - Thursday
Period 4 12:30-1:33	27 - Thursday		29 - Monday	
Monday, Sept. 23	JAN	FEB	MAR	APR
Monday, Oct. 28	10 - Monday	07 - Monday	06 - Thursday	03 - Tuesday
Monday, Nov. 25	17 - Tuesday	14 - Tuesday	13 - Monday	17 - Monday
Friday, Dec. 20	24 - Wednesday	28 - Wednesday		24 - Wednesday
Monday, Jan. 27	31 - Thursday			
Monday, Feb. 24				
Friday, Mar. 30	MAY	JUNE		
Monday, Apr. 27	08 - Monday	05 - Wednesday		
Monday, May 11	15 - Tuesday	12 - Thursday		
Wednesday, Jun. 24	22 - Monday	19 - Monday		
	29 - Monday			

Attention: NEW GRADE 8s

SUPPLIES

Grade 8 students will need to have the following supplies:

- 2 pencils
- Erasers
- 2 pens (blue or black)
- Duo-tangs or binders (1 for each subject for Humanities, Math/Science, French)
- Lined paper
- Scientific Calculator
- *Check with teachers in the first week of school. You may also need scissors, ruler, pencil crayons, dividers)*

FEES

Student Activity Fee \$20 (due first week of school)

PHOTO DAY

Photo day is on Tuesday, September 17. All students have their photo taken. There is no charge unless you want to buy a photo package. (See info in this newsletter)

GRADE 8 PARENT NIGHT

All Grade 8 Parents/Guardians are invited to our Grade 8 Parent Information Night on Tuesday, September 10 at 6:00 pm.

P.A.C. (Parent Advisory Committee)

Grade 8 Parents: Please come to our first PAC meeting which is scheduled for Monday, September 23, 2019 at 7:00 pm in the Learning Commons.

EVENTS FOR GRADE 8s

PANCAKE BREAKFAST A complimentary pancake breakfast will be served to all Grade 8s at the beginning of October. Come and taste the wonderful items from our cafeteria.

WELCOME BACK BBQ The Terry Fox Run followed by a BBQ will be for Grades 8-12 on Thursday, September 19.

GRADE 8 RETREAT The Grade 8 retreat will take place on September 24-26. More information will be provided by your Humanities teacher.

OPENING DAY!

On September 3, Grade 8-12 students will report to their homeroom teacher who will assist with questions, concerns and planning for the rest of the week. The student's homeroom is located on their timetable.

Please have your child bring a **pen** and **pencil** with them on opening day as they will be completing forms in their homeroom.

Students who do not register with their Homeroom teacher on the first day of school are often assumed not to be returning to FPSS. ***If you are not planning to attend FPSS and have received this Newsletter, please contact us at 604-597-2301. THANK YOU!***

SCHOOL FEE COLLECTION

Please find a current school fee schedule on page 9 of this newsletter. **Please note that school fees may now be paid online.** We would appreciate your attention to this responsibility as soon as possible. If not paying online, we respectfully request **one cheque for general fees** - student activity fee, and **separate cheques**, where appropriate, **for individual course enhancement costs** (paid to each subject teacher). Please be aware that these costs are assigned on a cost-recovery basis only and are for enhancement materials for personal use and/or consumables. If your family will have difficulty paying any or some of these school fees/costs, please contact your child's Vice Principal. Please see details on page 18 of this newsletter.

STUDENT DEBTS

Students will be assessed a cost for lost or damaged school property (books, lockers, sport jerseys, etc.) Charges are based on the replacement cost of the item. Students must return the same textbook to receive credit, so avoid lending textbooks and label your text with your full name and student number.

REPORT CARDS

Please note we do not mail report cards. Report cards are now issued online in the MyEdBC Portal. Please see our website - "Family Instructions to MyEdBC Portal" for instructions.

ABSENCES AND LATES

Students are expected to be at school and in class on time. It is the student's responsibility to be punctual for all classes.

- **ABSENT or LATE** - Parents are asked to phone the school by 8:25 a.m. **and** send a note for each teacher.
- **SIGN-IN** - Students are required to sign-in at the office if they have a note from parents or if parents have phoned in.
- **SIGN-OUT** - Students are required to report to the office with a note or have a parent phone in if they leave the building for appointments, etc. **Students are not to leave the school premises during their assigned class time without first notifying the office. To do so is truancy.**

VACATIONS DURING SCHOOL TIME

Students away on extended vacations (5 or more days) during school time must complete an extended absence form, available in the office, before departure. The school is not in a position to grant permission to any students to miss school for an extended holiday period, and it is important to be aware of the possible effects on achievement.

STUDENT PHOTOGRAPHS

Artona will be here on September 17. All students must have their photo taken but there is no obligation to purchase photo packages. These photos are used for student ID cards and are used in the school yearbook. Students have the option of purchasing additional photographs directly from the photographer at this time. Information brochures will be given to students in homeroom on Tuesday, September 3. If students are absent or unhappy with their photo package a "Retake Day" is scheduled for October 16.

IMPORTANT NOTICE RE: MEDICAL ALERTS

A Medical Alert condition is defined as a physician diagnosed, potentially life threatening condition such as:

Diabetes	Epilepsy
Severe asthma	Serious Heart Conditions
Blood clotting disorders	Anaphylaxis (history of severe allergic response)

Parents/Guardians are responsible to complete the Medical Alert Form. Parents/Guardians should update all information each September. These forms will be kept in student files, on a master list in the office, as well as be provided to staff members who work with these students. In emergency situations, a Parent/Guardian (or the emergency contact) shall be contacted and the student taken to a hospital/medical clinic. See page 22.

GRADE 12 PARENT MEETING NIGHT

There will be a meeting for all Grade 12 parents on October 2 at 6:00 pm. This meeting will review expectations of our senior students and school sponsored events will be outlined. There will also be information about the Dry Grad event in June. If you are interested in helping with the Dry Grad event or require further information, please contact Mr. Hignell

STUDENT PARKING

As there is limited student parking at FPSS, student parking is in the designated student rows only. Student vehicles must be registered at the office, and Fleetwood Park parking decal clearly displayed. Students parking in visitor or staff parking or parked illegally, may result in the student's car being towed at the owners' expense. Parking at school is a privilege. Unsafe driving practices will result in this privilege being revoked.

Online locker selection information

Fleetwood Park Secondary uses an online locker selection process. Students are not assigned a locker in homeroom, but instead, can go online and select their own locker.

To choose your locker, log into the following website:

<http://fleetwood.lockerassignment.com>

Selecting a locker is easy. Log into the system by entering your **STUDENT NUMBER**, and your birthday as your password. The format of your birthday is **YYYYMMDD**. **Your student number can be found on your timetable.**

Once you are in, select a floor and area of the school you want to have your locker. You may want to pick an area of the school where you have a majority of classes.

If you are new to Fleetwood Park, or are having trouble logging into the system, the system might not have your log-in information or your correct STUDENT # / birth date. If you have tried logging into the system but cannot, please contact the school so that we can update your information and get you logged in. It takes several days for the website to be updated, so patience is necessary!

Please contact Ms. Shipley or Mr. Kirincic in the office, if you have any problems with logging in.

Dates / times that students in each grade can start to access the system for 2019/2020

SYSTEM ACCESSIBILITY:

Grade 12: Monday August 19 @ 10:00 am

Grade 11: Tuesday August 20 @ 10:00 am

Grade 10: Wednesday August 21 @ 10:00 am

Grade 09: Thursday August 22 @ 10:00 am

Grade 08: Friday August 23 @ 10:00 am

****Note:** Once you have selected a locker, the program provides you with a combination. It is yours for the entire year. Please make a note of it. **You cannot change your locker or combination.** If you forget your combo, log back in at any time for a reminder.

PLEASE REMEMBER:

****Keep your combo private. Do not share it with your friends.****

Students are responsible for the locker which is assigned to them and it is not to be used by any other person.

Only approved locks may be used on student lockers and the combination is registered with the office.

The locker is to be kept clean and food removed on a regular basis.

No illegal substances, weapons or other prohibited or offensive material may be placed in school lockers.

School officials and / or designates may search student lockers at any time and without prior notice in order to ensure compliance with the conditions of use and other school policies and rules.

School Fees and Optional Enhancements

Parents and students are advised of the following optional fees and workbook pricing for the 2019/2020 school year. Fleetwood Park will provide the basic materials and resources necessary for students to meet the learning outcomes for each course. Students will need to continue to provide their own basic supplies and equipment for their own personal use such as paper, writing tools, calculators, notebooks, gym attire and musical instruments. Workbooks may be provided to students on loan or they may be purchased outright. Some courses such as textiles and woodwork provide students with the option of using different or better quality materials which they may bring from home or purchase from the school at cost.

Fleetwood Park School Fees and Optional Enhancements to Programs 2019-2020

Cheques for all fees should be made payable to **Fleetwood Park Secondary** and include the student number and student's legal name.

Basic Student Activity Fee		\$20
Optional Enhancements and Extracurricular Activities:		
Athletics	Major sports (basketball, rugby, soccer, volleyball)	\$100
	Senior Basketball - supplementary (extra tournaments referee costs)	\$100
	Junior Basketball - supplementary (extra tournaments, referee costs)	\$50
	Minor sports (track and field, cross country, badminton, field hockey)	\$50
	Ice hockey, ball hockey, golf	Pay as you go
Grade 12 Commencement Ceremony		\$50
Yearbook (early and late costs)		\$50/55
Workbooks	Accounting 11	\$31
	Beginner Spanish 11	\$24
	Chemistry 11	\$23
	Chemistry 12	\$23.50
	Math 11-12 Pre-calculus	\$26
	Foundations of Math 11-12	\$20
	Spanish 9-12	\$24
	Food Safe	\$22
Graphing Calculator Deposit (refundable deposit)		\$100
Specialty Academies AP Exams		\$125

*See full description of fees and enhancements on the attached appendix.

Student Timetables

****An Important Notice for all Students****

Timetables

Student timetables are now accessed through the MyEdBC Family Portal. (This is the same website you printed your report cards from in July). It is important you log into MyEdBC at <https://www.myeducation.gov.bc.ca/aspen/logon.do> and review your timetable prior to coming to school in September. You should already have your login and password to access the MyEdBC Portal. If you are unable to log into the portal, please contact the school as soon as possible. Also, please see “[Family Instructions to MyEdBC Portal](#)” on our website.

A final paper copy will be provided for each student on Tuesday, September 3 during homeroom.

News from the Counselling Department

During the final week in August and into September, Counsellors will be adjusting incomplete timetables and timetables that are missing graduation requirements.

Please note, Counsellors will not be changing elective courses. Students were asked to make careful course requests, and our timetable has now been built with this information.

Counsellors will be focussed on the following:

August 29: Grade 12 timetable adjustments to ensure graduation status

August 30: ELL and new student timetables

Finalized timetables will be available in mid-August through the online MyEdBC Family Portal.

If your timetable is incomplete, or if you are missing a graduation requirement, please see your counsellor during the first week of school during the missing block or the class scheduled in error.

Thank you

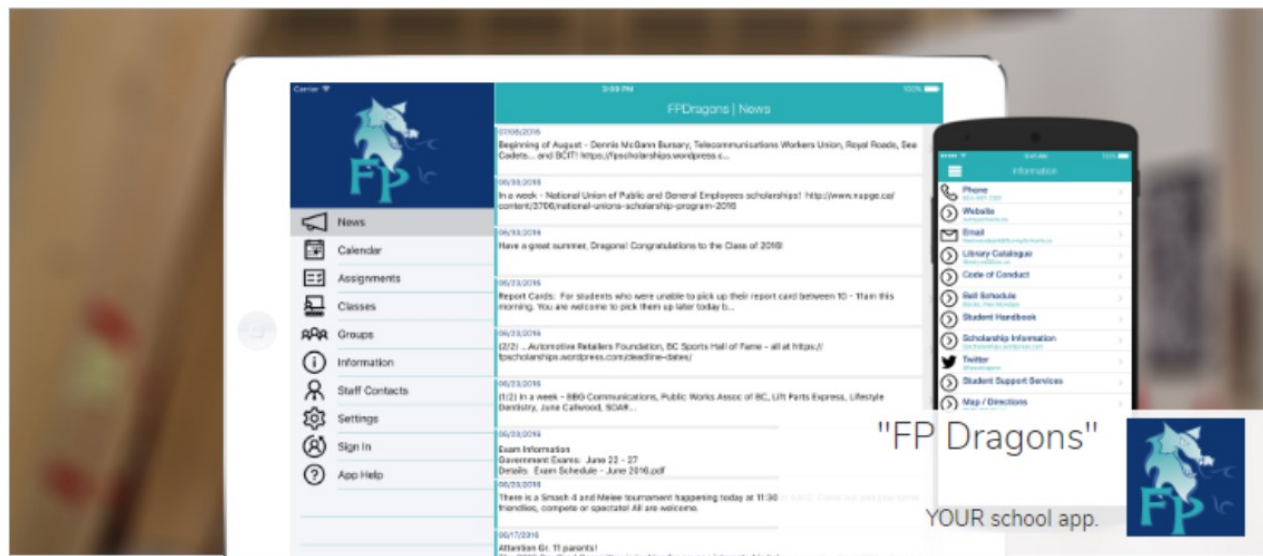
Counsellors:

Ms. L. Porter
Mr. N. Jouzy
Ms. L. Perizzolo
Ms. M. Watson

Alpha:

Surnames A-E
Surnames F-K
Surnames L-R
Surnames S-Z

Download the FP Dragons App!



DO IT YOUR WAY.

Get your important updates via app notifications, emails, or text messages.



STAY UP-TO-DATE.

Information from school websites, social media, and much more in ONE place.



STAY ORGANIZED.

Personalized calendar, block schedule, and a homework organizer with daily reminders.

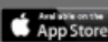


TAKE IT WITH YOU.

Important phone numbers, school info, and websites in one place on your phone & tablet.



GET THE APP!



iPhone/iPad/iPod Touch/Android:

Open your web browser. Type "dragons.appazur.com". Then tap the "App Store" or "Google Play" button.

OR:

Open the "App Store" or "Google Play" app. Search for "FPDragons". Tap "Get" (iPhone/iPad) or "Install" (Android). It's free!

Windows/Mac:

Type "dragons.appazur.com" into your Chrome/Firefox/Safari/Edge browser.

GET STARTED!!

- Tap the menu button ("≡" icon at the top left).
- In the menu, tap "Sign In". Use your school account if you have one. Otherwise: If you have not signed in before, "Sign Up" for a new account.
- Tap "Classes" in the menu, then tap the gear to select your classes.
- Tap "Groups" in the menu, then tap the gear to select your clubs, teams, and other groups that you belong to.
- In the menu, tap the "⚙️" with your name next to it, and pick how you want to receive notifications.

Extra Curricular Activities - Get Involved!

Extra-curricular activities are a valuable part of the school's educational program. Our school is proud to offer a range of school based structured organizations for additional school learning. These include many athletic activities and clubs that extend beyond the normal school hours and operate under the supervision of a staff member.

Sports and athletic activities are competitive, individual or team activities that are sponsored by the school and governed by the Surrey Secondary Schools' Athletic Association. Clubs are structured groups of students who come together on a regular basis for a specifically defined and approved purpose.

School District Policy requires that information regarding clubs be sent to you so that you have the opportunity to approve your son/daughter's involvement in such activities. This is a list of activities in our school, however a current list of clubs and the meeting times will also be posted on the school website.

Fall Sports

Cross Country
Soccer (Boys)
Swimming
Volleyball

Winter Sports

Basketball
Ice Hockey

Spring Sports

Badminton
Ball Hockey
Cricket
Rugby
Soccer (Girls)
Track & Field
Ultimate Frisbee

Clubs

Animation/Computer Science
Art Club
Best Buddies Club
Boarding Club
Book Club
Cogitation Club
Earth Club
Film Club
Fleetwood Press
French Club
Gardening Club

Gay / Straight Alliance
Grad Council
Home Economics Club
Improv Club
ISA (International Student Association)
Jr Dance Club (Sr. Dance Team & Jr. Dance Team & Break Dance Team)
Library Club
Make A Wish
Makerspace
Math Challengers

Multicultural Club
Music Outreach Society
Pawsitive Help Out
Programming Club
Reachout
Relaxation Club
Science Club
Vex Robotics Club
Video Game Club
Weekend Fuel Bag
Zumba Fitness Club

Students should listen and watch for announcements indicating when clubs and teams will be meeting and starting. If you require further information regarding the clubs listed, please contact the administrative staff. Parents who wish to have their child excluded from any of the available activities, please inform the Principal in writing.

Grad Information

There will be a Grade 12 Parent Meeting on Wednesday, October 2 at 6:00 pm to discuss student expectations and the following events that the Grads can look forward to this year:

September 30, 2019 - **Dry Grad Boat Cruise** - 4:00 pm - 10:00pm

May 24, 2020 - **Dinner and Dance** held at the Langley Convention Centre, followed by the **Dry Grad Event**.

June 12, 2020 - **Commencement Ceremonies** held at the Bell Theatre. Students will be given 3 tickets for their families to attend (students do not require a ticket). Additional tickets will be sold at a cost of \$5 each, with funds going towards scholarships. There is a mandatory \$50 grad fee which covers rental of the cap & gown worn at Commencement ceremonies, the photo taken at Commencement, Grad Composite (photo of the entire grad class) and the rental of the Bell Theatre. Please contact your child's Vice Principal if you are unable to pay any fees due to financial circumstances.

Dry Grad - all fundraising throughout the year enables the Dry Grad parent committee to host a dry, safe and fun evening for the grads and their dates. There will be various games and a hypnotist to end the night.

Important Note: All students attending Dry Grad must also attend Dinner-Dance and be part of the supervised, bussed transportation to Dry Grad.

We ask that you keep the office informed of your email address as there are important grad mail-outs throughout the year.

Fleetwood Park Secondary Calendar 2019-2020

September 3 rd , 2019	Schools Open
September 30 th , 2019	Non-instructional day
October 14 th , 2019	Thanksgiving Day
October 25 th , 2019	Non-instructional day
November 8 th , 2019	Non-instructional day
November 11 th , 2019	Remembrance Day (Stat holiday)
December 23 rd , 2019 – January 3 rd , 2020	Winter break
January 6 th , 2020	Schools reopen after winter break
February 17 th , 2020	Family Day
February 21 st , 2020	Non-instructional day
March 16 th – March 20 th , 2020	Spring Break
March 23 rd – March 27 th , 2020	School closure days
April 10 th , 2020	Good Friday
April 13 th , 2020	Easter Monday
May 1 st , 2020	Non-instructional day
May 18 th , 2020	Victoria Day
May 25 th , 2020	Non-instructional day
June 26 th , 2020	Administrative day/Schools close

Parent/Student Notice

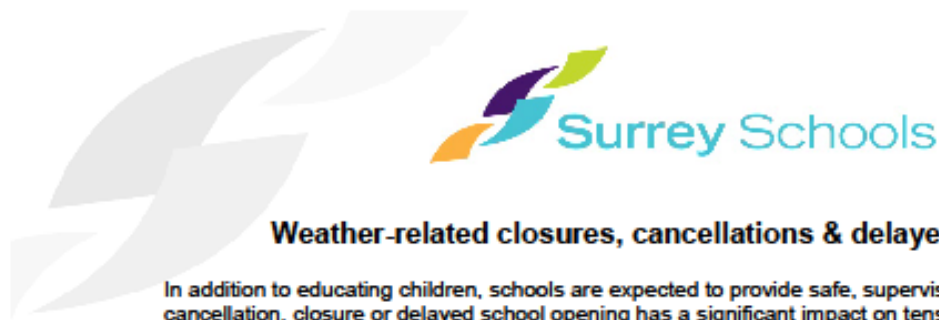
LOCKERS – CONDITIONS OF USE

RULES REGARDING STUDENT LOCKERS: CONDITIONS OF USE

Lockers are assigned to students for use during the school year on the following conditions:

1. Students are responsible for the locker which is assigned to them and it is not to be used by any other person.
2. Only approved locks may be used on student lockers and the combination of the lock must be registered at the office.
3. The locker may only be used for the storage of books, school supplies and equipment, outerwear, school sports equipment and lunches.
4. No other material is permitted except with the written authority of the principal or vice principal.
5. The locker is to be kept clean and food removed on a regular basis.
6. Students are responsible for cleaning and removing all material from their locker at the end of the year or when they leave the school.
7. No illegal substances, weapons or other prohibited or offensive material may be placed in school lockers.
8. School officials and/or designates may search student lockers at any time and without prior notice in order to ensure compliance with the conditions of use and other school policies and rules. Searches by school officials may include the use of dog units to detect the presence of narcotics or other prohibited materials.
9. Permission to use the locker may be terminated when a student does not comply with the conditions of use or school policies or rules.
10. It is the responsibility of all members of the school community to keep our schools safe. If any student has reason to believe that any locker contains anything which would threaten the safety of other students, staff or any other person, that student is expected to immediately report the information to a teacher or administrator. The name of the student making such a report will be kept confidential.





Weather-related closures, cancellations & delayed openings

In addition to educating children, schools are expected to provide safe, supervised environments. Any cancellation, closure or delayed school opening has a significant impact on tens of thousands of families. Most cannot arrange alternate childcare when classes are cancelled or schools are closed unexpectedly.

Consequently, schools will not routinely be closed due to snow or other weather conditions unless there is damage or other circumstances (e.g. power outage) at a particular school that makes it impossible to operate safely. **No announcement will be made that schools are open; only cancellations, closures or delayed school openings will be announced.**

- **The district supports individual and family decisions regarding safety.** Student and staff safety are a priority of the school district. Parents/guardians have primary responsibility for their children's safe travel to school and staff members also decide if local conditions may be unsafe. If, for any reason, there are personal concerns about the ability to travel safely to school, other arrangements should be made. It is understood some students travel to school on routes that may be challenging on a snow day; therefore, **no student will be penalized for lack of attendance because of such conditions.** While schools are likely to be kept open, **the decision to attend is the responsibility of each family.** Parents can phone or email the school to notify staff a student won't be attending. **Weather-related student absences will be excused.**
- **Some schools may announce a delayed opening time.** The delayed opening time will be announced on the district website and through the media. The delay would be to allow more time to address potential issues such as a power outage or staff access to the school.
- **The district will do its best to communicate the status of schools beginning at about 7 a.m., when possible.** Weather, power, road and safety conditions can change substantially within a few hours, therefore assessments and decisions are made early in the morning so the information is more reliable.
- **Only closures or delayed school openings will be announced, otherwise, schools are open.**

Busing

Regular and special needs school bus schedules may face significant changes or cancellation due to weather conditions. Changes/cancellations will be reported through the district website and news media.

Announcement of closures or delayed openings

In the event of class cancellations or delayed school openings, the Surrey school district will post information on its website at www.surreyschools.ca and provide updates to the following radio stations.

CKNW (980 AM)
News 1130 (1130 AM)
CBC Radio (690 AM)
Red-FM (93.1 FM)

Radio India (1600 AM)
Radio Punjab (cable/satellite)
Fairchild Radio (1470 AM)
CHMB (AM 1320)

Class cancellation/delayed opening information may also be broadcast on some local TV station newscasts and posted online by newspapers. **Please do not call the radio stations** as their employees are very busy receiving updates and preparing newscasts.

Please do not call the schools and district offices. Calling schools and district offices is also impractical since staff members are generally not available to answer telephone calls far in advance of regular school opening time and phone lines typically become congested in any event.

LEADERSHIP IN LEARNING

Surrey Schools – Communication Services 14033 92nd Avenue, Surrey, B.C. V3V 0B7
Tel: (604) 595-6118 Fax: (604) 595-6187 www.surreyschools.ca



ONLINE PAYMENTS NOW AVAILABLE!

For safety and efficiency reasons, we want to reduce the amount of cash and cheques coming into our school. School related expenses are now online for you to make payment.

Pay School Fees Online

- Secure credit card payment
- 24/7 convenience
- Easy registration

SchoolCashOnline



Register at: <https://surreyschools.schoolcashonline.com>

Parents please register!

Step 1: go to: <https://surreyschools.schoolcashonline.com>

Step 2: Register by selecting the “Get Started Now” and following the steps

Step 3: After you receive the confirmation email, please select the ‘click here’ option, sign in and add each of your children to your household account.

Thank you parents

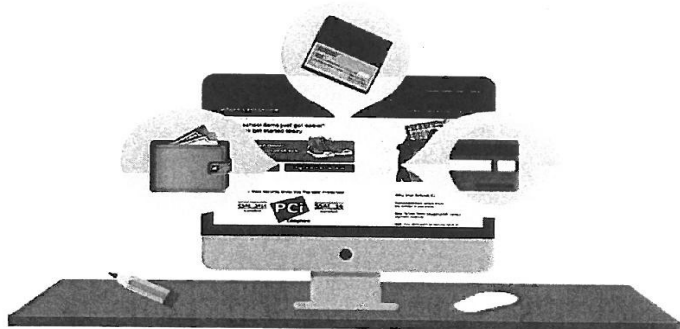
SchoolCashSuite
KEY GROUP

Safe. Fast. Convenient.

Welcome to School Cash Online

What is School Cash Online?

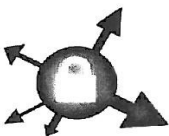
School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows parents to add students, make payments, check current balance/account history and print or view receipts.



Is it safe to use?

Our top priority is to keep your personal information safe. *School Cash Online* is PCI compliant, CSAE 3416 certified, HTTP Secure and adheres to the highest industry standards of security.

School Cash Online does not share your personal information with any third party. *School Cash Online* will never contact you to divulge confidential information via phone, email or mail.



What Payment Methods are Available?

myWallet



An online wallet that can be loaded to hold funds and pay for your child's fees on *School Cash Online*. myWallet also allows you to allocate funds to pay for school fees at a later date, as you would with a gift card. It can take up to 7 days from the date the funds are loaded for funds to become available.



eCheque

An electronic version of a paper cheque used to make payments online. Anyone with a chequing/savings account can pay by eCheque through *School Cash Online*. To pay with an eCheque, simply enter your account number on the payment screen and click submit.

How do I use myWallet?

myWallet offers you a secure alternative to traditional payment methods without the need for you to enter the payment information multiple times.

- 1 Go to your district's School Cash Online portal URL. (<https://surreyschools.schoolcashonline.com/>)
- 2 Click the "Sign Into Your Account" button and enter your email and password to access your account.
- 3 Select the myWallet tab, click "Add Funds to myWallet" and use eCheque to load funds into your myWallet account (it may take up to 7 days for funds to become available to pay fees).
- 4 Once your funds have been made available, add all your items to the shopping cart, select the checkout option and select the myWallet payment method to make purchases.

For more information contact Parent Helpdesk at
parenthelpdesk@schoolcashonline.com or 1.866.961.1803



Tel: 604.596.7733
www.surreyschools.ca

Student Accident Insurance

Did you know . . .

Surrey School District does not insure expenses for student injuries that happen on school grounds or during school activities?

You are responsible for these expenses as a parent or guardian.

The Surrey School District and your District Parent Advisory Council provides the opportunity for families to voluntarily purchase private accident insurance through the Kids Plus™ accident program underwritten by Industrial Alliance Pacific Life Insurance Company (IAP).

Kids Plus™ Accident Insurance offers protection against the potentially high costs of serious injury from unexpected accidents and is especially valuable for families who:

- do not have medical or dental plans,
- have limited plans, as it may help supplement health and dental benefits, or
- have active children who enjoy sports and outdoor activities.

Accidents can, and do, happen

Kids Plus™ Accident Insurance has a selection of plans to suit most budgets. Benefits include coverage for:

- A full year (September to September), 24 hours a day, whether at school or at home;

- Expenses such as ambulance, physiotherapy, private tutoring, counselling, and much more that are limited or not covered by private or group insurance plans, or provincial health plans;
- Injury-related dental treatment;
- Out-of-province or country emergency medical expenses.

If you change address during the school year, your Kids Plus™ Accident Insurance plan is transferable from school to school, anywhere in Canada.

Insurance premiums range from \$14.50 to \$33.50 per year, depending on the plan selected, and your child is covered all the time, not just while at school. A discounted premium is available for families with 3 or more children.

The insurance agreement will be between you and Industrial Alliance Insurance and Financial Services Inc. and your Kids Plus™ Accident Insurance Policy becomes effective on the date the enrolment application and payment are received by the insurance carrier.

For more information or to apply online, please visit www.kidsplus.ca, or speak with an IAP Kids Plus™ Customer Service Representative at 1-800-556-7411.



Tel: 604.596.7733
www.surreyschools.ca

Media / website consent form

News Media

The Surrey School District occasionally receives requests from the news media to interview, photograph or video record individuals or groups of students in connection with news stories. Also, reporters are sometimes invited to schools to publicize events, as well as student and school successes.

There are great stories in our schools to share and as a public body, we attempt to cooperate with the media whenever possible. However, your right to personal privacy is our priority. Therefore, we ask that this consent form be signed and returned to the school so we can respect your wish for family privacy.

_____ Yes, as the parent/guardian of the student named below, I give my consent to the publication/broadcast of his/her picture and/or name by the news media as described above.

_____ No, as the parent/ guardian of the student named below, I do not give my consent for the publication or broadcast of his/her picture and/or name by the news media, when and where the school or school district has control over such activity.

(School & district staff cannot control news media access or photos/videos taken at public locations such as field trips, or school events open to the public, such as sports tournaments, student performances, school board meetings, etc.)

School / District Websites & Publications

In accordance with the *Freedom of Information and Protection of Privacy Act*, the Surrey School District requires consent to use a student's full name and/or photograph/video in a public way, such as on school or district websites or in written publications such as brochures, reports and advertisements. Therefore, your permission is requested to publicly post or publish your child's full name, photo or video of your child in connection with school or district activities for websites, brochures, reports or advertisements.

_____ Yes, as the parent or guardian of the student named below, I give my consent to the publication of his/her name, photo or video as described above.

_____ No, as the parent or guardian of the student named below, I do not give my consent for the publication of his/her name, photo or video as described above.

(Consent for secondary school students is valid until graduation. Consent for elementary students is renewed annually. However, you may resubmit a new consent form to your school at any time to change your consent.)

 Parent / Guardian Signature

 Date

 Secondary Student Signature

 Date

Student's Name (print): _____ Div: _____ Grade: _____



Dear Parent/Guardian,

An important part of our class work this year will involve using Internet-based tools to create and share our learning and to continue building a lifelong digital portfolio. Many tools may require your child to create a personal account, using his/her School District provisioned email account (doe.j@surreyschools.ca). Please note that your child will use Internet-based tools for both classroom activities and homework assignments. Students will continue to hold accounts after our coursework is completed.

Your written consent to your child's use of Internet-based tools is required by British Columbia's *Freedom of Information and Protection of Privacy Act (FIPPA)*.

If you choose not to provide your consent to your child's use of Internet-based tools, your child will not be penalized in any way and alternate activities will be provided, as appropriate.

It is important to be aware that the majority of the Internet-based tools are online services hosted outside of British Columbia and possibly Canada. While stored outside the country, information in your child's accounts may be subject to the laws of foreign jurisdictions, including, in the United States, the USA Patriot Act.

As a general safe practice, when interacting with any online service, students should take care and avoid posting personal information or personal location that could be used to identify themselves or other persons.

Kindly return a copy of this letter to the office, signed and dated, before the end of September.

Consent: I understand that the information my child may create and store could be stored in or accessed from a location outside of Canada, and I hereby consent, on behalf of me and my child, to my child's information identified above being stored in, or accessed from, a location outside of Canada.

This permission to use the tools indicated above is granted for the duration of my child's time in the Surrey School District.

Signature of Parent or Guardian

Signature of Student (if over 13)

Print Name

Print Student Name and Grade

Date

Date

FOR LIFE THREATENING CONDITIONS ONLY

Please circle Medical Condition: General Asthma Diabetes Epilepsy

SCHOOL DISTRICT No. 36 (Surrey)

MEDICAL ALERT INFORMATION AND CARE PLAN (General)

Student Name: _____

Birthdate: _____ Personal Health Number: _____

Date Information Provided: _____

Date when this information was reviewed by Parent/Guardian
(minimum annually):

(date of review)

(date of review)

(date of review)

(date of review)

(date of review)

(date of review)

School emergency contact information:

	Name	Phone Number
Family Doctor	_____	_____
Mother	_____	_____
Father	_____	_____
Alternate Contact	_____	_____
Alternate Contact	_____	_____
Alternate Contact	_____	_____

Medical Condition (Physician diagnosed): _____

Specific Symptoms to watch for:

1. _____
2. _____
3. _____
4. _____
5. _____

Procedures to deal with a problem: – GENERAL –

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____

Additional Comments: _____

Medication needed: YES ☐ NO ☐ Location at the School: _____

Medication is Self Administered: YES ☐ NO ☐

Name of Medication: _____ Expiry Date: _____

Details (Specific side effects, storage, etc):

Training Documentation:

Name of School	Date of Training/Review	Trainer
_____	_____	_____
_____	_____	_____
_____	_____	_____

- I am aware of Board Policy and Regulation on the Treatment of Students with Medical Problems.
- I agree that the above information is correct.
- If changes occur I will contact the school and provide revised instructions.
- I agree that if medication is required I will supply it to the school in the original container with my child's name and the pharmacist's directions for use, including dosage.
- I am aware that no medication will be administered until this form is completed and returned.
- I am aware that the Public Health Nurse for the school will be informed of my child's condition and medication and that the nurse may contact me as necessary.
- I am aware that staff working with my child may need to know of my child's condition and of the medication required.
- I am aware I am required to update this information each September.

(Date)

(Signature of Parent/Guardian)