



### **GUILDFORD PARK SECONDARY**

*"Everyone Matters"* 10707-146 Street, Surrey, B.C., V3R 1T5 Phone: (604) 588-7601 Fax: (604) 588-7762 Website: www.gpsabres.ca



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### **OUR MISSION STATEMENT**

Our mission is to create a caring, accepting, learning community where students fulfill their potential individually and collectively, participate in quality learning experiences, recognize and celebrate their diversity and accomplishments, and prepare for a lifetime of challenges and opportunities.

Guildford Park Secondary's Administrative Staff

Principal: Mr. B. Tait Vice-Principals: Ms. A. Biggar, Ms. J. Johnson, Mr. M. Moloney

### **School Opening Newsletter**

School Opens Tuesday, September 7th - see Page 3 for Start Times

### Communication at GP?

School information and this newsletter are posted on our website at **www.gpsabres.ca** and messages are sent out through our APP. Parent communication is very important for the school and for you! Our main methods of communication will be:

- 1. Via our website www.gpsabres.ca
- 2. Phone calls and emails—please update your information by contacting the school office at 604-588-7601 from 8 am to 3:30 pm or email our school's email address at guildfordpark@surreyschools.ca
- 3. Our Twitter—GPSabres1 4. Our APP—GPSabres.ca

Those without a SMART device can also register to receive text messages.

Please see **page 9** for more information.

### An easy to use **APP**

for students & parents!



No smartphone/tablet? No problem! Also works with PC/Mac, iPod Touch

Push notifications, email, or text message: your choice! **See Page 9** 

http://gpsabres.appazur.com



Follow us on Twitter! @GPSabres1

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### PRINCIPAL'S MESSAGE

Hello and welcome, we hope that you had a great summer! We apologize for the delay in sending this information. We have been waiting for notification of the Provincial Health protocols for the start of the school year. These protocols impact so much of what we do as a community. That said, we want to share the information we have, welcome you back to another school year, and we will add further information as it is determined. Thank you for your understanding and continued cooperation.

We want to welcome some new faces to our dedicated staff. New to our building at this moment for the 2021-22 school year:

### Administrator: Ms. Biggar, VP

Educational Assistants/Child Care Worker: Mr. McCaffrey, Ms. Maher, Ms. Willson, Ms. Guilbault Teachers: Ms. Ren, Ms. Kooner, Ms. Gruden, Ms. Saad, Mr. Strand, Mr. Plumb, Ms. Missellbrook, Ms. Mand, Mr. Bont, Ms. Knackstedt, Mr. Wylie.

We are so pleased to have you all with us for the 2021-22 school year.

We are presently transitioning back to what we all think school should be and the experiences our students should have. This year we will have extra-curricular activities, clubs, Sabre Council, and tutoring. Our school will be vibrant with the energy that youth and enthusiasm can only provide. We are excited about the possibilities this year has in store for us all, but we have been provided some guidelines by the Ministry of Education and Public Health that will lead us as we move forward. Our present situation is fluid, and we will adjust as needed and as information is given. We will make decisions around safety in the best interest of the community.

At the moment, we know that there will be:

- · Increased cleaning.
- · Increased hand hygiene with all students, staff, and visitors.
- Masks are required to be worn inside of the building.

We all will need to adapt and change if the situation requires, just as we always have. This is the first time for the class of 2026, our new grade 8 Sabres. We are sure you are filled with excitement and anticipation for the start of your GP experience, and we are too! Welcome, and we cannot wait to get to know you. To the graduating class of 2022, this is a special time for you. We look forward to this resembling more of what a historical graduation year looks and feels like. Grads of 2022 deserve that! Let us fill this year with positive memories for all.

Please ensure that you know where to locate our website (<u>www.gpsabres.ca</u>), GP Sabres App, and Twitter account (GPSabres1) to access our most updated information. As you know, change is inevitable! Therefore, please continue to update the school if you have any contact information changes, including email, phone numbers, or home address, so that we can keep open lines of communication between school and home.

Enjoy the last days of summer! We look forward to welcoming all students and families back to Guildford Park and wish you much success this year.

Stay well, Mr. B. Tait, Proud Principal



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GUILDFORD PARK SECONDARY "Everyone Matters" Website: www.gpsabres.ca

### September 7th Start and End Times: Grade 8's start at 9 am to 11:30 am Grades 9, 10, 11, 12 start at 11:15 am to Noon

### Welcome Back Week: Student Orientation Schedule

Dete	Crede 0	Crede 0	Crede 10	Crede 11	Orada 10
Date	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Tuesday	Block A	Block A	Block A	Block A	Block A
September 7, 2021	9:00 -11:30	11:15 - 12:00	11:15 - 12:00	11:15 - 12:00	11:15 - 12:00
	No Block B	No Block B	No Block B	No Block B	No Block B
Wednesday September 8, 2021		Block A Assembly	Block A Assembly	Block B Assembly	Block B Assembly

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### COUNSELLING STAFF APPOINTMENT DESIGNATION



Ms. G. Missellbrook

Ms. C. Carlsen

Ms. T. Bartlett

Ms. C. Adams

Surnames starting with **A** - **De** 

Surnames starting with **Df - Li** 

Surnames starting with Lj - Q

Surnames starting with **R - Z** 

### COURSE INQUIRIES

Your course schedule reflects your original requests! Our master timetable is based on student requests from the Spring; due to timetable constraints, most course changes from your original request will not be possible. Counsellors are presently working very hard to balance and ensure all students have complete schedules. We are hoping that students can check their schedules online (in MyEdBC) by **Thursday, September 2nd**. Counsellors will be able to adjust Q1 courses until September 14th, but it is better to contact us earlier.

If you have forgotten your MyEdBC password, please contact the school to have it reset for you. Email the school at: guildfordpark@surreyschools.ca. Be sure to tell the school your name and student number when you make this request.

Please send any schedule inquiries to your counsellor through email or TEAMS. Counsellors will not be meeting in-person for any course inquiries. Please do not contact us by phone to make course inquiries. Reminder: course changes will be extremely limited this year. Please be patient.

### New Registrants

Tuesday, August 31 and Wednesday, September 1 (8:30 am to 2:00 pm)

An appointment is required.

Please contact the school office at 604-588-7601 starting **Monday August 30** to schedule an appointment.

**If you are a new registrant to Guildford Park Secondary** and you did not receive a counselling appointment upon confirmed registration, please call the school office at 604-588-7601.



New Statutory Holiday added to 2021-2022 local School Calendar School not in session on this day.

LOCKERS - More information to come in the near future.



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### PARKING

For this school year, as long as we continue to have student cooperation with the use and parking of cars, there will be no parking fees, however students need to register their vehicle at the office during the first week of school. Students are welcome to park in the southeast and southwest lots. No students are to park on the north side of the building by the carpentry compound and portables. Parking on 146th Street in front of the school is temporary guest parking. As a courtesy to our neighbours, students are requested not to park on the streets around the school. There is ample parking on school property.





### CLUBS: The following activities have been offered in the past at Guildford Park Secondary.

/		
Anime Club	Gay-Straight Alliance	Sabre Council
Beading Club	Dance Club	Slam Poetry Club
Culture Club	Grad Council	World Religion Club
Fitness Club	GP United Club	Student Council
Games Club	s Club Green Team Club	
Garden Club	Journalism Club	

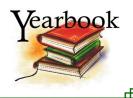
Students interested in starting a club can do so by getting a group together, finding a sponsor teacher and getting the approval of the administration. If travelling is involved, students would be required to provide their own transportation. If you require further information about any of the above extra-curricular activities, you are invited to contact the Vice-Principals or Principal.

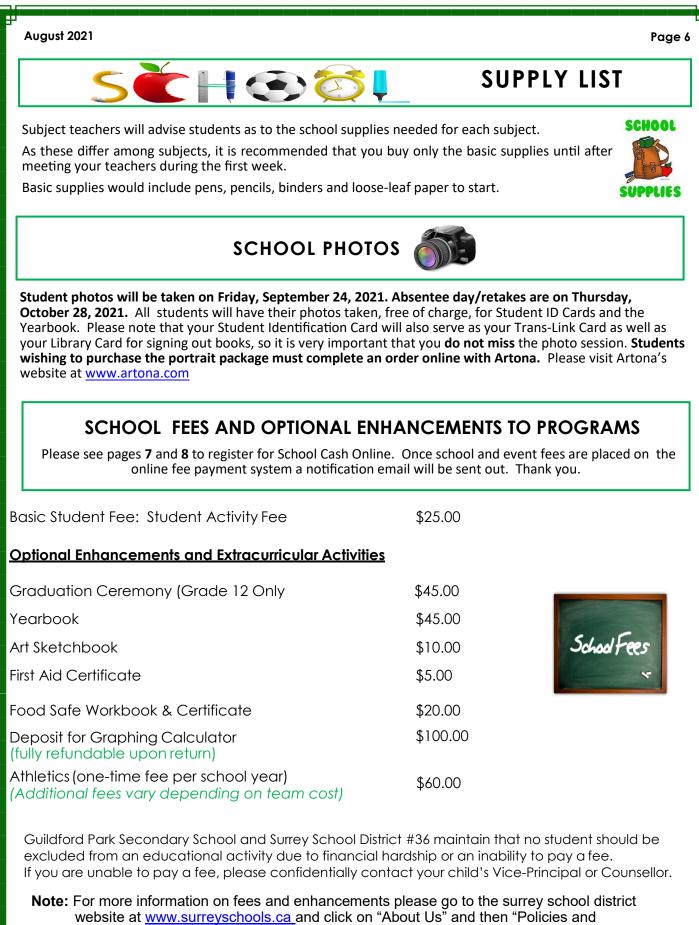
If parents wish to have their child(ren) excluded from any of the available activities, please inform the Principal in writing. If a new club begins during the school year, or if there is any more information regarding clubs, this information will be included on the school website under "Clubs".

### YEARBOOKS

Yearbook (optional) is \$45 for this school year. Please purchase your yearbook before end of February 2022 so that the school can finalize yearbook sales with the printing company. Last year's yearbook was outstanding and we are looking forward to another successful yearbook for 2021-2022!

The yearbook becomes a lasting memory for the student of their time at Guildford Park. Please place your order and payment through School Cash Online. The school will send out a notification once the yearbook is available for purchase.





Regulations." More information and clarification can be found in policy #9802 and #9802.1.





# Guildford Park Secondary School SCHOOL FEES ON-LINE REGISTRATION 2021-2022

Dear Parent/Guardian,

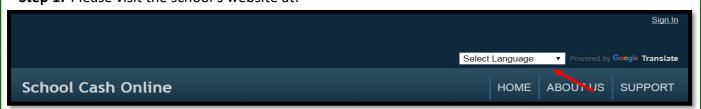
### **Re: Online Payment for School Expenses**

**School Cash Online** provides you with the convenience of paying online for school items such as school fees, yearbooks, field trips and athletic fees. We really want to save you time when paying for school expenses, so we can't wait for you to take advantage of this opportunity. *School Cash Online* is a safe and secured way to pay without the need for cash or cheques – fees can be paid through 3 different payment methods: credit card, myWallet and eCheque.

Please follow the link below to register online (it takes less than 5 minutes!). Once you have registered your child, you will be able to see when they have a new item posted online for purchase. You also have the option to be notified whenever your child has a new school expense due, so you don't have to worry about missing the deadline.

To set up an account and explore the system, please follow the instructions below. We look forward to hearing your feedback!

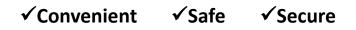
**<u>Register Online</u>:** Note: School Cash On-Line offers communications in different languages - please see the 'Select Tab' at top right corner of the home page. Step 1: Please visit the school's website at:



www.surreyschools.ca/schools/guildfordpark and navigate your way to the School Cash Online page by clicking on the 'Parent' tab, selecting 'Pay Fees Online'.

Step 2: Register by selecting the "Get Started Now" and following the steps.

**Step 3:** After you receive the confirmation email, select the "**click here**" option, login in and add each of your children to your household account.



## SchoolCashOnline

### NOTE: If you require assistance, select the SUPPORT option in the top right hand corner of the screen.

### Step 1: Register

If you have not registered, please go to the school's website at www.surreyschools.ca/schools/guildfordpark and navigate your way to the School Cash Online page by clicking on the "Parent" tab, selecting "Pay Fees Online" and select the "Get Started Today" option.

Complete each of the three Registration Steps \*For Security Reasons your password requires 8 characters, one uppercase letter, one lowercase letter and a number.

### **Step 2: Confirmation Email**

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and *School Cash Online* account. The confirmation link will open the *School Cash Online* site prompting you to sign into your account. Use your email address and password just created with your account.

### **Step 3: Find Student**

This step will connect your children to your account. Enter the School Board Name. Enter the School Name. Enter Your Child's First Name, Last Name and Birth Date. Select **Continue.** On the next page confirm that you are related to the child, check in the Agree box and select **Continue.** 

Your child has been added to your account.

### Step 4: View Items or Add Another Student

If you have more children, select **"Add Another Student"** and repeat the steps above. 8 children can be added to one parent account. If you do not wish to add additional children, select **"View Items For Students"** option. A listing of available items for purchase will be displayed.

#### School Cash Online

Paying school items just got easier! Sign up to get started today.



"Registration"

SchoolCashOnline.com

Hello Parent,

Please click the link below to confirm your email address

http://district.schoolcash.net/Registration/ConfirmConfirmationEmail/f5e4baf2-2852-4e87-b502b3e48645ace9

If the link doesn't work, copy the link and paste it into your web browser.

Contact support at 1.866.961.1803 or email parenthelp@schoolcashonline.com.

Thank you,

Your School Cash Online Support Team

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	School Name:	Eagle High School 👻		
	Student Information	n		
	Do you have the student number? 🔟			
Stu	Ident Number	I don't have the student number.		
Fir	st Name	*		
La	st Name	*		
Bir		MM/DD/YYYY III *		
	Continue	(No students? <u>Click here</u> )		
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### SCHOOL APP - Very Important: please download app





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All your classes, homework and extra-curricular activities together in one place on your phone or tablet!

Get important updates your way: Opt-in to app notifications, email, or text message.

### Try our new school app!

### **Benefits**

- Subscribe to news and calendars for your (or your son or daughter's) classes and extra-curricular activities.
- An easy single point of access to any school information from teachers, clubs, PAC, the school & district.
- Consolidates information from Twitter accounts, Facebook pages, online calendars, websites and blogs.
- Avoids paper waste by reducing the need for printing newsletters and student planners.
- No more lost notes!

### **Features**

BlackBerry

- Homework list with daily reminder notifications.
- Unified, personalized school/class/club calendar.
- Block rotation schedule.
- Quick access school/class/team/club websites without leaving the app.
- Copy school events to Apple/Google personal calendar.
- Share school events on social media.
- One tap to email or call the school.
- If you don't have a device, use it from your web browser.

### Available for:

iPhone / iPad / iPod Touch Android Phones & Tablets Windows/Mac OSX: Chrome/Firefox/Safari BlackBerry 10 Browser

www.appazur.com



### 1. MyEducationBC

The MyEducationBC (MyEdBC) application is a secure portal used in most school districts in the Province of BC. Security is guided by the rules and regulations of the School Act and Freedom of Information and Protection of Privacy Act (FOIPPA). If you have any questions or concerns please contact your school principal.

### 2. Logging In

A **Login ID** and a temporary **Password** will be provided to you by email at the time your account is created. The email will come from 'sysadmin@myeducation.gov.bc.ca'.

The MyEdBC website is: https://www.myeducation.gov.bc.ca/aspen/logon.do

- 1. Enter your Login ID and temporary Password
- 2. Click Log On

MyEducation BC Prod	
Login ID	
Password	
l forgot my pa	ssword
Log On	

Students use the same login instructions but use their Student ID Number for Login ID.

3. You will be prompted to change your password. **'Current Password'** is the temporary Password you were provided. Enter a **'New Password'** and **'Confirm New Password'**. Password requirements are displayed behind the red warning message.

Password Requirements	
• At lea • At lea • At lea • Cant name letter	middle y sequential
Current Password	
New Password	
Confirm New Password	
G OK Cancel	

4. You will be prompted to confirm your email address and enter your Security Preferences by choosing a security question and answer that you will remember. This will allow you to use the 'Forgot my Password' function on the logon page, should you need to reset your password.

### More Instructions are available on our School Website

### School District #36 (Surrey) - School Code of Conduct 2021-2022

**Guildford Park Secondary School's Code of Conduct** is designed to provide guidelines for appropriate student behaviour while under the jurisdiction of the school, while at any school-sponsored function or where engaging in the activity will have impact on a Safe, Caring and Orderly School environment.

Students have a responsibility to respect the rights and dignity of others and to become actively involved in their own academic learning and social growth.

### Conduct Expectations

### Acceptable conduct is demonstrated by:

- respecting oneself, others and the school's facility and grounds
- engaging in responsible behaviour in all learning and school activities (attend classes regularly, be seated in your seat by the second bell, be prepared for class, complete all assignments, and use good manners and good common sense)
- modeling respectful and responsible behaviour to their peers and younger students, in the community and while acting as school ambassadors
- conducting oneself in a manner which in no way compromises the safety or well being of others

### Safe & Caring School Environments:

### Are Free From Acts Of

- bullying, cyber-bullying, harassment, threat, intimidation
- violence in any form
- abuse in any form
- discrimination in any form
- theft
- vandalism
- retribution against a person who has reported incidents

#### Do Not Tolerate the Presence Of

- intoxicating or banned substances
- weapons or replica weapons and explosives
- intruders or trespassers (All visitors to the school must first report to the office)

#### Or Misuse Of

 Cyberspace/Cell Phones/Electronic Devices/Computers - students are to be aware that they may be subject to discipline (or, if applicable, confiscation of personal property) for misuse of technology if it negatively impacts on the school environment

### Forms of unacceptable conduct cited above are only some examples and not an all-inclusive list. Consequences

Consequences will be applied to unacceptable conduct in accordance with Surrey School District Safe & Caring Schools Reg. 9410.2 Disciplinary Guide. Progressive discipline methods based on the severity and the frequency of the behaviour and age of the student, will be implemented to alter the inappropriate and/or unsafe behaviour.

#### Notification

As circumstances warrant, administrators have a responsibility to advise other parties following an incident:

- parents/guardians of the student offender(s)
- parents/guardians of the student victim(s)
- Surrey School Board officials will be contacted as required by School District Policy, (i.e. Level I, II and III suspensions)
- police and other agencies as required by law
- school staff and school community as deemed appropriate by the school administration and/or District administration

**Guildford Park Secondary School** Code of Conduct has been structured to align with and adhere to the standards outlined in: The School Act 85(1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276/07, effective October 17, 2007 B.C. Human Rights Code, as depicted in School District No. 36 (Surrey) Anti-Discrimination & Human Rights Policy No. 10900 and Regulation No. 10900.1

B.C. Ministry of Education: Safe, Caring and Orderly Schools A Guide (Nov. 2008) and Developing and Reviewing Codes of Conduct: A Companion (Aug. 2007), both found at

http://www.bced.gov.bc.ca/sco/

Surrey School District Safe & Caring Schools Policy 9410, Reg. 9410.1 and Disciplinary Guide 9410.2, found on the District website at http://www.surreyschools.ca/Board/Policies/

#### GUILDFORD PARK CODE OF CONDUCT

#### **GENERAL STATEMENT**

Our common purpose at Guildford Park is to acquire knowledge, develop skills, develop positive attitudes toward learning, be responsible citizens and respect the rights and property of others.

To this end, students are expected to demonstrate the attributes of a responsible young adult by adhering to the following expectations while under the jurisdiction of the school, travelling to and from school, at school, or while at any school sponsored function whenever and wherever held.

I HAVE THE RIGHT:	I HAVE THE RESPONSIBILITY:
To be safe and to be respected for who I am regard- less of: Opinions Gender Gender identity Cultural, religious or ethnic origins	<ul> <li>to be courteous in word and action to others and to not use intimidating or hurtful language or actions</li> <li>to use appropriate language</li> <li>to respect the ethnic, cultural and linguistic heritage of others</li> <li>to respect all differences including gender identity</li> <li>to treat others as you would like to be treated</li> <li>to not take the property of others without permission</li> <li>to not damage the property of the school or peers</li> <li>to not deface lockers, textbooks or other property</li> <li>to use good judgment when faced with difficult decisions</li> <li>to solve problems with the help of the adults in the building</li> <li>to use the internet carefully AND to not post harmful information.</li> <li>to dress in appropriate clothing –</li> <li>&gt;do not promote or depict images, language or content related to drugs, alcohol, sex, violence, racism or discrimination.</li> <li>&gt;conform to established health &amp; safety requirements for the intended activity.</li> </ul>
To learn : • Free of obvious distractions • In a safe environment	<ul> <li>to follow the rules of the school and the teachers</li> <li>to attend each class regularly</li> <li>to be on time for each class</li> <li>to come prepared to learn with all materials</li> <li>to have a parent/guardian contact the school when absent</li> <li>to allow others to work without distraction or excessive noise</li> <li>to solve problems not escalate them</li> <li>to not wear hats or hoodies so that intruders are easily identified</li> </ul>
To a school, community and environment that is: > Healthy > Safe > Positive > Clean	<ul> <li>to care for school property and equipment</li> <li>To reduce, re-use and recycle</li> <li>To use all disposal containers for garbage, recyclables and compost</li> <li>To report all vandalism and unsafe behaviour</li> <li>To not smoke on school property—tobacco, e-cigarettes or vaporizers</li> </ul>

Violations of the Guildford Park Code of Conduct will be addressed by pre-planned, fair, progressive discipline which is intended to be preventative and restorative and which takes into account individuality, maturity and development. These may include some or all of the following:

Teacher/student conferences Parental contact by teachers Classroom consequences Detentions Referral to counsellor Mediation Restorative Justice Referral to Vice-Principal Removal of school privileges Suspension



Tel: 604.596.7733 www.surreyschools.ca

### Threat Assessment Protocol – Fair Notice

#### What behaviours initiate a student threat assessment?

A student threat assessment will be initiated when behaviours include, but are not limited to, serious violence or violence with intent to harm or kill, verbal/written threats to harm/kill others, social media threats to harm/kill others, possession of weapons (including replicas), bomb threats and fire setting.

#### Duty to report

To keep school communities safe and caring, staff, parents, students and community members must report all threat-related behaviours.

#### What is a threat?

A threat is an expression of intent to do harm or act out violently against someone or something. Threats may be verbal, written, drawn, posted on social media or made by gesture. Threats must be taken seriously, investigated and responded to.

#### What is a Threat Assessment Team?

Each school has a Threat Assessment Team which is multidisciplinary. The team may include principal, vice-principal, district resource counsellor, school counsellor and police.

#### What is the purpose of a student threat assessment?

The purposes of a student threat assessment are:

- To ensure the safety of students, staff, parents and others.
- To ensure a full understanding of the context of the threat.
- To understand factors contributing to the threat makers' behaviour.
- To be proactive in developing an intervention plan that addresses the emotional and physical safety of the threat maker.
- To promote the emotional and physical safety of all.

#### What happens in a student threat assessment?

All threat making behaviour by a student shall be reported to the principal who will activate the protocol for the initial response. Once the team has been activated, interviews may be held with the student(s), the threat maker, parents and staff to determine the level of risk and develop an appropriate response to the incident. Intervention plans will be developed and shared with parents, staff and students as required.

#### Can I refuse to participate in a threat assessment process?

It is important for all parties to engage in the process. However, if for some reason there is a reluctance to participate in the process by the threat maker or parent / guardian, the threat assessment process will continue in order to promote a safe and caring learning environment.





#### Tel: 604.596.7733 www.surreyschools.ca

### **Student Accident Insurance**

### Did you know . . .

The Surrey School District does not insure expenses for student injuries that happen on school grounds or during school activities?

You are responsible for these expenses as a parent or guardian.

It's recommended that parents consider an insurance provider for school injuries. Several companies offer accident insurance and you can choose a plan that suits your family's individual needs the best.

The Surrey School District and your District Parent Advisory Council provide a choice for families to voluntarily purchase private accident insurance through the "insure my kids" accident program, underwritten by Old Republic Insurance Company of Canada.

Insure my kids accident insurance offers protection against the potentially high costs of serious injury from unexpected accidents and is especially valuable for families who:

- do not have medical or dental plans,
- have limited plans, as it may help supplement health and dental benefits, or
- have active children who enjoy sports and outdoor activities.

### Accidents can, and do, happen

Insure my kids accident insurance has a selection of plans to suit most budgets. Benefits include coverage for:

- A full year (September to September), 24 hours a day, whether at school or at home;
- Expenses such as ambulance, physiotherapy, private tutoring, counselling, and much more that are limited or not covered by private or group insurance plans, or provincial health plans;
- Injury-related dental treatment;
- Out-of-province or country emergency medical expenses.

If you change your address during the school year, your insure my kids accident insurance plan is transferable from school to school, anywhere in Canada.

Insurance premiums range from \$17.00 to \$33.00 per year, depending on the plan selected, and your child is covered all the time, not just while at school. A discounted premium is available for families with three or more children.

The insurance agreement will be between you and Old Republic Canada and insure my kids and becomes effective on the date the enrolment application and payment are received by the insurance carrier.

For more information or to apply online, please visit www.insuremykids.com, or speak with an Old Republic Insurance Company of Canada Customer Service Representative at 1-800-463-5437

Parent Info Brochure Internal Audit & Risk Management Rev.Aug.20

8040-03 (COMM)



Guildford Park Secondary 10707-146 Street, Surrey, B.C., V3R 1T5 Phone: (604)-588-7601 Fax: (604)-588-7762 Important Dates for 2021-2022 School Year

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June 8, 2022PAC Meeting 6:00 PMJune 23, 2022Last Day of Classes for the School Year	May 23, 2022	Victoria Day (Statutory Holiday)
June 23, 2022     Last Day of Classes for the School Year	May 30, 2022	Non-Instructional Day
	June 8, 2022	PAC Meeting 6:00 PM
June 24, 2022 Administrative Day – School Closed		· · · · · · · · · · · · · · · · · · ·
	June 24, 2022	Administrative Day – School Closed