



# GUILDFORD PARK SECONDARY

*"Everyone Matters"*

10707-146 Street, Surrey, B.C., V3R 1T5  
 Phone: (604) 588-7601 Fax: (604) 588-7762  
 Website: [www.gpsabres.ca](http://www.gpsabres.ca)



Guildford Park Secondary's Administrative Staff

**Principal:** Mrs. M. Player **Vice-Principals:** Ms. S. Bensley (A-F), Ms. K. Shier (G-N), Mr. M. Moloney (O-Z)

## School Opening Newsletter

School Opens Tuesday, September 3rd - see Page 3 for Start Times

### OUR MISSION STATEMENT

Our mission is to create a caring, accepting, learning community where students fulfill their potential individually and collectively, participate in quality learning experiences, recognize and celebrate their diversity and accomplishments, and prepare for a lifetime of challenges and opportunities.

### Communication Resources

School information and school opening newsletter are posted on our website at [www.gpsabres.ca](http://www.gpsabres.ca) and messages are sent out through our **School APP**, Twitter account and MyEdBC parent/student portals. Parent communication is very important for the school and for you! Our main methods of communication are the following:

- Via our school website at: [www.gpsabres.ca](http://www.gpsabres.ca)
- Phone calls and emails—**please update your information** by contacting the school office at 604-588-7601 from 8 am to 3:30 pm or email our school's email address at: [guildfordpark@surreyschools.ca](mailto:guildfordpark@surreyschools.ca)
- Our X (formerly Twitter): [GPSabres1](https://twitter.com/GPSabres1)
- Our school APP: [GPSabres.ca](http://www.gpsabres.ca)

Those without a SMART device can also register to receive text messages.

Please see **page 12** for more information.

**An easy to use APP  
for students & parents!**



<http://gpsabres.appazur.com>

No smartphone/tablet?  
No problem!  
Also works with PC/Mac.

Push notifications, email, or  
text message: your choice!

 (formerly known as Twitter)  
[@GPSabres1](https://twitter.com/GPSabres1)

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## PRINCIPAL'S MESSAGE

Welcome back everyone! I am looking forward to seeing all the staff and students on Tuesday, September 3rd.

As a principal, it is important to me to establish meaningful working relationships with families and students. Success comes from us all working together. As a mom, I know parenting can be challenging and I also realize it is hard to be a teenager these days. I can see how much the world has changed and made it harder on young people. Please know that I lead with empathy and compassion, and I start each day knowing that students need care from and connection to supportive adults. I believe all students have unique strengths and ideas that we can support, grow, and share here. Rest assured, as our motto states, "Everyone Matters" at Guildford Park. You can contact me at any time. My email is [player\\_m@surreyschools.ca](mailto:player_m@surreyschools.ca).

We have had some administrative changes. We are sad to lose our VP, Ms. J. Johnson who is moving to Fraser Heights Secondary. In September, you will meet our new vice principal Ms. K. Shier. I would like to formally welcome her to Guildford Park Secondary. Ms. Shier comes to us from Panorama Ridge Secondary and will be supporting students with the last names G-N.

Please read the newsletter carefully as there are many important details that will help make your transition back to school more manageable and enjoyable.

At Guildford Park, we will continue to offer unforgettable school experiences and learning opportunities for our students. We also have extensive support systems in place for students who need extra help or encouragement. In preparation for the new school year, we ask all students to do the following:

- Read this newsletter and accompanying information carefully.
- Pay attention to the orientation information provided in your classes during the first week.
- Use our GP Sabres APP to help keep you organized.
- Check the school website regularly for school updates.
- Attend all your classes and be an active participant.
- Be kind to everyone.
- Ask questions and seek help when needed.

**Welcome to our new grade 8 Sabres!** GP has so much to offer, and I encourage all students to find a club, sport, or any of our many extracurricular activities to join. Trying something within the school that you are passionate about or want to experience for the first time will contribute to your sense of belonging here and will enrich your overall high school experience.

We are very excited to welcome back our graduating class: **The Class of 2025**. As the graduating class, you will provide leadership and purpose in all aspects of student life. Your role as leaders within our school is a significant responsibility and directly contributes to Guildford Park's culture and tradition of excellence. We are confident you will meet and exceed our expectations as student leaders. Grade 12 is a year where your hard work and dedication are celebrated and when you get to create life-long memories. We are excited to share this important year with you.

Our school website <https://www.surreyschools.ca/guildfordpark> as well as our *GP Sabres* App will provide up to date information regarding upcoming special events and activities. Please continue to update the school if you have any contact information changes including e-mail, phone numbers, or home address so we can maintain the communication between the school and home.

Our student timetables and course offerings were based on the students' course requests from last spring. Counsellors have worked hard to balance classes and adjust courses after summer school. Please understand that course change requests will be extremely limited and may not be possible in most circumstances due to many factors including the size and composition of our classes.

Accessing lockers is always a very important topic for students. In the newsletter you will see everything you need to know about registering online for a locker. Grade 8s and **new** students can come to our *Welcome Event* on Tuesday, August 27<sup>th</sup> in the gym at 10 am, if they have questions or need help with our online locker system.

In response to the provincial government's direction to school districts, Surrey now has a **new policy for personal devices** and cell phones. Please take a moment to read it on page 16. There is ample research on the negative effects of smartphone addiction. At GP, we want to provide a learning environment that is safe and positive, and one that encourages students to build healthy relationships with others. To this end, cell phones are to be put on silent and away in bags, during class time, unless the teacher directs otherwise. Please call the school if you need to contact your child.

One last and very important topic I want to address is student attendance. Academic success is tied to good attendance. Students need to be in class to fully learn and practice the required course content and skills. Being on time is also very important. Being late disrupts the learning environment for others and decreases the learning opportunities for the late student. Students are expected to attend all their classes every day unless they are sick. If they are sick, then they should stay at home. We ask that parents/guardians let the school know if your child will be away for the day or part of the day.

Enjoy the last days of summer. Another awesome new school year awaits.

Take care,

Ms. M. Player  
Principal





**GUILDFORD PARK SECONDARY**  
**September 3rd Start and End Times**

**Grade 8s: 9:00 am to 11:00 am**  
**Grades 9, 10, 11, 12s: 11:30 am to 12:15 pm**

**Welcome Back Week: Student Orientation Schedule**  
**1<sup>st</sup> Week of School Schedule September 3 to September 6, 2024**

<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<p><b>Grade 8</b>  <b>9 am:</b>                      Meet outside the front of the school. You will see your names and homeroom numbers posted.</p> <p><b>9:30 am:</b>                      Go to the large Gym area for an assembly and to meet your homeroom teacher.</p> <p><b>10 am:</b>                      Grade 8 students go to their homerooms escorted by their teachers.</p> <p><b>11:00 am:</b>                      Dismissal Time</p> <p><b>Grades 9, 10, 11, 12</b>  <b>11:30 am:</b>                      Grades 9-12 students report to your homeroom Block A class. Before this day please check on MyEdBC for your student timetable.</p> <p><b>12:15 pm:</b>                      Dismissal Time</p>	<p><b>Block A</b>                      8:20 – 9:40                      (80 mins)</p>	<p><b>Block A</b>                      8:20 – 9:40                      (80 mins)</p>	<p><b>Block A</b>                      8:20 – 9:40                      (80 mins)</p>
	<b>ANNOUNCEMENTS</b>	<b>ANNOUNCEMENTS</b>	<b>ANNOUNCEMENTS</b>
	<p><b>Block B</b>                      9:45 – 11:05                      (80 mins)</p>	<p><b>Block B</b>                      9:45 – 11:05                      (80 mins)</p>	<p><b>Block B</b>                      9:45 – 11:05                      (80 mins)</p>
	<b>LUNCH 11:05–11:45</b>	<b>LUNCH 11:05–11:45</b>	<b>LUNCH 11:05–11:45</b>
	<p><b>Block C</b>                      11:50 – 1:10                      (80 mins)</p>	<p><b>Block C</b>                      11:50 – 1:10                      (80 mins)</p>	<p><b>Block C</b>                      11:50 – 1:10                      (80 mins)</p>
	<p><b>Block D</b>                      1:15 – 2:33                      (78 mins)</p>	<p><b>Block D</b>                      1:15 – 2:33                      (78 mins)</p>	<p><b>Block D</b>                      1:15 – 2:33                      (78 mins)</p>

*\*Warning Bell at 8:15 AM for Wednesday through Friday*

## COUNSELLING STAFF



<b>Ms. J. Hacker</b>	<i>Last names starting with A - C</i>
<b>Ms. C. Carlsen</b>	<i>Last names starting with D - K</i>
<b>Mr. R. Minhas</b> *Sept -Feb 2025	<i>Last names starting with L—Re</i>
<b>Ms. T. Bartlett</b> *starts Feb 2025	<i>Last names starting with L - Re</i>
<b>Ms. C. Adams</b>	<i>Last names starting with Rf - Z</i>

## COURSE INQUIRIES

Your course schedule reflects your original requests! Our master timetable is based on student requests from the Spring; due to timetable constraints, most course changes from your original request will not be possible. Counsellors are presently working very hard to balance and ensure all students have complete schedules. We are hoping that students can check their schedules online (in MyEdBC) by **August 21st**. Counsellors may be able to adjust courses until September 6th, but it is better to contact us earlier.

If you have forgotten your MyEdBC password, please contact the school to have it reset for you. Email the school at: [guildfordpark@surreyschools.ca](mailto:guildfordpark@surreyschools.ca). Be sure to tell the school your name and student number when you make this request.

Please send any schedule inquiries to your counsellor through TEAMS between Aug 21st and Sept 6th. **Counsellors will not be meeting in-person for any course inquiries.** Please do not contact us by phone to make course inquiries. Reminder: course changes will be extremely limited this year. Your patience is appreciated.

## NEW REGISTRATIONS

**Wednesday, August 28th (8:30 am to 3:00 pm)**

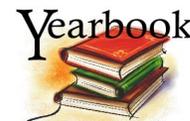
An appointment is required. Please contact the school office at 604-588-7601 starting **Monday, August 26th** to schedule an appointment.

**If you are a new registrant to Guildford Park Secondary** and you did not receive a counselling appointment upon confirmed registration, please call the school office at 604-588-7601.

## YEARBOOKS

**Yearbook** (optional) is \$15 for this school year and payment will be available through **School Cash Online**. See pages 10 & 11 to register for an account. Please purchase your yearbook before end of February 2025 so that the school can finalize yearbook sales with the printing company. Last year's yearbook was outstanding and we are looking forward to another successful yearbook for 2024-2025!

**The yearbook is always a cherished book full of high school memories. Please place your order and payment through School Cash Online. The school will send out a notification once the yearbook is available for purchase.**



## PARKING

For this school year, as long as we continue to have student cooperation with the use and parking of cars, there will be no parking fees, however students need to register their vehicle at the office during the first week of school. Students are welcome to park in the southeast lot. **No students are to park on the north side of the building by the carpentry compound and portables or near the community building.**

Parking on 146th Street in front of the school is temporary guest parking. As a courtesy to our neighbors, students are requested not to park on the streets around the school. There is ample parking on school property.



## CLUBS

The following clubs have been offered to students at Guildford Park Secondary:

Anime Club	Dungeons & Dragons Club	Alshaya
Announcement Club	Poetry Club	SCOM
Art Club	Weightlifting Club	REACH
Auto Club	Gaming Club	Sabre Council
Board Games Club	Garden Club	MSA
Book Club	GSA	TEAM
Cozy Club	Debate Club	Drama/Theatre Club
Chess Club	Green Team	The Newspaper Club

\*We have Clubs Day at lunch on Tuesday, September 24th where you can learn about the different clubs.

## SUPPLY LIST

**Subject teachers** will advise students as to the school supplies needed for each subject.

As needs differ between courses, it is recommended that you buy only the basic supplies until after meeting your teachers during the first week.

To start the year, basic supplies would include pens, pencils, binders and loose-leaf paper.



## LOCKERS



### GUILDFORD PARK SECONDARY SCHOOL

Welcome to the On-Line Locker Management System for 2024-2025

<https://gpsabres.lockerassignment.com/> or on the  
APP <https://gpsabres.appazur.com/>

Online student accounts have been created for all current students. To log in, you must enter your **STUDENT #** and your **password**.

After entering your **STUDENT #**, you must enter your **password**. Your password is your birthday. The format of the password is YYYYMMDD, so if you were born Sept 19, 2004, your password would be '20040919'. Your student number is on your student timetable that you will receive in homeroom on the 1st day of school.

Select a **zone of the school** in which you would like to have a locker. Note that as the availability of lockers changes, the zone buttons will change from **Yellow** (many lockers available), to **Orange** (over 50% of lockers capacity assigned) to **Red** (no lockers available in zone).

When a zone is selected, the **available lockers** will be listed. A locker- entry that is **Green** is an available locker, and a locker entry that is **Orange** is NOT available.

Once you have selected a locker you will be given the **locker combination**. You can log in at any time to see your assigned locker and combination.

**Note:** *You cannot change your locker through the online application.*

**\*EARLY LOCKER SUPPORT FOR GRADE 8 STUDENTS:** *If you would like to receive your student number early, please come to the **New to GP Welcome Event** in the large gym on **Tuesday, August 27th at 10 am.***

**LOCKER AREAS:** If you go to this **website** above before the date below, you can check out the locker areas and start to pre-plan where you may like to have a locker.

**UPPER LOCKERS:** These lockers are for grades 10, 11 and 12 students.

**LOWER LOCKERS:** These are available to all students.

**Dates when students can start to access the system for 2024/2025 school year:**

**Grade 8 and Grade 12:** Tuesday, August 27 @ 10:00 am

**Grade 11:** Wednesday, August 28 @ 10:00 am

**Grades 9 & 10:** Thursday, August 29 @ 10:00 am



**Please note, it is the student's responsibility to ensure they have logged in and selected their locker on or after the given date.**

## LOCKERS (continued)



Tel: 604.596.7733  
[www.surreyschools.ca](http://www.surreyschools.ca)

# Parent/Student Notice LOCKERS – CONDITIONS OF USE

## RULES REGARDING STUDENT LOCKERS: CONDITIONS OF USE

**Lockers are assigned to students for use during the school year on the following conditions:**

1. Students are responsible for the locker which is assigned to them and it is not to be used by any other person.
2. Only approved locks may be used on student lockers and the combination of the lock must be registered at the office.
3. The locker may only be used for the storage of books, school supplies and equipment, outerwear, school sports equipment and lunches.
4. No other material is permitted except with the written authority of the principal or vice principal.
5. The locker is to be kept clean and food removed on a regular basis.
6. Students are responsible for cleaning and removing all material from their locker at the end of the year or when they leave the school.
7. No illegal substances, weapons or other prohibited or offensive material may be placed in school lockers.
8. School officials and/or designates may search student lockers at any time and without prior notice in order to ensure compliance with the conditions of use and other school policies and rules. Searches by school officials may include the use of dog units to detect the presence of narcotics or other prohibited materials.
9. Permission to use the locker may be terminated when a student does not comply with the conditions of use or school policies or rules.
10. It is the responsibility of all members of the school community to keep our schools safe. If any student has reason to believe that any locker contains anything which would threaten the safety of other students, staff or any other person, that student is expected to immediately report the information to a teacher or administrator. The name of the student making such a report will be kept confidential.



## NEWCOMERS to GP!

# Are you NEW to GP?



## Join us at our Welcome Event!

When: Tuesday, August 27<sup>th</sup> 10 am

Where: The large gym

Open to all grade 8 students or NEW students grades 9-12 who have questions, want to see the school, or want to get assistance with online locker selection. Please know this is voluntary. Students are not required to come.

We look forward to welcoming all students back on September 3rd !



## SCHOOL PHOTOS



**Student photos will be taken on Thursday, September 19, 2024. Absentee day/retakes are on Wednesday, October 23, 2024.** All students will have their photos taken, free of charge, for Student ID Cards and the Yearbook. Please note that your Student Identification Card will also serve as your Trans-Link Card as well as your Library Card for signing out books, so it is very important that you **do not miss** the photo session. **Students wishing to purchase the portrait package must complete an order online with Artona.** Please visit Artona’s website at [www.artona.com](http://www.artona.com)

## SCHOOL FEES AND OPTIONAL ENHANCEMENTS TO PROGRAMS

Please see pages **10** and **11** to register for School Cash Online. Once school and event fees are placed on the online fee payment system, a notification email will be sent out. Thank you.

Basic Student Fee: includes App (\$5), Locks (\$3), Student Activity (\$10), and Athletics/Intramurals (\$7). \$25.00

### Optional Enhancements and Extracurricular Activities

Graduation Ceremony (Grade 12 Only)	\$45.00
Yearbook	\$15.00
Art Sketchbook	\$10.00
First Aid Certificate	\$5.00
Food Safe Workbook & Certificate	\$23.00
Deposit for Graphing Calculator <i>(fully refundable upon return)</i>	\$100.00
Athletics (one-time fee per school year) <i>(Additional fees vary depending on team cost)</i>	\$60.00



Guildford Park Secondary School and Surrey School District #36 maintain that no student should be excluded from an educational activity due to financial hardship or an inability to pay a fee. If you are unable to pay a fee, please contact your child’s vice-principal or counsellor.

**Note:** For more information on fees and enhancements please go to the surrey school district website at [www.surreyschools.ca](http://www.surreyschools.ca) and click on “About Us” and then “Policies and Regulations.” More information and clarification can be found in policy #9802 and #9802.1.



## Guildford Park Secondary School

### SCHOOL FEES ON-LINE REGISTRATION 2024-2025

Dear Parent/Guardian,

**Re: Online Payment for School Expenses**

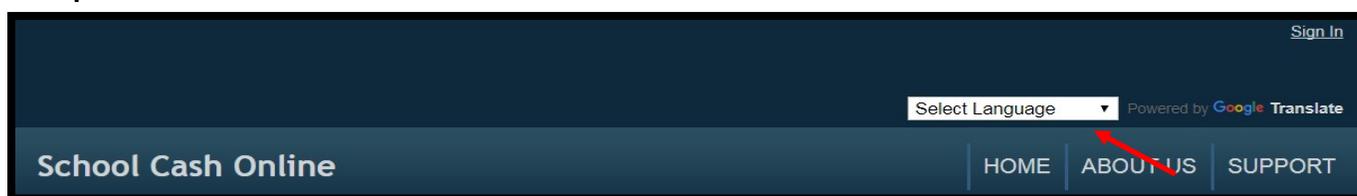
**School Cash Online** provides you with the convenience of paying online for school items such as school fees, yearbooks, field trips and athletic fees. We really want to save you time when paying for school expenses, so we can't wait for you to take advantage of this opportunity. **School Cash Online** is a safe and secured way to pay without the need for cash or cheques – fees can be paid through 3 different payment methods: credit card, myWallet and eCheque.

Please follow the link below to register online (it takes less than 5 minutes!). Once you have registered your child, you will be able to see when they have a new item posted online for purchase. You also have the option to be notified whenever your child has a new school expense due, so you don't have to worry about missing the deadline.

To set up an account and explore the system, please follow the instructions below. We look forward to hearing your feedback!

**Register Online:** Note: **School Cash On-Line offers communications in different languages - please see the 'Select Tab' at top right corner of the home page.**

**Step 1:** Please visit the school's website at:



[www.surreyschools.ca/schools/guildfordpark](http://www.surreyschools.ca/schools/guildfordpark) and navigate your way to the School Cash Online page by clicking on the 'Parent' tab, selecting 'Pay Fees Online'.

**Step 2:** Register by selecting the "Get Started Now" and following the steps.

**Step 3:** After you receive the confirmation email, select the "click here" option, login in and add each of your children to your household account.

✓ Convenient   
 ✓ Safe   
 ✓ Secure

# SchoolCashOnline

## “Registration”

**NOTE:** If you require assistance, select the *SUPPORT* option in the top right hand corner of the screen.

### Step 1: Register

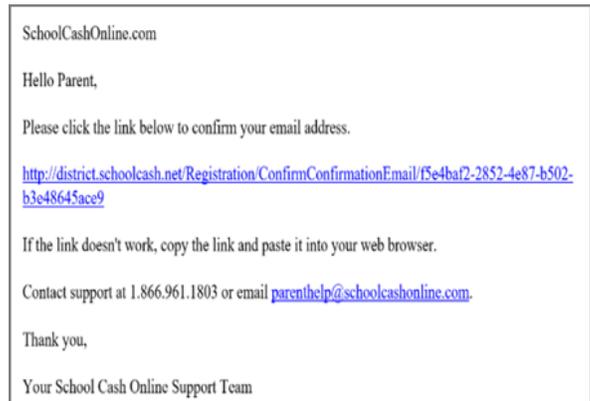
If you have not registered, please go to the school’s website at [www.surreyschools.ca/schools/guildfordpark](http://www.surreyschools.ca/schools/guildfordpark) and navigate your way to the School Cash Online page by clicking on the “**Parent**” tab, selecting “**Pay Fees Online**” and select the “**Get Started Today**” option.

Complete each of the three Registration Steps  
*\*For Security Reasons your password requires 8 characters, one uppercase letter, one lowercase letter and a number.*



### Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and *School Cash Online* account. The confirmation link will open the *School Cash Online* site prompting you to sign into your account. Use your email address and password just created with your account.



### Step 3: Find Student

This step will connect your children to your account.  
 Enter the School Board Name.  
 Enter the School Name.  
 Enter Your Child’s First Name, Last Name and Birth Date.  
 Select **Continue**.  
 On the next page confirm that you are related to the child, check in the Agree box and select **Continue**.  
 Your child has been added to your account.

### Step 4: View Items or Add Another Student

If you have more children, select “**Add Another Student**” and repeat the steps above. 8 children can be added to one parent account. If you do not wish to add additional children, select “**View Items For Students**” option. A listing of available items for purchase will be displayed.

**SCHOOL APP - Very Important: please download app**



“GP Sabres”

gpsabres.appazur.com

Available on the App Store

ANDROID APP ON Google play



All your classes, homework and extra-curricular activities together in one place on your phone or tablet!

Get important updates your way: Opt-in to app notifications, email, or text message.

Try our school app!

**Benefits**

- Subscribe to news and calendars for your (or your son or daughter’s) classes and extra-curricular activities.
- An easy single point of access to any school information from teachers, clubs, PAC, the school & district.
- Consolidates information from Twitter accounts, Facebook pages, online calendars, websites and blogs.
- Avoids paper waste by reducing the need for printing newsletters and student planners.
- No more lost notes!

**Features**

- Homework list with daily reminder notifications.
- Unified, personalized school/class/club calendar.
- Block rotation schedule.
- Quick access school/class/team/club websites without leaving the app.
- Copy school events to Apple/Google personal calendar.
- Share school events on social media.
- One tap to email or call the school.
- If you don’t have a device, use it from your web browser.

**Available for:**

iPhone / iPad / Android Phones & Tablets	Windows/Mac OSX: Chrome/Firefox/Safari
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## 1. MyEducationBC

The MyEducationBC (MyEdBC) application is a secure portal used in most school districts in the Province of BC. Security is guided by the rules and regulations of the School Act and Freedom of Information and Protection of Privacy Act (FOIPPA). If you have any questions or concerns please contact your school principal.

## 2. Logging In

A **Login ID** and a temporary **Password** will be provided to you by email at the time your account is created. The email will come from 'sysadmin@myeducation.gov.bc.ca'.

The MyEdBC website is: <https://www.myeducation.gov.bc.ca/aspen/logon.do>

1. Enter your **Login ID** and temporary **Password**
2. Click **Log On**

 A screenshot of the MyEducation BC Prod login page. It features a title bar "MyEducation BC Prod", a "Login ID" input field, a "Password" input field, a "Log On" button, and a link that says "I forgot my password".

**Students use the same login instructions but use their Student ID Number for Login**

3. You will be prompted to change your password. '**Current Password**' is the temporary Password you were provided. Enter a '**New Password**' and '**Confirm New Password**'. Password requirements are displayed behind the red warning message.

 A screenshot of a "Password Requirements" dialog box. The dialog has a red header and a red 'X' icon. The text inside says "Your password has expired. Please create a new one." Below the text are three input fields: "Current Password", "New Password", and "Confirm New Password". There are "OK" and "Cancel" buttons at the bottom.

4. You will be prompted to confirm your email address and enter your Security Preferences by choosing a security question and answer that you will remember. This will allow you to use the 'Forgot my Password' function on the logon page, should you need to reset your password.

## Surrey School District's Code of Conduct

### KEEPING OUR SCHOOLS SAFE

The Surrey School District is committed to providing safe and caring environments in which all learners can achieve academic excellence, personal growth, and responsible citizenship. Safe and caring school environments are free of acts of:

- Bullying, harassment, threat, and intimidation,
- Violence in any form,
- Verbal, physical, or sexual abuse/exploitation,
- Discrimination,
- Theft and vandalism.

**Safe and caring schools do not tolerate the presence of:**

- Intoxicating substances,
- Weapons and explosives and
- Intruders or trespassers.

**It is expected that students will:**

- Neither take part in, nor condone (provoke, encourage, or make a spectacle of) any form of violence.
- Seek to prevent violence and potentially violent situations.
- Not use, possess, or display any weapon, replica weapon or toy weapon on any school property or at any event that is organized or sponsored by a school.
- Not use, possess, or sell any intoxicating or controlled substances.
- Demonstrate, when using electronic resources, appropriate on-line conduct.
- Show respect for the property of others by refraining from theft, vandalism, graffiti, and other inappropriate behaviors.
- Abstain from smoking on school and other District property.
- Use respectful language.
- Practice academic honesty and personal.

The effective management of student discipline is a necessity to establish safe and caring environments that foster student learning needs. Prevention and intervention strategies applied at the school level and supported at the district level are essential to the foundation of a safe learning environment.

Responsibility for an effective discipline program is shared among many partners including the district, schools, students, parents/guardians, community groups, social agencies and the RCMP. The Board promotes understanding and acceptance of the interactive roles required to achieve safe and caring schools.

*Reference: Safe and Caring Schools Policy 9410 and Regulations 9410.1 and 9410.2*

[www.surreyschools.ca/Board/Policies/section9000.ht](http://www.surreyschools.ca/Board/Policies/section9000.ht)

## GUILDFORD PARK SECONDARY’S CODE OF CONDUCT

At Guildford Park Secondary, we want students to acquire knowledge, develop skills and positive attitudes toward learning, practice social responsibility, strengthen their interpersonal skills, and respect the rights and property of others.

To this end, students are expected to demonstrate the attributes of responsible citizens by adhering to the following expectations. These expectations are in effect while under the jurisdiction of the school. This includes travelling to and from school, while at school, and/or at any school sponsored event.

I HAVE THE RIGHT:	I HAVE THE RESPONSIBILITY:
<p>To be safe and to be respected for who I am regardless of:</p> <ul style="list-style-type: none"> <li>• Opinions</li> <li>• Gender</li> <li>• Gender identity</li> <li>• Sexual Orientation</li> <li>• Cultural, religious, or ethnic origins</li> </ul>	<ul style="list-style-type: none"> <li>• to be courteous in word and action to others and to not use intimidating or hurtful language or actions</li> <li>• to use appropriate language</li> <li>• to respect the ethnic, cultural, and linguistic heritage of others</li> <li>• to respect all differences including gender identity</li> <li>• to treat others as you would like to be treated</li> <li>• to not take the property of others without permission</li> <li>• to not damage the property of the school or peers</li> <li>• to not deface lockers, textbooks, or other property</li> <li>• to use good judgment when faced with difficult decisions</li> <li>• to use the supports available whenever an issue arises</li> <li>• to solve problems with the help of the adults in the building</li> <li>• to use the internet to not post harmful information about students or staff</li> <li>• to dress in appropriate clothing that does not promote or depict images, language or content related to drugs, alcohol, sex, violence, racism, or discrimination.</li> </ul> <p style="text-align: center;">Conform to established health &amp; safety requirements for the intended activity.</p>
<p>To learn:</p> <ul style="list-style-type: none"> <li>• Free of obvious distractions</li> <li>• In a safe environment</li> </ul>	<ul style="list-style-type: none"> <li>• to follow the rules of the school and the teachers</li> <li>• to attend each class regularly</li> <li>• to be on time for each class</li> <li>• to come prepared to learn with all materials</li> <li>• to have a parent/guardian contact the school when absent</li> <li>• to allow others to work without distraction or excessive noise</li> <li>• to problem-solve not escalate</li> <li>• to not wear hats or hoodies so that intruders are easily identified</li> </ul>
<p>To a school, community and environment that is:</p> <ul style="list-style-type: none"> <li>• Healthy</li> <li>• Safe</li> <li>• Positive</li> <li>• Clean</li> </ul>	<ul style="list-style-type: none"> <li>• to care for school property and equipment</li> <li>• to reduce, re-use and recycle</li> <li>• to use all disposal containers for garbage, recyclables, and compost</li> <li>• to report all vandalism and unsafe behavior</li> <li>• to not smoke on school property—tobacco, e-cigarettes, or vaporizers</li> </ul>

## INTERNET ACCESS



Guildford Park is a wireless internet access for all students. Internet use is intended to further a student's educational experience while at school. Students who use the Wi-Fi must respect school rules with respect to the Code of Conduct and behave in a kind and socially responsible ways. **Violations of Internet use may lead to a loss of this privilege or other disciplinary consequences.**

***Parental written consent is required for your child's use of Internet-based tools by British Columbia's Freedom of Information and Protection of Privacy Act (FIPPA).***

It is important to be aware that the majority of the Internet-based tools are online services hosted outside of British Columbia and possibly Canada. While stored outside the country, information in your child's accounts may be subject to the laws of foreign jurisdictions, including, in the United States, the USA Patriot Act.

## PERSONAL DEVICES



**(though it indicates this in your principal message, would it be helpful to re-state that this comes directly from the district? Or title it surrey schools district policy)**

Personal Digital Devices are defined as any personal electronic device that can be used to communicate or to access the internet, such as a **cell phone, tablet, laptop, or smartwatch**. These devices are important tools which can be used to enhance learning and prepare children for the world in which they will work and live. Personal digital devices provide support for children who rely on these tools to access learning through services such as translation, adaptations for Individual Education Plans, medical support, health needs, or to provide equity of access to resources. **The classroom teacher is responsible for the learning environment in the classroom, for guiding children to use personal digital devices appropriately, and for determining when personal digital devices should be used.**

The safe and responsible use of personal digital devices is expected by all Surrey School District students, employees, volunteers, parents, guardians, and community members who are on school district property or interacting with students or staff. This includes the following:

- Those using personal digital devices need to abide by the school code of conduct as well as all Provincial and Federal laws and the British Columbia Human Rights Code. This includes not using personal digital devices to engage or participate in bullying or harassment, discrimination, or defamation of character.
- At both elementary and secondary schools, personal digital devices can be used during class time to enhance learning at the direction of the classroom teacher. These devices should be used in a way that is respectful of other's learning and does not distract others in terms of light, sound, or by other means.
- Personal Digital Devices should not be used during lock down procedures or drills. The use of personal digital devices during this time may impact the emergency safety response.
- Surrey School District staff and students should not be recorded, visually or audibly, for any reason without their prior consent.
- The Surrey School District is not responsible for lost, missing, or damaged personal digital devices that students choose to bring to

## Threat Assessment Protocol – Fair Notice

### What behaviours initiate a student threat assessment?

A student threat assessment will be initiated when behaviours include, but are not limited to, serious violence or violence with intent to harm or kill, verbal/written threats to harm/kill others, Internet website/MSN threats to harm/kill others, possession of weapons (including replicas), bomb threats and fire setting.

### Duty to report

To keep school communities safe and caring, staff, parents, students and community members must report all threat-related behaviours.

### What is a threat?

A threat is an expression of intent to do harm or act out violently against someone or something. Threats may be verbal, written, drawn, posted on the Internet or made by gesture. Threats must be taken seriously, investigated and responded to.

### What is a Threat Assessment Team?

Each school has a Threat Assessment Team which is multi-disciplinary. The team may include principal, vice-principal, district resource counsellor, school counsellor and police.

### What is the purpose of a student threat assessment?

The purposes of a student threat assessment are:

- ◆ To ensure the safety of students, staff, parents and others.
- ◆ To ensure a full understanding of the context of the threat.
- ◆ To understand factors contributing to the threat makers' behaviour.
- ◆ To be proactive in developing an intervention plan that addresses the emotional and physical safety of the threat maker.
- ◆ To promote the emotional and physical safety of all.



### What happens in a student threat assessment?

All threat making behaviour by a student shall be reported to the principal who will activate the protocol for the initial response. Once the team has been activated, interviews may be held with the student(s), the threat maker, parents and staff to determine the level of risk and develop an appropriate response to the incident. Intervention plans will be developed and shared with parents, staff and students as required.

### Can I refuse to participate in a threat assessment process?

It is important for all parties to engage in the process. However, if for some reason there is a reluctance to participate in the process by the threat maker or parent / guardian, the threat assessment process will continue in order to promote a safe and caring learning environment.



Tel: 604.596.7733  
[www.surreyschools.ca](http://www.surreyschools.ca)

## Student Accident Insurance

### *Did you know . . .*

*The Surrey School District does not insure expenses for student injuries that happen on school grounds or during school activities?*

*You are responsible for these expenses as a parent or guardian.*

It's recommended that parents consider student accident insurance to cover school injuries. Several companies offer inexpensive accident insurance and you can choose a plan that best suits your family's individual needs.

For convenience the Surrey School District and your District Parent Advisory Council have made available information on student accident Insurance through Insure my Kids and Study Insured Student Accident insurance program.

Insuremykids® and Study Insured student accident insurance offer protection against the potentially high costs of serious injury from unexpected accidents and is especially valuable for families who:

- do not have medical or dental plans,
- have limited plans, as it may help supplement health and dental benefits, or
- have active children who enjoy sports and outdoor activities.

### Accidents can, and do, happen

Both of these programs have a selection of plans to suit most budgets. Benefits include coverage for:

- A full year (September to September), 24 hours a day, whether at school or at home.
- Expenses such as ambulance, physiotherapy, private tutoring, counselling, and much more that are limited or not covered by private or group insurance plans, or provincial health plans.
- Injury-related dental treatment.
- Out-of-province or country emergency medical expenses.

If you change your address during the school year, your student accident insurance plan is transferable from school to school, anywhere in Canada.

Insurance premiums range from \$17.00 to \$33.00 per year, depending on the plan selected, and your child is covered all the time, not just while at school. A discounted premium is available for families with three or more children.

The insurance agreement will be between you and the insurance provider you choose. Student accident insurance becomes effective on the date the enrolment application and payment are received by the insurance carrier. We encourage you to explore all options to determine what's best for you.

*For more information or to apply online, please visit <https://insuremykids.com/> or <https://www.studyinsuredstudentaccident.com/>.*

*If you would like to speak with a representative.*

*Please contact Insure my kids at 1-800-463-5437*

*Study Insured at 1-833-560-0527 (toll free)*



# Guildford Park Secondary

10707-146 Street, Surrey, B.C., V3R 1T5 Phone: (604)-588-7601 Fax: (604)-588-7762

## Important Dates for 2024-2025 School Year

This is a tentative schedule – dates, times and events may change as needed.

September 3, 2024	School Opens
September 12, 2024	Grad Class Photo 2:00pm
September 19, 2024	Photo Day
September 20, 2024	Terry Fox School Run
September 23, 2024	PAC Meeting 6:00pm
September 27, 2024	Non-Instructional Day
September 30, 2024	National Truth and Reconciliation Day (Statutory Holiday)
October 14, 2024	Thanksgiving (Statutory Holiday)
October 23, 2024	Photo retake Day
October 24, 2024	Early Dismissal 1:33pm
October 24, 2024	Parent Teacher Interviews 3:30pm
October 25, 2024	Non-Instructional Day
October 28, 2024	PAC Meeting 6:00pm
November 5, 2024	Early Dismissal 1:33pm
November 8, 2024	Non-Instructional Day
November 11, 2024	Remembrance Day (Statutory Holiday)
November 12, 2024	Report Cards Issued
November 25, 2024	PAC Meeting 6:00pm
December 16, 2024	PAC Meeting 6:00pm
December 20, 2024	Last day of School before Winter Break
December 23, 2024 – January 03, 2025	Winter Break
January 06, 2025	School Reopens after Winter Break
January 27, 2025	PAC Meeting 6:00pm
January 28, 2025	End of Semester 1
January 29, 2025	Start of Semester 2
January 31, 2025	Report Cards Published
February 9-15, 2025	Grad Photos
February 17, 2025	Family Day (Statutory Holiday)
February 21, 2025	Non-Instructional Day
February 24, 2025	PAC Meeting 6:00pm
March 13, 2025	Early Dismissal 1:33pm
March 13, 2025	Parent Teacher Interviews 3:30pm
March 17 - 21, 2025	Spring Break
March 24 – 28, 2025	School Closure
March 31, 2025	School Reopens after Spring Break
April 15, 2025	Early Dismissal 1:33pm
April 18, 2025	Good Friday (Statutory Holiday)
April 21, 2025	Easter Monday (Statutory Holiday)
April 22, 2025	Report Cards Published
April 28, 2025	PAC Meeting 6:00pm
May 02, 2025	Non-Instructional Day
May 19, 2025	Victoria Day (Statutory Holiday)
May 26, 2025	Non-Instructional Day
May 27, 2025	PAC Meeting 6:00pm
June 9, 2025	PAC Meeting 6:00pm
June 20, 2025	Last Day of Classes for the School Year
June 25, 2025	Commencement
June 27, 2025	Report Cards Published/Administrative Day School Closed

**Parent(s)/Guardian(s) of a Grade 8 Student:** please complete the Media/website consent form below and have your child hand it in to the school office. For all other grades please complete the form if you haven't completed one in the past or your preferences have changed and hand it in to the school office. Thank you.



Tel: 604.596.7733  
[www.surreyschools.ca](http://www.surreyschools.ca)

## Media / website consent form

### News Media

The Surrey School District occasionally receives requests from the news media to interview, photograph or video record individuals or groups of students in connection with news stories. Also, reporters are sometimes invited to schools to publicize events, as well as student and school successes.

There are great stories in our schools to share and as a public body, we attempt to cooperate with the media whenever possible. However, your right to personal privacy is our priority. Therefore, we ask that this consent form be signed and returned to the school so we can respect your wish for family privacy.

\_\_\_\_\_ **Yes**, as the parent/guardian of the student named below, I give my consent to the publication/broadcast of his/her picture and/or name by the news media as described above.

\_\_\_\_\_ **No**, as the parent/ guardian of the student named below, I do not give my consent for the publication or broadcast of his/her picture and/or name by the news media, when and where the school or school district has control over such activity\*.

***\*School & district staff cannot control news media access or photos/videos taken at public locations such as field trips, or school events open to the public, such as sports tournaments, student performances, school board meetings, etc.***

### School / District Websites & Publications

In accordance with the *Freedom of Information and Protection of Privacy Act*, the Surrey School District requires consent to use a student's full name and/or photograph/video in a public way, such as on school or district websites or in written publications such as brochures, reports and advertisements. **Therefore, your permission is requested to publicly post or publish your child's full name, photo or video of your child in connection with school or district activities for websites, brochures, reports or advertisements.**

\_\_\_\_\_ **Yes**, as the parent or guardian of the student named below, I give my consent to the publication of his/her name, photo or video as described above.

\_\_\_\_\_ **No**, as the parent or guardian of the student named below, I do not give my consent for the publication of his/her name, photo or video as described above.

***(Consent for secondary school students is valid until graduation. Consent for elementary students remains valid until Grade 8. However, you may review and change your consent at any time by contacting your school.)***

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secondary Student Signature

\_\_\_\_\_  
Date

**Student's Name (print):** \_\_\_\_\_ **Div:** \_\_\_\_\_ **Grade:** \_\_\_\_\_