# BULLYING CHECKLIST

To determine whether an act is bullying or cyberbullying by law, proceed down the checklist for each true statement. If any identified section does not receive at least one checkmark, then the act is not considered bullying by law.

### **POLICY #9410 SAFE AND CARING SCHOOLS**

The board promotes understanding and acceptance of the interactive roles required to achieve safe and caring schools (district, school. Parents/guardian, community groups, social agencies and the RCMP).

**2.1.** Safe and caring school environments are free of acts of: Bullying, cyberbullying, harassment, threats, intimidation, verbal or written abuse, racism, homophobia and other forms of discrimination of any kind, including but not limited to those listed in section 1.3 or any other distinguishing characteristic, or if based on an association with an individual or group with any of aforementioned characteristics. Any form of: violence, theft or vandalism

#### **AUTHORITY TO ACT**

**5.1.** Principals and vice principals are authorized by the board under the School Act to suspend a student from attendance at school in keeping with district policy, regulation and procedures and will make reasonable accommodation to continue the student's education program during the period of the suspension.

Did the act occur outside of a school-related activity?

(This is an important distinction, as School District policy expands to include cyberbullying incidents that occur off site and outside a school-related activity, as long as it meets one of the below criteria)

Yes

Was the act committed by using any type of electronic communication device?

For Example: Cellular or other phone, camera, email, text message, instant messenger, social media apps or websites

No

According to law, if the act <u>did not</u> meet the criteria above, it is not under the school district's authority

## Is it Bullying?

<ul><li>Was it a single significant act?</li><li>Was it a pattern of acts?</li></ul>		
By one or more students directed at another student that exploits an imbalance power	of	
<ul> <li>Through Physical Contact</li> <li>Using verbal expression</li> <li>Using written expression</li> <li>Using electronic means</li> </ul>		
<ul> <li>Physically harms a student or damages the property</li> <li>Creates reasonable fear of harm to student or damage to their property</li> <li>Is sufficiently severe, persistent, or pervasive enough that the action or threat creates:</li> <li>Intimidating educational environment</li> <li>Threatening educational environment</li> <li>Abusive educational environment</li> <li>Materially and substantially disrupts the educational process or operation of school Infringes on rights of victim at school</li> </ul>		
Was the act committed by using any type of electronic communication device?  For Example: Cellular or other phone, camera, email, text message, instant messenger, social media apps or websites		
<ul> <li>On school property</li> <li>At a school related activity         (on or off site)</li> <li>On a school bus or vehicle used to transport students</li> </ul>	0	

Yes, it's bullying

(Cyberbullying is bullying)

# Work Together To End

# Bullying

### Screening Tool for Professionals & Parents Addressing Bullying Allegations

1.	was the behaviour carried out on purpose?		
	Yes □	No □	
2.	Was the behaviour intended to cause harm? (Harm may be physical, verbal, relational, social, emotional, and/or via electronic communication)		
	Yes □	No □	
3.	Have there been patterned and pervasive acts of this behaviour? (An average of two or more incidents per week, over the course of two or more weeks)		
	Yes □	No □	
4.	Does the behaviour include electronic communications that can be viewed an unlimited number of times by an unlimited number of people?		
	Yes □	No □	
5.	the target of the beha	oes an imbalance of power exist and/or is ne target of the behaviour unable to stop the ullying behaviour from continuing?	
	Yes □	No □	



If the answers to questions 1-5 are all **YES**, please refer this incident to a trained professional within 24 hours.

If you provided a **NO** response to any of the questions, the person completing this form should address the unwanted behaviour with the young person according to school, group, or home standards of conduct. Every effort should be taken to address the behaviour with the young person as soon as possible.

### Regulation #7210.1

Examples of conduct or comments that might constitute bullying and harassment include:

### 1.1

- a) Words, gestures, actions or practical jokes, the nature consequence of which is to humiliate, ridicule insult or degrade.
- b) Threats or intimidation
- c) Cyberbullying
- d) Physical assault
- e) Persistent rudeness, taunting, malicious gossip, patronizing behaviour, vandalizing belongings or other conduct which adversely affects working conditions or work performance.

1.3

**Discrimination:** defined by the BC Human Rights code is specific to race, colour, ancestry, place of origin, religion, marital or family status, physical or mental disability, sex, sexual orientation, age (19 years and over), criminal conviction (unrelated to employment), political belief. Discrimination includes sexual harassment, as defined below.