STEPS TO COMPLETING CAREERS 8 ASSIGNMENTS

1. Log on to myedbc.ca. The site works more efficiently off of Chrome. Enter your username (student id #) and your password (capital letter;symbol and a number; min. 8 characters) _____.(same as course planning)
2. Click on the "academics" tab.
3. Click on "Career Education 8".
4. Click on the assignment. Wait for it to load. (If it's not opening, check your "pop up blocker" and click the "always enable"). Enable editing when you go back on the assignment.
5. Complete the assignment. Save on your desktop. Go back to the myed portal.
6. Click on the "locker" tab on the myed portal.
7. Click on "options" and scroll down to "add".
8. Name your assignment and click the arrow beside "file". Choose file. Find it on your desktop and open it.
9. Click "upload" and "save".
10. Click "academics".
11. Click the "submit file" tab on the far right.
12. "Choose file". Find it on the desktop. Open it; "import" and "save".
13. If it shows up as submitted, you are done. You can delete the file from your desktop.

New assignments will be added on the following dates. You are now required to complete these assignments on your own. All assignments are due no later than June 26th, 2017 in order for you to receive a mark for Career Education 8 on your final report card.

Friday, January 27th
Friday, February 24th
Friday, March 24th
Friday, April 21th
Friday, May 26th

If you have any questions, email pajic_l@surreyschools.ca