

January 7, 2020

Dear Parent/Guardian,

Your student is currently enrolled in Career Life Connections (CLC). We are excited to be hosting Earl Marriott's first capstone presentation event on January 23 and 24, 2020. This event will be an opportunity for our grade 11 students currently enrolled in CLC to showcase their "... knowledge, competencies and passions that they can offer the world, as they integrate personal interests and strengths with preferred future possibilities" (Career Education 10-12 Guide).

To ensure the best presentation days possible, we would like to make you aware of some important information.

1. As part of the curriculum, your student has sought out and worked with a mentor of their choosing. It would be ideal if the mentor could be part of the presentation process to see the culmination of the student and mentor's work. As such, we've asked your student to sign-up for a presentation time on one of the two days. If the mentor is unable to attend, students could also ask a parent, grandparent, older sibling, relative, family friend, etc., to attend. Should that not be possible, we will have interested community members and teachers there to support students. We would like to extend an invitation to you to attend as well.
2. Students are to arrive prepared with all necessary materials at least 20 minutes before their scheduled presentation time. Timelines are tight, so late arrivals may not be accommodated until the end of the day.
3. Mentors must arrive 15 minutes before the scheduled presentation to allow time for introduction and instructions.
4. Students are to be prepared with all materials and technology required to present.
5. Students are to dress and conduct themselves professionally.

We are eagerly looking forward to see our students' work. We are hearing fantastic reports on what your students are already preparing. This should make for a wonderful celebration of their learning.

Should you have any further questions, please contact your student's CLC teacher for more information.

Kind regards,

Carla Brabenec
Career Education Department Head
Earl Marriott Secondary