



Cloverdale Learning Centre June 2020 Return to School Plan

Following the direction of the Ministry of Education and Surrey School District, CLC will be open for face to face support from June 1 to June 19 for students who require extra support.

The following plan was developed in consultation with CLC staff with the goal of providing extra support to students who need that in order to complete their courses successfully. **It is completely voluntary for students to attend school in person and we ask that you complete a very short survey using this link [CLC June Survey](https://forms.office.com/Pages/ResponsePage.aspx?id=z-m0CBODUK6B1L31N-KzXONyY1L9wxGkhkVDiUQtRdUNVFMRFNPnIBZTFo3MjVEMiFBV1NXRlpINy4u) to inform us of your plans.** (<https://forms.office.com/Pages/ResponsePage.aspx?id=z-m0CBODUK6B1L31N-KzXONyY1L9wxGkhkVDiUQtRdUNVFMRFNPnIBZTFo3MjVEMiFBV1NXRlpINy4u>)

Please note, if you do not complete this survey or contact us with a request to meet with a teacher/support staff, we will assume that this extra support is not required. A student may also be asked to come in for extra support if a teacher or other staff member feels that it will greatly benefit the student for academic and/or social emotional needs.

The schedule below indicates the days and times students will have the opportunity to come in and meet with their teachers during their regular blocks in the morning or afternoon. Please note that it is divided into days according to students' last name by alpha and limited to approximately 3 hours of face to face support per week.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:40 – 10:05	P1 A - G	P1 H - P	Online support	P1 Q - Z	Prep
10:10 – 11:30	P2 A - G	P2 H - P		P2 Q - Z	
11:30 – 12:15	Lunch	Lunch		Lunch	
12:15 – 1:40	P3 A - G	P3 H - P	Online Support	P3 Q - Z	
1:45 – 3:10	P4 A - G	P4 H - P		P4 Q - Z	

Please remember that the in-person time is to support the remote learning that is continuing until June 19th. It is to review concepts, target learners who may not be doing well, provide extra assistance, and extend learning. Teachers can work with students who require extra time more than once per week but arrangements have to be made with teachers or the school ahead of time.

Criteria for the CLC Hybrid Schedule:

- Health and safety of staff and students.
- Reasonable workload for staff and students.
- Ensuring the acquisition of the curricular and core competencies and content needed for success next year.
- Giving students every opportunity to earn their required graduation credits (especially grade 12's).
- Social emotional support for all students, especially the most vulnerable.

**Guidelines and Expectations:**

1. Students can attend one class per course each week. Attendance is optional and remote online learning will continue as usual until June 18.
2. Parents and visitors will not be able to enter the building at this time.
3. Wednesdays – No teaching staff or students in the building. All learning and teaching will continue remotely. Support staff may book appointments to meet with individual students on this day.
4. There can be a MAXIMUM of 5 students in school per teacher per period.
5. No gatherings of students will be allowed anywhere in the building.
6. Students are to remain in their designated classes and seats for the entire time they are in school.

Safety Protocols:

1. Students and staff are responsible to self-monitor their symptoms. If students or staff develop symptoms, they must stay home.
2. Hand hygiene - wash hands before entering and after leaving the school. Please be aware of the limited washrooms available at CLC.
3. Respiratory hygiene - cover your coughs/sneezes, do not touch your face, no sharing of food or personal items.
4. Computers/laptops – students are asked to bring their own devices or the ones they have borrowed from CLC for use while at school. We will not be lending out any computers during this “return to school” time.
5. Physical distancing - avoid physical contact and stay a minimum of 6 feet apart from others.
6. General cleaning - frequently touched surfaces will be cleaned after the morning and afternoon sessions; general cleaning will occur once a day; common district approved cleaning products will be used.

Movement Protocols:

1. Entry and exit point: Main entrance only; students will be asked to move to their class areas as quickly as possible once in the building. Students are to arrive at school on time to avoid any unnecessary movement during school time.
2. **Upstairs and Downstairs: Use only the front stairs to access upstairs classrooms and the emergency stairs at the back of the science room for coming back downstairs.**
3. In the classrooms: While in the classroom, students are to stay seated in their assigned seats and **WILL NOT** be permitted to move around in the classroom or other parts of the school.
4. Washrooms: Students will have to obtain permission from their teacher to use the washroom and whenever possible, refrain from loitering in the washroom longer than necessary.