

## Maple Green Code of Conduct for Students

All members of Maple Green are expected to be responsible citizens, respecting and appreciating our individual differences. It is our belief that all students have the responsibility and right to work, learn and play in a positive, caring, and safe environment. Staff and students have developed and outlined school behavioural expectations in a chart format on the accompanying page using the 3 R's:

**Respect for Self**  
**Respect for Others**  
**Respect for School and Community**

Behavioural expectations will be taught and reviewed throughout the year. They are reinforced by all school personnel in a fair and consistent manner. Each classroom teacher may establish more specific rules which affect the pupils in that particular room. Infractions of the classroom rules are generally dealt with by the teacher. Serious infractions of the school and classroom rules are referred to the Principal. Please do not send electronic devices and expensive toys to school. The school will not be responsible for any lost or stolen valuables. If students need to bring a cell phone, it should only be used before or after school. Students are responsible for following the school's expectation when:

- a) traveling to and from the school
- b) during the school's regular hours (inside the building and on the grounds)
- c) at any school sponsored function (field trips, sports, regardless of location)

### **SAFE AND CARING SCHOOLS**

**Are free from acts of:** bullying, cyber-bullying, harassment, threat, intimidation, violence in any form, abuse in any form, discrimination in any form, theft, vandalism, and retribution against a person who has reported incidents

**Do not tolerate the presence of:** intoxicating or banned substances, weapons or replica (toy) weapons and explosives, and intruders or trespassers. All visitors to the school must first report to the office.

**Will provide consequences for inappropriate behaviour which consists of:** rudeness, swearing, fighting (including play fighting), lack of respect for others, teasing, throwing objects (rocks, sticks, snowballs, etc.), defiant behaviour, insolence, running the halls, unauthorized leaving of the school grounds and littering.

### **CLASSROOM AND SCHOOL RIGHTS AND RESPONSIBILITIES**

**Students have the right:**

- to learn
- to hear and be heard
- to be respected
- to be safe
- to privacy and to their own personal space and property

**At Maple Green we expect students to:**

- speak politely and appropriately to teachers, adults, and peers
- walk bikes on school grounds
- remain outside before school unless permission is given by a teacher to come inside
- remain outside at recess and lunch unless an inside day is announced

### **CONSEQUENCES**

Consequences will be applied in a fair and consistent manner, respecting individual rights, responsibilities, age and maturity.

**Inappropriate behaviour typically has the following consequences:**

- record of misconduct
- discussion using problem solving
- written assignment/time out "sheet"
- loss of privileges
- parental involvement
- confiscation of inappropriate articles
- behavioural contract
- short term suspension up to 5 days (in school or at home)
- long term suspension (over 5 days)
- consultation with police
- expulsion

As circumstances warrant, the administrators have a responsibility to advise other parties following a behaviour incident. This may include: parents of violator and/or victim, Assistant Superintendent, Safe School team member, other District staff, and/or Ministerial agencies.

**Personal Digital Devices** are defined as any personal electronic device that can be used to communicate or to access the internet, such as a cell phone, tablet, laptop, or smartwatch. These devices are important tools which can be used to enhance learning and prepare children for the world in which they will work and live. Personal digital devices provide support for children who rely on these tools to access learning through services such as translation, adaptations for Individual Education Plans, medical support, health needs, or to provide equity of access to resources. The classroom teacher is responsible for the learning environment in the classroom, for guiding children to use personal digital devices appropriately, and for determining when personal digital devices should be used.

The safe and responsible use of personal digital devices is expected by all Surrey School District students, employees, volunteers, parents, guardians, and community members who are on school district property or interacting with students or staff. This includes the following:

- Those using personal digital devices need to abide by the school code of conduct as well as all Provincial and Federal laws and the British Columbia Human Rights Code. This includes not using personal digital devices to engage or participate in bullying or harassment, discrimination, or defamation of character.
- At both elementary and secondary schools, personal digital devices can be used during class time to enhance learning at the direction of the classroom teacher. These devices should be used in a way that is respectful of other's learning and does not distract others in terms of light, sound, or by other means.
- At elementary schools, it is expected that personal digital devices are to be put away during non-class time such as recess and lunch. Exceptions to this are for students who need digital devices for medical or health reasons, translation, accessibility, or other student-specific reasons.
- Personal Digital Devices should not be used during lock down procedures or drills. The use of personal digital devices during this time may impact the emergency safety response.
- Surrey School District staff and students should not be recorded, visually or audibly, for any reason without their prior consent.
- The Surrey School District is not responsible for lost, missing, or damaged personal digital devices that students choose to bring to school.

## CODE OF CONDUCT: Maple Green

	Respect Yourself	Respect Others	Respect the School / Community
<b>Everywhere</b>	Doing your best Be proud and confident Be responsible for your actions Wash your hands when entering	Use quiet voices Keep hands & body to yourself Do kind deeds Use kind, positive words	Practice stranger safety Leave gum at home Leave technology at home Take off hats and hoods
<b>Classroom</b>	Dress for learning and playing Arrive on time Come prepared to work and learn Complete homework Participate in class activities	Be attentive and participate in lessons Allow others to learn Follow classroom routines Tidy up before leaving Use your own supplies Respect the property of others	Keep room tidy, litter free Enter, exit by classroom door Have inside shoes Leave muddy shoes at door Stay home if ill Replace lost/damaged books
<b>Hallways, Gym, Assemblies</b>	Walk calmly and quietly Go directly to destination Use hall passes	Walk calmly and quietly Keep hands & body to yourself Use inside voices Show good audience manners	Use all school materials with care Enter gym quietly, calmly Eat food, drinks in classrooms only Use internet with supervision Have gym strip (intermediate students) Wear inside shoes (primary students)
<b>Playground</b>	Play safely Go out on outside days Dress for the weather Bring a change of clothes Practice stranger safety	Play safely Help children who are hurt Include others when playing Use equipment cooperatively Show good sportsmanship	Use equipment properly Play in appropriate areas Listen to supervisors Stay on the school grounds Keep snow and ice on the ground
<b>In Days and Eating Period</b>	Eat nutritious food Sit at a desk to eat Stay at your desk until the bell Listen to the monitors Wash your hands before eating	Listen to the monitors/supervisors Leave other people's property alone Share the classroom games Use inside voices	Tidy up at bell Leave things as you find them Wipe desks after lunch/ art Recycle
<b>Washrooms</b>	Wash your hands after using Return to classroom promptly	Flush Respect others' privacy Wait your turn	Use appropriately Report problems Be tidy, prompt and quiet
<b>Sidewalks, Crosswalks, Pickup Bay</b>	Walk bikes / scooters Obey traffic rules Put roller blades on at sidewalk	Listen to crossing guards & supervisors Walk on the sidewalk Stay out of pick up bay Walk bikes, scooters to sidewalk	Get into cars safely Leave dogs at home Report vandalism Walk, ride, roll to school