

STATEMENT OF PURPOSE

Rationale for the Code of Conduct with a focus on safe, caring and orderly school environments.

BAYRIDGE is a place where students are encouraged to have pride in themselves, their school and community. Our primary focus is that students are safe and H.A.P.P.Y. (see page 1). The school code of conduct provides guidelines for positive behaviour and restorative practices that takes appropriate measures to prevent and intervene in matters of student safety.

This Code of Conduct applies to all of our Bayridge community (students, staff and families) while at school, going to and from school, at all school-sponsored functions and online.

BEHAVIOUR EXPECTATIONS

Acceptable and unacceptable behavior while at school, attending school related activities (both on and off school grounds) or in any other circumstances where engaging in the activity will have an impact on the school environment. There will be rising expectations of behaviour as students mature.

It is important to note that the acceptable and unacceptable behaviours that follow are not all-inclusive lists.

Acceptable Behaviour:

Expectations:

- ✓ Students are expected to treat one another with dignity and respect
- ✓ Respect and follow the criteria of the classroom, common areas and outside playground/field
- ✓ Respect self, others and adults
- ✓ Respect school property and the property of others
- ✓ Be punctual and attend school daily (legitimate circumstances considered)
- ✓ Dress appropriately for school
- ✓ Use appropriate language
- ✓ Leave all areas litter and garbage free
- ✓ Walk bicycles when on school grounds
- ✓ Use common sense and good judgement
- ✓ Have FUN!

* See Cell Phone and Personal Devices section on page 5



Clothing Expectations:

At Bayridge Elementary we want to create a wholesome atmosphere where children can be children without the pressures to 'hurry up and be young adults'. We want to see clothing worn that will ensure the physical and personal safety of all of our students. School administration, staff and the PAC endorse the following clothing expectations for all students at Bayridge:

ALL STUDENTS

- ◆ dress appropriately for the weather
- ◆ make sure footwear is safe and appropriate for the activities at an elementary school
E.g. - Shoelaces must be done up
No high heels or high platform shoes
Pants should not be dragging on the ground
- ◆ no underwear should be showing
- ◆ no clothing with offensive or inappropriate language/images
- ◆ no spaghetti straps (tank tops are okay)
- ◆ no bare midriffs or backs (tops should be long enough to cover stomach and back when student is standing or sitting)
- ◆ no low cut tops
- ◆ no short shorts
- ⇒ Makeup is discouraged. Minimal makeup (lip-gloss and/or mascara) is acceptable only at the upper-intermediate level). No makeup is to be applied at school.

SAFE, CARING and HAPPY SCHOOLS—

Unacceptable Behaviour:

SAFE, CARING and HAPPY SCHOOL ENVIRONMENTS ARE FREE FROM ACTS OF:

- X Bullying (including cyber-bullying)
- X Harassment, threat, intimidation and marginalization
- X Violence in any form
- X Abuse in any form (verbal, physical, sexual, emotional)
- X Intolerance and discrimination in any form, i.e. based on an individual or group's race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or age
- X Retribution against a person who has reported incidents

SAFE, CARING and HAPPY SCHOOL ENVIRONMENTS DO NOT TOLERATE THE PRESENCE OF:

- X Intoxicating or banned substances (including alcohol, e-cigarettes, cigarettes and drugs)
- X Theft and vandalism (or damage to personal property)
- X Weapons or replica (toy) weapons (including laser pointers); explosives (including fireworks) and pepper or other obnoxious sprays.
- X Intruders or trespassers (all visitors must first report to the office)
- X Inappropriate clothing or unacceptable slogans imprinted on clothing



SCHOOL PHONE/CELL PHONES/BRING YOUR OWN DEVICES (BYOD)

Parents are requested to convey personal messages to their child prior to leaving for school in the morning. Students will be allowed to use school phones in emergency situations only.

Electronic devices are welcome, but only to support student learning in the classroom and under the supervision of a teacher. Cell phone use during school hours is not permitted. However, students may use cell phones for communication with parents after school. Devices may not be used during recess or lunch breaks.

- ⇒ During the school day, cell phones are to be turned off and kept in student backpacks. Inappropriate use of cell phones and devices will result in the device being taken to the office and returned to parents.

PERSONAL ITEMS/PERSONAL PROPERTY

- ⇒ The school is not responsible for damaged, lost and/or stolen items. iPads/phones, iPods, large sums of money, hand-held video games, toys and other valuable items should be kept at home



.MISUSE OF ELECTRONIC DEVICES/COMPUTERS -

- ⇒ School computers and other electronic devices are only to be used for school/education related activities. They are not permitted for social networking, gaming, illegal, obscene or inappropriate purposes. Inappropriate use includes, but is not limited to, attempts to vandalize, gain unauthorized access to data or another person's account or resources, and sharing of data without personal or parental consent as appropriate.
- ⇒ Recording of visual images is not permissible at school unless permission has been received by the classroom teacher with respect to a classroom project.
- ⇒ Students are to be aware that they may be subject to discipline (or, if applicable, confiscation of personal property) for misuse of any technology, if it negatively impacts the school environment.
- ⇒ Misuse of district technology services will lead to suspension of user privileges and possible disciplinary or legal action.

CONSEQUENCES

Consequences will take into account the age, maturity and special needs (e.g. intellectual, physical, sensory, emotional or behavioural disability), severity and frequency of actions. Consequences will be progressive and will focus on being restorative rather than punitive in nature. Depending upon these and other factors, one or more of the following actions may be taken:

Students will be held responsible for their actions and accept responsibility for their behaviour. Conditions will be created to fix mistakes and to return to the group strengthened. Behaviours are restorative rather than punitive. Parents will be contacted according to the discretion of the teachers, principal and in all matters involving suspensions.

- ◆ Review of expectations and plan restorative action
- ◆ Review of expectations, written assignment and/or loss of privileges
- ◆ Parents informed
- ◆ Meeting with parents
- ◆ Short-term (in-school or at home) suspensions up to 5 days
- ◆ Long-term suspension over 5 days or referral to a district program
- ◆ Consultation with police and/or fire department
- ◆ Suspension/Expulsion

NOTIFICATION

School administration will advise parties as follows:

- ◆ Parent/guardian of student exhibiting major behavior problem - every instance.
- ◆ Parent/guardian of student on the receiving end of a serious incident - every instance.
- ◆ Assistant Superintendent, Safe Schools Department and/or other District Staff
- ◆ Ministerial agencies and/or School Liaison Officer (RCMP)

REFERENCES

This Elementary Code of Conduct has been structured to align with, and adhere to the standards outlined in:

The School Act 85 (1.1); 168 (2) (s.1); Provincial Standards Ministerial Order 276/07 (m276/07), effective October 17, 2007.

BC Human Rights Code, as depicted in Surrey Schools Anti-Discrimination and Human Rights Policy No.10900; and Regulation No. 10900.1

BC Ministry of Education: Safe, Caring and Orderly Schools, A Guide (November 2008) and Developing and Reviewing Code of Conduct: A Companion (August 2007), both found at <http://www.bced.gov.bc.ca/sco/>

Surrey Schools - Safe and Caring School Handbook - policies, procedures and guidelines for schools found on <http://www.surreyschools.ca>

Ministerial Order No.M 208: (a) a reference to each of the prohibited grounds of discrimination set out in section 7 (*discriminatory publication*) and section 8 (*discrimination in accommodation, service and facility*) of the Human Rights Code, RSBC 1996, c. 210;

