**HAROLD BISHOP ELEMENTARY**

**STUDENT CODE OF CONDUCT**

Harold Bishop’s Code of Conduct is designed to provide guidelines for appropriate student behaviour while under the jurisdiction of the school, or while at any school-sponsored function. Students have a responsibility to respect the rights and dignity of others, and to become actively involved in their own learning and social-emotional growth. At Harold Bishop we are focused daily on respecting the rights of others, ourselves, and property.

**A Safe and Caring School is Free from Acts of:**

* Bullying, cyberbullying, or harassment
* Threat and intimidation
* Violence in any form
* Abuse in any form
* Discrimination in any form, including race, colour, gender, religious beliefs, sexual orientation, or ancestry
* Retribution against a person who has reported incidents

**A Safe and Caring School Does Not Tolerate the Presence of:**

* Theft or vandalism
* Banned Substances (alcohol, tobacco, vape products, cannabis)
* Weapons or replica weapons
* Intruders or trespassers **(*all visitors must first report to the office)***

**A Safe and Caring School Does Not Tolerate the Misuse of:**

* Cyberspace, cell phones, electronic devices, computers

**Consequences**

Consequences will be applied to unacceptable behaviour in accordance with the Surrey School District Safe and Caring Schools Disciplinary Guide. Discipline methods will be based on the severity and frequency of the behaviour, as well as the age of the student. Consequences will focus on being restorative rather than punitive in nature.

**Notification**

As circumstances warrant, administrators have a responsibility to advise other parties following an incident. These may include:

* Parents/guardians of the student offender(s)
* Parents/guardians of the student victim(s)
* School Board officials
* Police and other agencies required by law
* School staff and school community as deemed appropriate by school and/or district administration

**Dress Expectations**

Harold Bishop Elementary is committed to providing students with learning environments that are safe and inclusive. Students and adults must show respect for everyone, and this does not change based on how someone is dressed. Harold Bishop Elementary believes that judgements on the appropriateness of student attire are best made by students and their families, because clothing choices reflect individual identity, cultural norms, and socio-economic factors and are intensely personal. Students may attend school and school-related functions in clothing of their choice, provided that it meets the following conditions:

1. Conforms with the health and safety requirements for the intended activity.
2. Does not promote drugs or alcohol.
3. Does not display profanity.
4. Does not display discriminatory language or images.
5. Does not glorify or idealize gangs or gang lifestyle.
6. Undergarments should be covered.
7. Hats and hoodies should be worn outside the school building.

**PERSONAL DIGITAL DEVICE UPDATE**

Personal Digital Devices are defined as any personal electronic device that can be used to communicate or to access the internet, such as a cell phone, tablet, laptop, or smartwatch. These devices are important tools which can be used to enhance learning and prepare children for the world in which they will work and live. Personal digital devices provide support for children who rely on these tools to access learning through services such as translation, adaptations for Individual Education Plans, medical support, health needs, or to provide equity of access to resources. The classroom teacher is responsible for the learning environment in the classroom, for guiding children to use personal digital devices appropriately, and for determining when personal digital devices should be used.

The safe and responsible use of personal digital devices is expected by all Surrey School District students, employees, volunteers, parents, guardians, and community members who are on school district property or interacting with students or staff. This includes the following:

* Those using personal digital devices need to abide by the school code of conduct as well as all Provincial and Federal laws and the British Columbia Human Rights Code. This includes not using personal digital devices to engage or participate in bullying or harassment, discrimination, or defamation of character.
* At both elementary and secondary schools, personal digital devices can be used during class time to enhance learning at the direction of the classroom teacher. These devices should be used in a way that is respectful of other’s learning and does not distract others in terms of light, sound, or by other means.
* At elementary schools, it is expected that personal digital devices are to be put away during non-class time such as recess and lunch. Exceptions to this are for students who need digital devices for medical or health reasons, translation, accessibility, or other student-specific reasons.
* Personal Digital Devices should not be used during lock down procedures or drills. The use of personal digital devices during this time may impact the emergency safety response.
* Surrey School District staff and students should not be recorded, visually or audibly, for any reason without their prior consent.
* The Surrey School district is not responsible for lost, missing, or damaged personal digital devices that students choose to bring to school.