**Computer and Communications 8 Course Outline**

**Room C125 Mrs. S.K Parhar**

Welcome to Computers and Communications 8!! This class is designed to develop practical skills, knowledgeandgain perspective on the long-term implications of life in a digital and connected world. Students will be provided opportunities to develop their digital design and literacies to responsibly take ownership to enhance learning and become well informed digital creators and consumers.

**BIG IDEAS (overall learning outcomes for the course)**

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| Design can be responsive to identified needs. | Complex tasks require the acquisition of additional skills | Complex tasks may require multiple tools and technologies |

**Content:**

1. **Navigating through school services and communication** 
   * Logging in, School email, School App, MyEdBC, FreshGrade
2. **Basic Computer Operations**
   * File management & Accessing different programs
3. **Digital Infrastructure** 
   * Computer hardware and software
   * Computer Networks – LAN, WAN
4. **Digital Literacy** 
   * digital self-image, creative credit and copyright, relationships and communication, cyberbullying, legal and ethical issues of technology, digital resources, and online learning
   * criteria: accuracy, timeliness, appropriateness, credibility, and bias
5. **Computational Thinking** 
   * visual programming: for example, Scratch, and text-based programming: for example, HTML
6. **Digital media**
   * digital and non-digital: for example, video production, layout and design, graphics and images, photography (digital and traditional), emerging media processes (performance art, collaborative work, sound art), Editing & publishing
7. **Keyboarding – All The Right Type**

**Classroom Expectations**

* Respect the teacher, yourself, others, and the learning environment. Treat others the way you like to be treated yourself.
* Regular attendance is extremely important! If you miss a class, you are responsible for the work done.
* Be on time for class. Lates will require time to be made up before or after school. Three lates will result in a phone call home. Subsequent lates will result in more progressive measures.
* Actively participate. Engage in the classroom activities. Use time efficiently. Share ideas. Listen to others.
* Bring necessary supplies to class every day.
* If need help, you can drop in during lunch time or after school for extra help.
* Classroom has no hat policy and is strictly enforced.
* Food and drink are not allowed in this class.

**ASSESSMENT:-Students will be assessed using three methods (the guidelines for these tools would be explained prior to starting the assignment)**

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|  | **ASSESSMENT TYPE** | **PURPOSE** | **TOOLS** |
| For learning | **Formative Assessment**  Students will receive descriptive feedback that has no letter grade or numerical value attached. | The purpose of this type of assessment is to help students identify strengths, weakness, and target areas that need work. | Written/oral feedback, I can statements, Rubrics, Exit slips |
| As Learning | **Reflective Assessment**  Students will receive feedback from their peers and teachers. | The purpose of this type of assessment is to help students reflect on their own practices as part of their learning. | Journal entries, self/peer evaluations, think, pair & share, discussions, goal setting, Website |
| Of Learning | **Summative Assessment**  Students will receive feedback that has a letter grade/numerical value attached. | The purpose of this type of assessment is to determine a students’ level of achievement in relation to learning standards at the end of a Topic/ a Unit/ semester | Test/quizzes, Projects, Presentations,  Website |

**Grading Policy:**

Projects – 70%

Daily Assignments – 20%

Participation – 10%

***Best Wishes for Your Success!!***

***As your teacher, I will help you to be successful in any way I can.***

***Let’s work together to make this semester as beneficial for you as possible.***

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Dear Parents, it is very important that parents/guardians are involved in their child’s education. Please take a few moments to read this outline with your child. Any questions, feel free to contact me at the school: Email - [parhar\_s@surreyschools.ca](mailto:parhar_s@surreyschools.ca) Phone: 604-588-3418 - ext. 2204

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**Parent/Guardian Signature Date**

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**Student Name Student Signature**