

Dear Parent / Student of LA Matheson,

We are asking all of you to view your course selections for next year. Through next week, you will have the opportunity to make changes by following the instructions below. **Course request changes are due by Friday May 1st**

### **Course Request Verification Parent Portal Instructions 2020 – 2021**

- When you log onto your MyEdBC Parent Portal, you are able to view Course Requests by going to the **Family** top tab > **Schedule** side tab. To view course requests, click the **Requests** side tab (under Schedule).

### **Course Request Verification Student Portal Instructions 2020 – 2021**

- When you log onto your MyEdBC Student Portal, you are able to view Course Requests by going to the **My Info** top tab > **Requests** side tab.

### **Course Requests**

If you are satisfied with the courses listed, there is nothing else that needs to be done!

If you would like to make any changes in your course requests, please e-mail your alpha counsellor with the following information:

FIRST NAME:

LAST NAME:

STUDENT #:

GRADE:

I WOULD LIKE TO DROP THIS COURSE:

I WOULD LIKE TO ADD THIS COURSE:

Last name A-F: Ms Puri [puri\\_b@surreyschools.ca](mailto:puri_b@surreyschools.ca)

Last name G-O: Ms Gill [gill\\_narinder@surreyschools.ca](mailto:gill_narinder@surreyschools.ca)

Last Name P-Z: Ms Sandhu [sandhu\\_a@surreyschools.ca](mailto:sandhu_a@surreyschools.ca)

Things to look for in course selection:

- Count your courses. Do I have 8?
- Do I have my required courses?
- Some courses have been cancelled so you may be in an alternate.
- Some students did not get the courses they wanted – for example PE Leadership 10 or Co-Op. Did I get the right replacement courses?

### **Course request changes are due by Friday May 1<sup>st</sup>!!**

Hope you are all staying healthy and connected to LA Matheson!

Regards, LA Matheson admin and counselling teams.