

# ADST COURSES

(For more information on ADST courses offered at South Surrey/White Rock Learning Centre, please contact Harmale Sangha at [sangha\\_h@surreyschools.ca](mailto:sangha_h@surreyschools.ca))



## COURSE OUTLINES

### **BUSINESS COMPUTER APPLICATIONS 12**

This course teaches students to use standard software programs found in the workplace using the Microsoft Office Suite. Students learn to input, review, design, and present information in a productive and efficient manner.



The Big Ideas to be developed in this course include:

- Services and products can be designed through consultation and collaboration
- Business creates opportunity to enable change
- Tools and technologies can be adapted for specific purposes



### **ACCOUNTING 11**

In this introductory course, students will learn how to record business transactions and prepare financial statements. Students also gain computer experience by working with Microsoft Excel spreadsheets and Sage Accounting software. This course is an excellent foundation for students who intend to get jobs in the business world, become self-employed, or take post-secondary business courses.

The Big Ideas for this course are:

- Services and products can be designed through consultation and collaboration
- Financial literacy promotes sound and effective business design
- Tools and technologies can be adapted for specific purposes

### **ACCOUNTING 12**

Accounting 12 is a continuation of Accounting 11. Students will take the content taught in the previous course and apply them to advanced accounting principles in this course. Students will also spend a large amount of time using Sage Accounting software.



The Big Ideas for this course are:

- Financial literacy promotes the financial well-being of both individuals and businesses

- Business creates opportunities to enable change
- Tools and technologies can be adapted for specific purposes

## PHOTOGRAPHY 12

In this course, you will learn the introductory aspects of successful photography using a DSLR camera. This will include basic camera use, exposure, post production, and presentation.



The Big Ideas include:

- Photography is a unique art form that captures images for a variety of purposes
- Photography is an essential element of culture and reveals insights into the human experience
- Refining photographic expression requires perseverance, resilience, and risk taking
- Purposeful artistic choices by the photographer enhance the impact of a photograph
- Photography provides aesthetic experience that have the power to effect change



## MEDIA DESIGN 12

This course is an entry level course that develops skills in the four main areas: 2D image creation and manipulation, animation, audio creation, and video creation.

The Big Ideas for this course are:

- Design for the life cycle includes consideration of social and environmental impacts
- Personal design choices require self-exploration, collaboration, and evaluation and refinement of skills
- Tools and technologies can influence people's lives

