DISTRICT PROGRESSIVE DISCIPLINE POLICY

\*This policy serves as a guideline to help determine consequences for student misbehavior

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| INFRACTION | TERM | DEFINITION | 1ST OFFENCE | 2ND OFFENCE | 3RD OFFENCE | 4TH OFFENCE | 5TH OFFENCE |
| Truancy | Semester System | Absence from class(es) without reason or permission. Leaving Campus without checking out. Cumulative each semester | Student meets with teacher, completes make-up time and assignment(s). Expectations are reviewed. Parents are contacted. | Teacher submits an office referral after confirming truancy. Student meets with A.O. and may be assigned a 90-minute school. Expectations are reviewed. Student meets with counselor. Parents are contacted. | Teacher Submits an office referral after confirming truancy. Student meets with A.O. and may be assigned an in-school suspension and may be on an attendance contract. Expectations are reviewed. Parents are contacted. | Teacher submits an office referral after confirming truancy. In or out-of-school suspension of 1-3 days. Administrative Officer meets with parents and student. Final written warning. | Over 16 – may be withdrawn from classes for the remainder of the semester.  Under 16 – educational program to be delivered for the duration of the semester is reviewed. |
| Tardiness |  | Late for class or school | Teacher to address behaviour and student to make up time and work. | Parent notification. Student to make up time with teacher. | Office referral  ASD or community service | Parent conference to review educational program. Counselor involvement |  |
| \*\*SUBJECT TO INTERPRETATION BASED ON CIRCUMSTANCES/SEVERITY/REASONS\*\* | | | | | | | |

\*\*SUBJECT TO INTERPRETATION BASED ON SEVERITY

* Parents will be notified of all suspensions in writing
* ASD = 1.5 hours after school detention

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| INFRACTION | | | DEFINITION | | 1ST OFFENCE | | 2ND OFFENCE | | 3RD OFFENCE | 4TH OFFENCE |
| Lack of compliance to staff. Defiance of school authority (insubordination/willful disobedience.) Cumulative each year | | | Failure to act as instructed by any staff member. Including volunteers, aides, substitutes, secretaries, custodians, food service workers, bus drivers, etc. | | 1 ASD. Parent notification. Refer to counselor. Possible under-5 days in or out-of-school suspension. | | 2. ASD. Parent notification. Refer to counselor. Possible under-5 days in or out-of-school suspension. | | Under-5 days or possible over-5 days suspension. Parent conference. Letter home. | Over-5 days suspension to the district committee. |
| Misconduct/Disruptive behaviour | | | Inappropriate behaviour including disruptive and/or a breach of the code of conduct. Conduct that interferes with the educational process. | | 1 ASD. Parent notification | | 2 ASD. Parent conference | | Under-5 days in or out-of-school suspension. Possible change of program. | If continues see willful disobedience. |
| \*\*IF CONTINUES SEE WILLFUL DISOBEDIENCE | | | | | | | | | | |
| Cheating/Forgery | | | The conscious effort to improve grades by using notes, looking at another students’ paper, etc. Fraudulently writing the name of another person to appear as if the other person had signed, or falsifying times, dates, grades, addresses, or other data. Cumulative each year. | | Verbal or written warning and additional discipline at administrative officer’s discretion. Parent notification. Teacher may give 0 or alternate assignment. | | Possible suspension from class and loss of credit. Parent conference. Possible referral to District Counselor. | |  |  |
| Use of tobacco and related products (including vaporizers and e-cigarettes) by any student on School District c No. 36 property | Includes using tobacco at any time on school grounds or at school functions. Cumulative each year. | | | 1 ASD. Parent notification. May be assigned to community service. | | Possible suspension up to 3 days. Possible substance abuse education package. Parent notification. | | Out-of-school suspension. Substance abuse education program. | | Out-of-school suspension. Parent conference. |
| Theft/Extortion | Taking or being in possession of school or other’s property without owner’s permission. Obtaining money or property by violence or threat of violence. Forcing or attempting to force another to do something against his/her will by threat of force. Cumulative each year. | | | ASD or under-5 days in or out-of-school suspension based on severity. Compensation. Parent notification and possible RCMP. | | Under-5 days in or out-of-school, or long-term suspension. Parent conference. Compensation. Refer to District Counselor. RCMP notification. | | Over-5 days suspension to the district committee. Notify parents and RCMP. Compensation. | |  |
| INFRACTION | | DEFINITION | | | 1ST OFFENCE | | 2ND OFFENCE | | 3RD OFFENCE | 4TH OFFENCE |
| Harassment/Racism | | Derogatory comments including those of a sexual or racial nature that are intended to do harm to those of the same or opposite sex or different racial backgrounds. Any other act intended to substantially harm the physical or mental health of the person threatened. | | | Under-5 days in or out-of-school suspension. Refer to counselor. Parent notification. | | Under-5 days in or out-of-school suspension or over-5 days suspension. Letter home. Possible RCMP notification. Possible referral to District Counselor. | |  |  |
| Intimidation/Threats | | Derogatory comments, which imply violence or threats causing offended to be fearful for his/her safety. | | | Under-5 days, long-term in or out-of school suspension. Parent conference. Letter home. Possible referral to District Counselor. Possible RCMP notification. | | Over-5 days suspension to the district committee. | |  |  |
| Theft of Examination or other educational materials. | | Materials removed by theft for the purpose of inappropriately improving grades. | | | 5 day suspension. Failure of course. | | Failure of course. Over-5 days suspension to the district committee. | |  |  |
| Criminal acts as defined by the law | | Federal criminal code or other Federal statues where the health, safety and security of the school or its students or staff is compromised. | | | * RCMP notification * School consequence to be determined depending upon offence | | | | | |

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| INFRACTION | DEFINITION | 1ST OFFENCE | 2ND OFFENCE | 3RD OFFENCE | 4TH OFFENCE |
| Found to be: using, possessing or under the influence of drugs and/or alcohol on school grounds and/or at school activities | Includes sharing of drugs/alcohol although not necessarily using or in possession when “apprehended” by school officials | Minimum five-day out-of-school suspension. Parent conference. Substance abuse counseling. RCMP notification. Refer to District Counselor | Five-day out-of-school or over-5 days suspension. Parent conference. Substance abuse counseling. Refer to District Counselor. Notify RCMP. | Over-5 suspension to the district committee. |  |
| Conscious association with others who use or possess drugs or alcohol on school premises or at school activities. | Where a student is aware and present with others who are using or possessing drugs or alcohol on school premises or at school activities but not actively using, transporting, concealing, or misleading authorities. | Under-5 days suspension. Parent conference. | Five-day suspension. Substance abuse counseling. | Over-5 suspension to the district committee. |  |
| Sale of illegal drugs. Sale of contraband. | Conducting sales or transactions of controlled substances on school property or at school functions. Cumulative during student’s enrolment at school. | Under-5 day out-of-school or possible over-5 suspension to the district committee. Parent and RCMP notification. Letter home. | Over-5 suspension to the district committee. Parent and RCMP notification. Letter home. |  |  |
| Obstruction/interference with or intimidation of school authorities. | Interfering with the discharge of the official duties of the official duties of district personnel by intimidation, force, violence, or passive resistance; failure to give name or the correct name. | ASD or under-5 days in or out-of-school suspension. | Out-of-school suspension or over-5 suspension to the district committee. |  |  |

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* ASD= 1.5 hours after school detention

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| INFRACTION | DEFINITION | 1ST OFFENCE | 2ND OFFENCE | 3RD OFFENCE | 4TH OFFENCE |
| Fighting | All physical altercation between two or more persons including verbal abuse, intimidation, threats or harassment. | Under-5 days in or out-of-school suspension. Parent notification. Anger management counseling. Possible RCMP notification. | Under-5 days in or out-of-school suspension. Parent conference. Possible over-5 suspension to the district committee. Possible RCMP notification. | Over-5 suspension to the district committee. |  |
| \*\*SUBJECT TO INTERPRETATION BASED ON CIRCUMSTANCES/SEVERITY/REASONS | | | | | |
| Assault | A violent physical or verbal attack on another person(s). An act that threatens or causes physical harm to a person(s). | Under-5 days out-of-school suspension. Parent conference. Possible RCMP notification. Possible over-5 suspension to the district committee. | Over-5 suspension to the district committee. RCMP notification. |  |  |
| \*\*SUBJECT TO INTERPRETATION BASED ON SEVERITY OF THE SITUATION | | | | | |
| Vulgar or Abusive Language or Gestures | Use of vulgarity or cursing toward or in reference to a teacher, adult or other student. This may appear either verbally, in writing, gestures or on clothing. Cumulative each year. | ASD. Parent notification or in-school suspension or under-5 days suspension. | Under-5 days in or out-of-school suspension. Parent conference | Possible over-5 suspension to the district committee. Parent conference. |  |
| \*\*VERBAL ABUSE TOWARD STAFF MEMBER MAY RESULT IN SUSPENSION/PARENT CONFERENCE | | | | | |

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| INFRACTION | DEFINITION | 1ST OFFENCE | 2ND OFFENCE | 3RD OFFENCE | 4TH OFFENCE |
| Possession of a Weapon or Explosives | Knowingly receiving, retaining, possessing or concealing (on person, clothing or property of locker/vehicle) a weapon or explosive. On school property or at school sponsored activities. | Under-5 day in or out-of-school suspension. Possible over-5 days suspension to the district committee. | Over-5 days suspension to the district committee. Refer to the Weapons and Violence Policy. |  |  |
| Inappropriate use of Internet to procure or send information for preparing explosives or weapons | Sending or receiving information to prepare explosives or to make bombs on the Internet or from other information sources. | Over-5 days suspension to the district. Refer to the Weapons and Violence Policy and the Internet Access and Use Policy. |  |  |  |
| Reckless Driving | Including reckless driving on school grounds and adjacent streets. Exceeding 15kph on school grounds. “Burning off” tires as well as other negligent driving practices. Cumulative each year. | Suspension of driving privileges. Parent notification. Under-5 days suspension. | Suspension of driving privileges for remainder of the year. Parent and RCMP notification. Under-5 days or long-term suspension. | Parent and RCMP notification. Over-5 days suspension to the district committee. |  |
| Property Damage, Vandalism and Littering, False Fire Alarm, Arson | Destruction or defacing school or personal property. Leaving garbage on school grounds. Cumulative each year. | 1 ASD. Compensation. Parent and RCMP notified. Possible in-school suspension. Possible Under-5 days or long-term suspension. | 2. ASD or under-5 days in or out-of-school suspension. Possible long-term suspension. Compensation. Parent conference. Letter home. Refer to District Counselor. RCMP notification. |  |  |
| \*\*PENALTY DEPENDENT ON SEVERITY OF DAMAGES | | | | | |

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