

## **Agenda Regular Board Meeting**

**Date:** February 18, 2016  
**Time:** 7:00 p.m.  
**Location:** School District No. 36 (Surrey)  
 District Education Centre  
 Main Boardroom - Room #2020

Pages

**1. Call to Order**

- a. "O Canada" – recording by Coyote Creek Elementary
- b. Approval of Agenda of Regular Board Meeting

**2. Delegation**

**3. Action Items**

- a. Adoption of Minutes of Regular Board Meeting Held 2016-01-14 4
- b. Statement of Operating Funds - Six Months Ended 2015-12-31 18
- c. Interim Financial Report - Special Purpose Fund - Six Months Ended 2015-12-31 20
- d. 2015/2016 Amended Annual Budget (to be distributed) 25
- e. 2016/2017 and 2017/2018 International Student Fees 46

**4. Information & Proposals**

- a. Trustee Reports 47
- b. Progress Report Active Capital Projects 48
- c. Boundary Changes Clayton Heights Secondary and Lord Tweedsmuir Secondary 51

**5. Future Business**

- a. Items for Future Discussion  
No items.

b. Future Meetings

March 10, 2016

April 21, 2016

May 12, 2016

June 2, 2016

June 16, 2016

**6. Question Period**

**7. Adjournment**

## THE PURPOSE OF 'QUESTION PERIOD'

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should be dealt with through other channels, such as liaison committees.

Please be mindful of Board Policy #2400 – *School Board Meetings & Trustee In-Service Sessions*, which states:

- Informal question periods of up to thirty (30) minutes duration will be provided during the same evening on which Regular Board meetings are held each month, after adjournment of the meeting.
- The question period is intended to enable members of the community and executives of the Surrey Teachers' Association and Canadian Union of Public Employees Local 728 to obtain information from the Board that cannot be provided by staff. The question period is not to be used as a political forum, or for furthering presentations by delegations, or to deal with matters that should properly be dealt with through other channels such as liaison committees.
- Individuals in their role as employees of the school district shall channel their questions through an executive member of the employee group to which they belong.
- Persons directing questions to the Board shall do so in writing on the form provided. Written questions may be read by the initiator before being presented to the Board Chairperson. Those directing questions to the Board, shall identify themselves by giving their names and addresses. Each individual shall be limited to one question, as well as one follow up question on the same topic, if clarification is necessary.
- Should a question be asked on topics where Trustees will not have, and cannot be expected to have, information necessary to respond appropriately, a written response will be provided as soon as possible.

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## **Minutes**

### **Regular Board Meeting**

Date: January 14, 2016  
Time: 7:00 p.m.  
Location: School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee
Staff Present:	Dr. Jordan Tinney	Superintendent
	Wayne Noye	Secretary-Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

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#### **1. Call to Order**

Chairperson Wilson called the meeting to order at 7:03 p.m.

##### **Presenters & Staff:**

In addition to the Table of Officers named above, the following staff were in attendance for the meeting:

Rick Breen, Principal Kwantlen Park Secondary; Patti Dundas, Assistant Secretary-Treasurer; Kerry Magnus, Associate Director, Business Management Services; Yrsa Jensen, Assistant Superintendent; Lynda Reeve, Assistant Superintendent; Doug Strachan, Manager, Communication Services; Pauline Veto, Teacher Kwantlen Park Secondary and students from Kwantlen Park Secondary, Inter-A Program: Elizabeth Peirce, Dylan Chohan, Cindy Zeng, Sheia Ursua.

a. "O Canada" – recording by Surrey Music and Band Teachers

Trustees, administration and the audience sang "O Canada" accompanied by a recording by the Surrey Music and Band Teachers.

Chairperson Wilson welcomed Yrsa Jensen, Assistant Superintendent and Lynda Reeve, Assistant Superintendent both new in their roles in the District.

b. Approval of Agenda of Regular Board Meeting

Moved by Trustee Terry Allen

Seconded by Trustee Laurae McNally

THAT the agenda of the Regular Board Meeting be approved as presented.

**CARRIED**

c. Presentation - Inter-A Students, Kwantlen Park Secondary; Ms. Veto, Teacher

Kwantlen Park Secondary students from Inter-A introduced themselves to the Trustees. Dylan Chohan, Elizabeth Peirce, Cindy Zeng and Sheia Ursua all spoke about the Inter-A program and the core values of community service, cooperative learning and leadership. Students in the program are learning to become future leaders. Volunteer hours are expected which teaches the value of being an active citizen. They mentioned that opportunities for service are available in the school and in the community. Examples of community service that Inter-A students are involved in are: Surrey Urban Mission, Eco Club, Kinsmen Lodge, and the Red Cross Anti-bullying Club. Students attend seminars held by the Red Cross on anti-bullying and then share the information with elementary schools. Inter-A also has a Social Justice Club. Students participate in leadership opportunities from Grade 8 onward.

Cooperative learning and peer relationships are developed as the students are placed into Pods in Grade 8. Students have the same teachers for 5 years. This is a cohort style of education; bonds form with classmates and teachers. It is a positive, supportive learning environment. Inter-A students do well in English and Social Studies and often receive scholarships due to their academic standing and the service component of the program.

The students spoke about the family environment and how valuable it is when everyone knows one another and students are able to be themselves. From Grade 8 to 12 all students know one another and peers tutor younger students. Inter-A students also integrate into Kwantlen Secondary's clubs participating in

school events with students outside the Inter-A program.

Chairperson Wilson thanked the group for coming and for their presentation and also thanked the teachers of the program and administration.

Trustee Larsen commented on the social aspect of the program and the community work. She spoke about being the Trustee on the Inter-A Advisory committee and the fact that she values the development of the whole student.

Trustee Holmes thanked students staff and administration and mentioned that he had experience with Inter-A when he was president of DPAC.

Trustee Allen commended the students on their poise and public speaking skills. He also thanked the teaching staff for their dedication to the program and for bringing the students to the Board meeting.

Gary Thind expressed his appreciation for the students' communication skills.

Chairperson Wilson mentioned that the Board is very encouraged when they hear and see students who are becoming leaders in schools, in the community as well as environmental stewards. These are all important aspects in the development of citizenship as students move into adulthood.

## **2. Delegation**

No items.

## **3. Action Items**

### **a. Adoption of Minutes of Regular Board Meeting Held 2015-12-10**

Moved by Trustee Terry Allen

Seconded by Trustee Gary Tymoschuk

THAT the Minutes of the Regular Board meeting held 2015-12-10 be approved as circulated.

**CARRIED**

b. Annual Review of Kilometrage Reimbursement Rate

Moved by Trustee Terry Allen  
Seconded by Trustee Gary Tymoschuk

THAT the Board maintain the Kilometrage Reimbursement Rate at \$0.54 per km., effective 2016-02-01.

**CARRIED**

c. Recommended Architect Appointments (to be distributed)

Moved by Trustee Laurae McNally  
Seconded by Trustee Garry Thind

THAT the firm of ThinkSpace Architecture be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreements with the firm for a proposed new school at Clayton Village NE Elementary (Site 184); and

THAT the firm of Craven Huston Powers Architects be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreements with the firm for a proposed new school at Clayton Village North West Elementary (Site 218).

**CARRIED**

#### **4. Information & Proposals**

a. Trustee Reports

Chairperson Wilson reported on Trustee activities since the last Board meeting. A copy of the report is on the website.

b. Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

c. Board Committees/Trustee Representation Appointments - 2016

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

THAT the Board receive this report for information.

**CARRIED**

d. Update on Delegations (verbal)

Mr. Noye updated the Board regarding the Surrey 2016 Organizing Committee for the Women's World Softball Championship delegation and their request. Staff continue to work with the group.

The STA Heritage Committee met with Mr. Noye on January 5<sup>th</sup>. The group has been given a room in DEC to do their work and to store historical materials.

e. Update on Syrian Refugees

The Board received an update on the Syrian Refugees. Dr. Tinney provided a written and verbal report. Below is a copy of the written report:

*In a recent conference call with Immigration and Settlement Services and the Ministry of Education, we were informed that the Province has welcomed 411 Government Assisted Refugees (GAR) to date with 78 more scheduled to arrive in the very near future. Currently in temporary housing, these new refugees will be moving to permanent locations throughout the metro region. Despite prior indications that refugees will be placed throughout BC, it was reported that there are no plans to place GARs outside of the Metro Vancouver area.*

*Surrey, Vancouver, Coquitlam, Burnaby, and other core metro school districts will receive the vast majority of refugees.*

*An additional 1,959 refugees are currently profiled and will be arriving by the end of February, followed by another group in March or April. The Province is expecting that we will reach a target of 3,500 GARs, in addition to the annual calendar target of 900.*

*In an early analysis of the already landed refugees, some important demographics are emerging:*

- 60% of the people are under 18,*
- the average family size is 5.2, and*
- 23% of the 411 are expected to be school-aged children, which is larger than anticipated.*

*School districts are working closely with the Ministry and with Immigration and Settlement Services. One of the main concerns is that the timing of arrival of the*



*refugee children will be after the February 1701 student enrolment count. While we believe resources will be available, there needs to be a funding mechanism outside of the 1701 process.*

*We will continue to provide information as available and we will continue to work closely with provincial agencies as more becomes clear about the specific numbers of refugees who will arrive to Surrey and where they will locate.*

f. Administrative Announcement/Update (verbal)

Dr. Tinney announced that Wayne Noye, Secretary-Treasurer, who has served the district for 19 years, the past 10 as Secretary-Treasurer, will be retiring June 30, 2016. He commended Mr. Noye for his service to the District and noted that there are still many months left before Mr. Noye leaves the District.

Chairperson Wilson noted that the Board has worked closely with Mr. Noye over the years and indicated that there were a number of Trustees who wanted to acknowledge Mr. Noye.

Trustee McNally commented on the fact that Mr. Noye has gone through a metamorphosis over the past 10 years. A man who has always shied away from public speaking has become more vocal. She has appreciated the support the Board has had from him and the fact that he is very strategic. She also commented that he is not just a 'bean counter' but also an empathetic man and the District has been lucky to have him.

Trustee Tymoschuk mentioned that Mr. Noye and he go way back to when he was first hired and Trustee Tymoschuk was in his first term as a Trustee. He too has seen a transformation and growth. He offered his congratulations and gratitude for the work Mr. Noye has done guiding the District.

Trustee Holmes commented that he hasn't had as much experience with Mr. Noye and that he mostly interacted with Mr. Noye when he served on DPAC. He acknowledged that there will be a huge hole in the district with Mr. Noye retiring and offered his thanks.

Trustee Allen, mentioned that as Budget Committee Chair, he has worked alongside Mr. Noye for years. Trustee Allen commented on what a difficult job it is to face the challenges the District has with lack of funding. Providing a balanced budget year after year has been difficult. Mr. Noye has always found a way to ensure that the District has not had to face dramatic shortages/layoffs etc. and for that the Board is very grateful. He commented on the fact that Mr. Noye is always looking ahead and is visionary. He has moved the District forward and the

District Education Centre and the Recreation and Education Centre are part of Mr. Noye's legacy. As well, Mr. Noye has been a tireless advocate for more classroom space, and new schools. He has guided the Board well and the Board cannot thank him enough.

Trustee Larsen expressed that on a personal level, Mr. Noye helped her immensely when she was a new Trustee. He guided her through the nuances of being a new Trustee. Aspects like conflict of interest and confidentiality, especially as she was also involved with the union. She expressed her appreciation for all he has done and commented that he will be hard to replace.

Trustee Thind expressed his thanks and congratulations.

Chairperson Wilson indicated that he has worked with Mr. Noye for 16 years. As Chairperson for most of those years, Mr. Wilson expressed his appreciation for the professional competence of the Secretary-Treasurer and his departments. He commented that the success of the District depends on a solid financial foundation. Over the years, Mr. Noye has ensured that the Board has the resources to provide students with the best education possible. Mr. Noye has provided excellent service to the Board. Chairperson Wilson closed by offering his personal congratulations to Mr. Noye on his upcoming retirement.

Mr. Noye's thanked the Board for their comments. He promised not to come back as a Trustee, a MLA, MP or an MOE consultant, but indicated that he will visit. In closing he said that it has been an honour to serve the Board past and present and that the District is fortunate to have such a cohesive Board who puts the students at the center of their work.

## **5. Future Business**

### **a. Items for Future Discussion**

No items.

### **b. Future Meetings**

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

## **6. Question Period**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

## **7. Adjournment**

Moved by Trustee Laurae McNally  
Seconded by Trustee Terry Allen

THAT the Regular meeting of the Board be adjourned at 7:44 p.m.

**CARRIED**

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Shawn Wilson  
Chairperson

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Wayne Noye  
Secretary-Treasurer

## **SECTION 72(3) REPORT**

### **BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)**

#### **REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2015-11-23 MEETING**

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#### **Trustees Present:**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
T. Allen  
B. Holmes  
L. McNally  
G. Thind  
G. Tymoschuk

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#### **Decisions Made by the Board Included:**

1. Personnel Matter

Section 72(3) Report

## **Public Record**

### **In-Camera Board Meeting**

**Date:** December 10, 2015

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

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**Decisions Made by the Board Included:**

1. Approval of Minutes of In-Camera Meetings held 2015-11-12 and 2015-11-30
2. Approval of Public Records of In-Camera Meetings held 2015-11-12 and 2015-11-30
3. Personnel Matters

**Matters Discussed by the Board Included:**

1. Property Matter
2. Education Services – Students Requiring Special Placements
3. Personnel Matters

Section 72(3) Report

## **Public Record**

### **Special In-Camera Board Meeting**

**Date:** December 10, 2015

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

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**Decisions Made by the Board Included:**

1. Personnel Matter

**Matters Discussed by the Board Included:**

1. Personnel Matters

Section 72(3) Report

## **Public Record**

### **Special In-Camera Board Meeting**

**Date:** December 15, 2015

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Terry Allen	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

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Decisions Made by the Board Included:

1. Teacher Disciplinary Matter

Section 72(3) Report

## **Public Record**

### **Special In-Camera Board Meeting**

**Date:** December 16, 2015

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

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Decisions Made by the Board Included:

1. Teacher Disciplinary Matters



Section 72(3) Report

## **Public Record**

### **Special In-Camera Board Meeting**

**Date:** January 11, 2016

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Laurae McNally	Trustee
	Bob Holmes	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

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**Decisions Made by the Board Included:**

1. Property Matters

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**Administrative Memorandum  
Regular Board Meeting**

**Date:** February 18, 2016  
**Topic:** Statement of Operating Fund Expenditures – Six Months Ended 2015-12-31

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Preamble:

Attached is the Statement of Operating Fund Expenditures for the six (6) months ended 2015-12-31.

**It is recommended:**

THAT the Board accept the Statement of Operating Fund Expenditures for the six (6) months ended 2015-12-31, as presented.

Submitted by:

\_\_\_\_\_  
Wayne Noye, Secretary-Treasurer

Approved by:

\_\_\_\_\_  
Dr. Jordan Tinney, Superintendent

# SCHOOL DISTRICT #36 (SURREY)

## Statement Of Operating Fund Expenditures For The Six Months Ended December 31, 2015

<u>Function</u>	<u>Actual</u>	<u>Commitments</u>	<u>Total</u>	<u>2015/2016</u> <u>Prelim</u> <u>Budget</u>	<u>Unencumbered</u> <u>Balance</u>	<u>% Available</u>
Instruction	214,529,828	2,530,322	<b>217,060,150</b>	534,744,859	317,684,709	59.41%
District Administration	5,602,638	345,112	<b>5,947,750</b>	12,525,706	6,577,956	52.52%
Operations & Maintenance	30,860,126	4,363,605	<b>35,223,731</b>	65,721,760	30,498,029	46.40%
Transportation & Housing	2,051,936	2,641,133	<b>4,693,069</b>	5,325,383	632,314	11.87%
Debt Service			<b>0</b>		0	0.00%
<b>Total Expenditures</b>	<b>253,044,528</b>	<b>9,880,172</b>	<b>262,924,700</b>	<b>618,317,708</b>	<b>355,393,008</b>	<b>57.48%</b>

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## **Administrative Memorandum**

### **Regular Board Meeting**

**Date:** February 18, 2016  
**Topic:** Interim Financial Report Special Purposes Fund – Six Months Ended 2016-12-31

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**Preamble:**

The Regulation pursuant to Board Policy #4203 – *Operating Budget*, calls for financial reporting to the Board with respect to Special Purpose Funds. The Special Purpose Funds report is presented in the same format as utilized for the annual financial statements, which involves the grouping of similar Special Purpose Fund accounts.

**It is recommended:**

THAT the Board accept the Special Purpose Fund Schedules for the six (6) months ended 2015-12-31 as presented.

Submitted by:

\_\_\_\_\_  
Wayne Noye, Secretary-Treasurer

Approved by:

\_\_\_\_\_  
Dr. Jordan Tinney, Superintendent

**SCHOOL DISTRICT NO.36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**SUMMARY OF CHANGES**  
**PERIOD ENDED December 31, 2015**

**SCHEDULE B1**

	MINISTRY OF EDUCATION DESIGNATED	OTHER	SCHOOL GENERATED FUNDS	RELATED ENTITIES	TOTAL
<b>DEFERRED CONTRIBUTIONS</b>					
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	1,873,493	3,547,019	4,271,004		9,691,516
<b>Add:</b> Contributions received					
Provincial Grants - Ministry of Education	2,788,405	7,529,431			10,317,836
Provincial Grants - Other					
Federal Grants					
Other Revenue		1,104,922	4,673,982		5,778,904
Investment Income	1,719	3,710			5,429
Transfer Bylaw to AFG					
	2,790,124	8,638,063	4,673,982		16,102,169
<b>Less:</b> Allocated to Revenue	2,720,467	8,136,320	4,895,478		15,752,265
Recovered					
District Entered					
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>	1,943,150	4,048,762	4,049,508		10,041,420
<b>REVENUE</b>					
Provincial Grants - Ministry of Education	2,718,748	6,712,300			9,431,048
Provincial Grants - Other		1,875			1,875
Federal Grants					
Other Revenue		1,418,435	4,895,478		6,313,913
Investment Income	1,719	3,710			5,429
Gain (Loss) Equity Investment (Note )					
	2,720,467	8,136,320	4,895,478		15,752,265
<b>EXPENSE</b>					
Salaries					
Teachers	157,497	3,153,873			3,311,370
Principals and Vice-Principals					
Educational Assistants	15,983	739,884			755,867
Support Staff	94,069	1,102,800			1,196,869
Other Professionals	125,838	163,412			289,250
Substitutes		187,362			187,362
	393,387	5,347,331			5,740,718
Employee Benefits	88,554	1,248,199			1,336,753
Services and Supplies	2,493,729	1,451,303	4,895,478		8,840,510
	2,975,670	8,046,833	4,895,478		15,917,981
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>	-255,203	89,487			-165,716
<b>INTERFUND TRANSFERS</b>					
Capital Assets Purchased	255,203	-346,196			-90,993
Other					
	255,203	-346,196			-90,993
<b>NET REVENUE (EXPENSE)</b>		-256,709			-256,709

**SCHOOL DISTRICT NO.36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN MINISTRY OF EDUCATION DESIGNATED SPECIAL PURPOSE FUNDS**  
**PERIOD ENDED December 31, 2015**

**SCHEDULE B2**

		207 ANNUAL FACILITY GRANT AZ	250 SPECIAL EDUCATION EQUIPMENT BH	305 DAUGHTERS & SISTERS P.L.E.A. PROGRAM AK	385 ADOLESCENT DAY TREATMENT PROGRAM AG	390 ADOLESCENT PSYCHIATRIC UNIT AD	353 WAYPOINT SUBSTANCE HOUSE AL	BCEM AQ	ATTENDANCE SUPPORT AS	TOTAL
<b>DEFERRED CONTRIBUTIONS</b>										
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	BEG		67,357	28,429	20,818	21,477	27,953	1,297,802	409,657	1,873,493
<b>Add:</b> Contributions received										
Provincial Grants - Ministry of Education	RME	2,563,090		28,741	114,568	50,979	31,027			2,788,405
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT									
Investment Income	RIN	1,719								1,719
Transfer Bylaw to AFG										
		2,564,809		28,741	114,568	50,979	31,027			2,790,124
<b>Less:</b> Allocated to Revenue		2,261,646	33,495	46,244	98,965	47,816	28,550	98,636	105,115	2,720,467
Recovered										
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>		303,163	33,862	10,926	36,421	24,640	30,430	1,199,166	304,542	1,943,150
<b>REVENUE AND EXPENSE</b>										
<b>REVENUE</b>										
Provincial Grants - Ministry of Education	RME	2,259,927	33,495	46,244	98,965	47,816	28,550	98,636	105,115	2,718,748
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT									
Investment Income	RIN	1,719								1,719
		2,261,646	33,495	46,244	98,965	47,816	28,550	98,636	105,115	2,720,467
<b>EXPENSE</b>										
Salaries										
Teachers	ETS			36,364	69,926	29,247	21,960			157,497
Principals and Vice-Principals	EAS									
Educational Assistants	ESA				8,236	7,747				15,983
Support Staff	ESC	94,069								94,069
Other Professionals	ESP							37,752	88,086	125,838
Substitutes	ESU									
		94,069		36,364	78,162	36,994	21,960	37,752	88,086	393,387
Employee Benefits	EEB	28,211		7,313	16,282	8,355	5,692	5,672	17,029	88,554
Services and Supplies	ESR	2,394,569	33,495	2,567	4,521	2,467	898	55,212		2,493,729
		2,516,849	33,495	46,244	98,965	47,816	28,550	98,636	105,115	2,975,670
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>		-255,203								-255,203
<b>INTERFUND TRANSFERS</b>										
Capital Assets Purchased	ECA	255,203								255,203
Other (Note)	EIT									
		255,203								255,203
<b>NET REVENUE (EXPENSE)</b>										

(1) TF Schedule B1

**SCHOOL DISTRICT NO.36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN OTHER TRUST FUNDS**  
**PERIOD ENDED December 31, 2015**

**SCHEDULE B3**

		600 SCHOOL MEALS  AE	LEARNING IMPROVEMENT FUND  AN	READY SET LEARN  AO	STRONG START  AP	641 FRENCH  AT	640 LITERACY INNOVATION  AU	601 COMMUNITY SCHOOLS  AX	645 INTENSIVE CORE FRENCH  AY	602 INNER CITY SCHOOLS  BE
<b>DEFERRED CONTRIBUTIONS</b>										
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	BEG		50,174	66,231	38,888	115,924	225,797	1,308,076	33,899	313,184
<b>Add:</b> Contributions received										
Provincial Grants - Ministry of Education	RME	854,401	4,891,160	174,930	515,200	357,631		688,699	47,410	
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT	96,087				80		551,865		
Investment Income	RIN									
		<u>950,488</u>	<u>4,891,160</u>	<u>174,930</u>	<u>515,200</u>	<u>357,711</u>		<u>1,240,564</u>	<u>47,410</u>	
<b>Less:</b> Allocated to Revenue		910,850	4,831,302	39,384	307,041	113,516	14,718	1,122,240	21,281	
Recovered										
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>		<u>39,638</u>	<u>110,032</u>	<u>201,777</u>	<u>247,047</u>	<u>360,119</u>	<u>211,079</u>	<u>1,426,400</u>	<u>60,028</u>	<u>313,184</u>
<b>REVENUE AND EXPENSE</b>										
<b>REVENUE</b>										
Provincial Grants - Ministry of Education	RME	814,763	4,831,302	39,384	307,041	113,436	14,718	570,375	21,281	
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT	96,087				80		551,865		
Investment Income	RIN									
		<u>910,850</u>	<u>4,831,302</u>	<u>39,384</u>	<u>307,041</u>	<u>113,516</u>	<u>14,718</u>	<u>1,122,240</u>	<u>21,281</u>	
<b>EXPENSE</b>										
Salaries										
Teachers	ETS		3,018,536	20,175		49,659	10,613	14,175	1,217	
Principals and Vice-Principals	EAS									
Educational Assistants	ESA		729,037	7,510				3,337		
Support Salaries	ESC	237,318	369		195,354			540,098		
Other Professionals	ESP	34,135			14,602			114,675		
Substitutes	ESU	14,076	166,872		6,414					
		<u>285,529</u>	<u>3,914,814</u>	<u>27,685</u>	<u>216,370</u>	<u>49,659</u>	<u>10,613</u>	<u>672,285</u>	<u>1,217</u>	
Employee Benefits	EEB	73,967	916,488	1,068	68,202	3,767		154,515		
Services and Supplies	ESR	551,354		10,631	22,469	60,090	4,105	295,440	20,064	
		<u>910,850</u>	<u>4,831,302</u>	<u>39,384</u>	<u>307,041</u>	<u>113,516</u>	<u>14,718</u>	<u>1,122,240</u>	<u>21,281</u>	
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>										
<b>INTERFUND TRANSFERS</b>										
Capital Assets Purchased	ECA									
Other (Note)	EIT									
<b>NET REVENUE (EXPENSE)</b>										

**SCHOOL DISTRICT NO.36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN OTHER TRUST FUNDS**  
**PERIOD ENDED December 31, 2015**

**SCHEDULE B3**

		GANG PREVENTION	COYOTE CREEK BEP	650 DONATIONS	651 PAC CONTRIBUTIONS	TOTAL
		BG	BT	BP/BQ/BR/BS	BW	
<b>DEFERRED CONTRIBUTIONS</b>						
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG		36,750	1,020,347	337,749	3,547,019
<b>Add:</b> Contributions received						
Provincial Grants - Ministry of Education	RME					7,529,431
Provincial Grants - Other	RBC					
Federal Grants	RGC					
Other Revenue	ROT			391,704	65,186	1,104,922
Investment Income	RIN			3,710		3,710
				395,414	65,186	8,638,063
<b>Less:</b> Allocated to Revenue			1,875	548,630	225,483	8,136,320
Recovered						
DEFERRED CONTRIBUTIONS, END OF YEAR			34,875	867,131	177,452	4,048,762
<b>REVENUE AND EXPENSE</b>						
<b>REVENUE</b>						
Provincial Grants - Ministry of Education	RME					6,712,300
Provincial Grants - Other	RBC		1,875			1,875
Federal Grants	RGC					
Other Revenue	ROT			544,920	225,483	1,418,435
Investment Income	RIN			3,710		3,710
			1,875	548,630	225,483	8,136,320
<b>EXPENSE</b>						
Salaries						
Teachers	ETS	34,256		5,242		3,153,873
Principals and Vice-Principals	EAS					
Educational Assistants	ESA					739,884
Support Salaries	ESC	129,661				1,102,800
Other Professionals	ESP					163,412
Substitutes	ESU					187,362
		163,917		5,242		5,347,331
Employee Benefits	EEB	30,034		158		1,248,199
Services and Supplies	ESR	62,758	1,875	397,077	25,440	1,451,303
		256,709	1,875	402,477	25,440	8,046,833
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS		-256,709		146,153	200,043	89,487
<b>INTERFUND TRANSFERS</b>						
Capital Assets Purchased	ECA			-146,153	-200,043	-346,196
Other (Note)	EIT					
				-146,153	-200,043	-346,196
NET REVENUE (EXPENSE)		-256,709				-256,709



## Administrative Memorandum

### Regular Board Meeting

**Date:** February 18, 2016  
**Topic:** 2015/2016 Amended Annual Budget

#### Preamble:

At the June 18, 2015 Regular meeting, the Board of Education adopted the recommendations of the 2015/2016 Budget Committee for a balanced preliminary budget. The Budget Committee has continued building on the three key principles: alignment, sustainability and coherence, in the development of the preliminary budget through to its amended annual budget.

#### **OPERATING FUND**

#### **OPERATING GRANTS FOR 2015/2016 BUDGET**

The Ministry of Education made a total of \$4.834 billion available to school districts for the 2015/2016 school year. Surrey's grant recalculation is \$594.2 million. The district's grants are based upon full year enrolment of 70,289 FTE. A detailed distribution of grants and funding rates can be found on the Ministry of Education website [www.bced.gov.bc.ca/k12funding/](http://www.bced.gov.bc.ca/k12funding/).

#### **Revenue**

The Ministry of Education contributes the majority of the funds available to offer educational programs in the school district. The balance is from many other revenue-generating activities. Schedule 2 shows the District's operating revenue in more detail.

Ministry of Education- Operating Grants	\$594,196,841	
Other Ministry of Education Grants	9,106,861	
Other Provincial Grants	<u>324,000</u>	
Total of All Provincial Grants	\$603,627,702	96.48%
Other revenue sources	<u>22,035,901</u>	3.52%
TOTAL REVENUE	<u><u>\$625,663,603</u></u>	

#### **Expenditures by Major Functions**

Budgeted expenditures support Instruction 86.82%, Maintenance and Operations 10.37%, Administration 1.98% and Transportation 0.83%. Schedule 2C provides more detailed description of the expenditure distribution by major function and programs.

## 2015/2016 Amended Annual Budget

### **Net Changes to Position Control for 2015/2016**

Staffing FTE	2015/2016 Final	2014/2015 Final	Change
Principals and Vice Principals	242	240	+2
Teachers	3,875	3,874	+1
Other Professional Staff	92	93	-1
Educational Assistants	1,326	1,286	+40
Support Staff	1,099	1,093	+6
<b>Total:</b>	<b>6,634</b>	<b>6,586</b>	<b>+48</b>

### **SPECIAL PURPOSE FUNDS**

The Board of Education receives restricted funds that are specifically targeted towards various programs or activities. These include Ministry designated activities, such as Annual Facility Grants, Learning Improvement Funds, Community Link Funds, Strong Start, Ready, Set, Learn and Provincial Resource Programs. Other restricted funds include Parent Advisory Councils Funds, Scholarships and other specifically targeted funds. More details of these funds can be found on Schedule 3 and 3A.

### **CAPITAL FUNDS**

Schedule 4 outlines the anticipated change in Investment in Capital and Local Capital Reserve funds.

### **REVENUE & EXPENDITURE BUDGETS**

The attached Statements and Schedules provide the revenue and expenditure estimates distributed in accordance with Public Sector Accounting Standards and prescribed Ministry of Education account structure and presentation format.

#### **Statements**

- 2 Revenue and Expense
- 4 Change in Net Financial Assets (Debt)

#### **Schedules**

- 2 Operating Revenue and Expense
- 2A Operating Revenue by Source
- 2B Operating Expense by Source
- 2C Operating Expense by Function and Program
- 3 Special Purpose Revenue and Expense
- 3A Change in Special Purpose Funds
- 4 Capital Revenue and Expense

### **SUMMARY:**

The Board's sound and prudent fiscal management policies have enabled us to continue to put students' needs first. We believe the public will agree that we are putting students first and their achievement is our top priority.

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2015/2016 Amended Annual Budget

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The way we have chosen to spend these tax dollars has been the result of massive public consultation, particularly with parents. Trustees have been at numerous meetings with our constituents, liaison meetings at the District Education Centre, and parent forums in the schools. Our whole visioning process has also provided us a vast amount of valuable information on the future learning needs of our students.

In summary, the 2015/2016 Amended Annual Budget reflects all staffing and infrastructure decisions taken to-date and the surplus for the year, if any, is expected to be minimal.

**It is recommended:**

THAT the attached School District Amended Annual Budget for 2015/2016 totaling \$725,357,776 including \$641,270,066 in operating expenditures, be approved and supplied to the Ministry of Education; and

THAT the Amended Annual Budget Bylaw 2015/2016 be given three (3) readings at this meeting (vote must be unanimous); and

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016 be approved as read a first time; and

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016 be approved as read a second time; and

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016 be approved as read a third time and finally adopted.

Respectfully submitted by:  
Trustee Terry Allen  
Chairperson  
2015/2016 Budget Committee

## **AMENDED ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (SURREY) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2015/2016 pursuant to Section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Amended Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenues and the estimated expenditures for the 2015/2016 fiscal year and the total budget bylaw amount of \$725,357,776 for the 2015/2016 fiscal year was prepared in accordance with the Act.
4. Statement 2, Statement 4 and Schedules 1 to 4 are adopted as the amended annual budget of the Board for the fiscal year 2015/2016.

Read a first time the 18<sup>th</sup> day of February, 2016;

Read a second time the 18<sup>th</sup> day of February, 2016;

Read a third time, passed and adopted the 18<sup>th</sup> day of February, 2016.

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Chairperson of the Board

[SEAL]

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Amended Annual Budget Bylaw 2015/2016, adopted by the Board the 18<sup>th</sup> day of February, 2016.

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Secretary-Treasurer

WDN/kb



Amended Annual Budget  
School District No. 36 (Surrey)  
June 30, 2016

**School District No. 36 (Surrey)**

June 30, 2016

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)  
(called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2015/2016 pursuant  
to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey)  
Amended Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenue and expense for the  
2015/2016 fiscal year and the total budget bylaw amount of \$725,357,776 for the 2015/2016 fiscal  
year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board  
for the fiscal year 2015/2016.

READ A FIRST TIME THE 18th DAY OF FEBRUARY, 2016;

READ A SECOND TIME THE 18th DAY OF FEBRUARY, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE 18th DAY OF FEBRUARY, 2016;

(Corporate Seal)

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Chairperson of the Board

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Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey)  
Amended Annual Budget Bylaw 2015/2016, adopted by the Board the 18th DAY OF FEBRUARY, 2016.

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Secretary Treasurer

# School District No. 36 (Surrey)

Statement 2

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	69,872,780	67,855,250
Adult	415,875	991,875
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>70,288,655</b>	<b>68,847,125</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	638,069,371	592,834,613
Other	360,750	477,927
Federal Grants	2,279,571	2,773,057
Tuition	14,092,174	12,074,200
Other Revenue	17,723,839	16,476,958
Rentals and Leases	2,391,849	2,190,550
Investment Income	2,209,000	1,709,500
Amortization of Deferred Capital Revenue	22,134,000	20,800,000
<b>Total Revenue</b>	<b>699,260,554</b>	<b>649,336,805</b>
<b>Expenses</b>		
Instruction	593,620,100	562,999,668
District Administration	12,696,339	12,403,685
Operations and Maintenance	100,872,966	96,950,365
Transportation and Housing	5,293,612	5,276,604
<b>Total Expense</b>	<b>712,483,017</b>	<b>677,630,322</b>
<b>Net Revenue (Expense)</b>	<b>(13,222,463)</b>	<b>(28,293,517)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>18,804,248</b>	<b>23,361,593</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>5,581,785</b>	<b>(4,931,924)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	5,581,785	(4,931,924)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>5,581,785</b>	<b>(4,931,924)</b>



School District No. 36 (Surrey)

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	641,270,066	609,793,319
Operating - Tangible Capital Assets Purchased	624,759	1,193,451
Special Purpose Funds - Total Expense	39,412,951	36,837,003
Special Purpose Funds - Tangible Capital Assets Purchased	450,000	339,375
Capital Fund - Total Expense	31,800,000	31,000,000
Capital Fund - Tangible Capital Assets Purchased from Local Capital	11,800,000	12,250,000
<b>Total Budget Bylaw Amount</b>	<b>725,357,776</b>	<b>691,413,148</b>

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

# School District No. 36 (Surrey)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(13,222,463)</b>	<b>(28,293,517)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,074,759)	(1,532,826)
From Local Capital	(11,800,000)	(12,250,000)
From Deferred Capital Revenue	(16,500,000)	-
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(29,374,759)</b>	<b>(13,782,826)</b>
Amortization of Tangible Capital Assets	31,800,000	31,000,000
<b>Total Effect of change in Tangible Capital Assets</b>	<b>2,425,241</b>	<b>17,217,174</b>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(10,797,222)</b>	<b>(11,076,343)</b>

# School District No. 36 (Surrey)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2016

	Operating Fund	Special Purpose Fund	Capital Fund	2016 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	18,804,248			<b>18,804,248</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(15,606,463)	450,000	1,934,000	<b>(13,222,463)</b>
Interfund Transfers				
Tangible Capital Assets Purchased	(624,759)	(450,000)	1,074,759	-
Local Capital	(2,573,026)		2,573,026	-
<b>Net Changes for the year</b>	<b>(18,804,248)</b>	<b>-</b>	<b>5,581,785</b>	<b>(13,222,463)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>-</b>	<b>-</b>	<b>5,581,785</b>	<b>5,581,785</b>

# School District No. 36 (Surrey)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	603,303,702	569,348,190
Other	324,000	438,552
Federal Grants	1,594,561	2,418,057
Tuition	14,092,174	12,074,200
Other Revenue	2,457,317	2,190,878
Rentals and Leases	2,391,849	2,190,550
Investment Income	1,500,000	1,200,000
<b>Total Revenue</b>	<b>625,663,603</b>	<b>589,860,427</b>
<b>Expenses</b>		
Instruction	556,772,239	528,728,255
District Administration	12,696,339	12,403,685
Operations and Maintenance	66,507,876	63,384,775
Transportation and Housing	5,293,612	5,276,604
<b>Total Expense</b>	<b>641,270,066</b>	<b>609,793,319</b>
<b>Net Revenue (Expense)</b>	<b>(15,606,463)</b>	<b>(19,932,892)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>18,804,248</b>	<b>23,361,593</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(624,759)	(1,193,451)
Local Capital	(2,573,026)	(2,235,250)
<b>Total Net Transfers</b>	<b>(3,197,785)</b>	<b>(3,428,701)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 36 (Surrey)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	594,196,841	570,829,579
AANDC/LEA Recovery	(41,784)	(76,986)
Strike Savings Recovery		(20,600,332)
Other Ministry of Education Grants		
Pay Equity	6,861,222	6,861,222
Labour Settlement Funding		10,781,894
Funding for Graduated Adults	1,079,565	1,504,258
Economic Stability Dividend	833,253	
Safe Schools WRAP	225,000	
Other Miscellaneous	149,605	48,555
<b>Total Provincial Grants - Ministry of Education</b>	<b>603,303,702</b>	<b>569,348,190</b>
<b>Provincial Grants - Other</b>	<b>324,000</b>	<b>438,552</b>
<b>Federal Grants</b>	<b>1,594,561</b>	<b>2,418,057</b>
<b>Tuition</b>		
Summer School Fees	199,174	
Continuing Education	533,000	1,414,200
Offshore Tuition Fees	13,360,000	10,660,000
<b>Total Tuition</b>	<b>14,092,174</b>	<b>12,074,200</b>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	41,784	76,986
Miscellaneous		
Teaching Kitchen	954,500	727,000
Energy Management	150,000	150,000
Worksafe BC	340,000	340,000
Other Miscellaneous	971,033	896,892
<b>Total Other Revenue</b>	<b>2,457,317</b>	<b>2,190,878</b>
<b>Rentals and Leases</b>	<b>2,391,849</b>	<b>2,190,550</b>
<b>Investment Income</b>	<b>1,500,000</b>	<b>1,200,000</b>
<b>Total Operating Revenue</b>	<b>625,663,603</b>	<b>589,860,427</b>

# School District No. 36 (Surrey)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	298,510,314	276,618,629
Principals and Vice Principals	26,272,359	25,066,475
Educational Assistants	51,033,532	48,628,207
Support Staff	51,057,560	49,643,730
Other Professionals	7,938,512	8,169,060
Substitutes	21,042,789	19,916,125
<b>Total Salaries</b>	<b>455,855,066</b>	<b>428,042,226</b>
<b>Employee Benefits</b>	<b>112,423,772</b>	<b>104,501,505</b>
<b>Total Salaries and Benefits</b>	<b>568,278,838</b>	<b>532,543,731</b>
<b>Services and Supplies</b>		
Services	15,693,940	12,564,121
Student Transportation	4,583,607	4,749,504
Professional Development and Travel	2,073,198	1,863,706
Rentals and Leases	780,888	2,798,183
Dues and Fees	2,028,081	1,776,041
Insurance	1,650,540	1,615,670
Supplies	35,574,078	41,265,551
Utilities	10,606,896	10,616,812
<b>Total Services and Supplies</b>	<b>72,991,228</b>	<b>77,249,588</b>
<b>Total Operating Expense</b>	<b>641,270,066</b>	<b>609,793,319</b>

# School District No. 36 (Surrey)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2016

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	230,278,970	3,604,214		5,613,233	718,761	10,531,459	<b>250,746,637</b>
1.03 Career Programs	3,027,906	102,138		1,317,427		198,833	<b>4,646,304</b>
1.07 Library Services	6,442,258	58,857		620,781	75,084	311,121	<b>7,508,101</b>
1.08 Counselling	7,666,533	106,526				338,741	<b>8,111,800</b>
1.10 Special Education	32,046,732	2,083,785	47,824,962	417,931		5,464,891	<b>87,838,301</b>
1.30 English Language Learning	11,850,615		482,699			529,568	<b>12,862,882</b>
1.31 Aboriginal Education	727,987	121,376	1,961,053	95,565		128,761	<b>3,034,742</b>
1.41 School Administration		19,149,659		11,828,195		943,820	<b>31,921,674</b>
1.60 Summer School	1,609,000	198,651	32,373	167,556			<b>2,007,580</b>
1.61 Continuing Education	200,000	38,538		48,017		2,167	<b>288,722</b>
1.62 Off Shore Students	4,104,712	329,909	67,655	910,354	283,874	235,883	<b>5,932,387</b>
1.64 Other	171,894		654,790	101,386	116,462	5,069	<b>1,049,601</b>
<b>Total Function 1</b>	<b>298,126,607</b>	<b>25,793,653</b>	<b>51,023,532</b>	<b>21,120,445</b>	<b>1,194,181</b>	<b>18,690,313</b>	<b>415,948,731</b>
<b>4 District Administration</b>							
4.11 Educational Administration	284,807			109,691	1,230,961	13,410	<b>1,638,869</b>
4.40 School District Governance				160,201	344,816	-	<b>505,017</b>
4.41 Business Administration	13,900	478,706		2,934,545	2,649,796	133,329	<b>6,210,276</b>
<b>Total Function 4</b>	<b>298,707</b>	<b>478,706</b>	<b>-</b>	<b>3,204,437</b>	<b>4,225,573</b>	<b>146,739</b>	<b>8,354,162</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	80,000		10,000	1,111,024	1,234,669	43,856	<b>2,479,549</b>
5.50 Maintenance Operations	5,000			23,086,646	1,046,514	2,112,486	<b>26,250,646</b>
5.52 Maintenance of Grounds				2,012,512	90,543	30,062	<b>2,133,117</b>
5.56 Utilities							<b>-</b>
<b>Total Function 5</b>	<b>85,000</b>	<b>-</b>	<b>10,000</b>	<b>26,210,182</b>	<b>2,371,726</b>	<b>2,186,404</b>	<b>30,863,312</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				94,824	147,032	4,691	<b>246,547</b>
7.70 Student Transportation				427,672		14,642	<b>442,314</b>
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>522,496</b>	<b>147,032</b>	<b>19,333</b>	<b>688,861</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>298,510,314</b>	<b>26,272,359</b>	<b>51,033,532</b>	<b>51,057,560</b>	<b>7,938,512</b>	<b>21,042,789</b>	<b>455,855,066</b>

# School District No. 36 (Surrey)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2016

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2016 Amended Annual Budget	2015 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	250,746,637	61,357,425	312,104,062	25,396,089	337,500,151	321,003,637
1.03 Career Programs	4,646,304	1,164,651	5,810,955	1,400,014	7,210,969	7,012,757
1.07 Library Services	7,508,101	1,868,618	9,376,719	4,268,978	13,645,697	13,648,097
1.08 Counselling	8,111,800	2,027,233	10,139,033		10,139,033	9,168,204
1.10 Special Education	87,838,301	22,175,603	110,013,904	1,368,355	111,382,259	105,291,692
1.30 English Language Learning	12,862,882	3,213,982	16,076,864		16,076,864	15,100,961
1.31 Aboriginal Education	3,034,742	767,648	3,802,390	315,300	4,117,690	4,144,785
1.41 School Administration	31,921,674	7,802,402	39,724,076	1,765,085	41,489,161	40,198,304
1.60 Summer School	2,007,580	369,875	2,377,455	247,500	2,624,955	311,380
1.61 Continuing Education	288,722	44,876	333,598	190,550	524,148	1,470,607
1.62 Off Shore Students	5,932,387	1,445,644	7,378,031	3,141,525	10,519,556	9,101,025
1.64 Other	1,049,601	231,802	1,281,403	260,353	1,541,756	2,276,806
<b>Total Function 1</b>	<b>415,948,731</b>	<b>102,469,759</b>	<b>518,418,490</b>	<b>38,353,749</b>	<b>556,772,239</b>	<b>528,728,255</b>
<b>4 District Administration</b>						
4.11 Educational Administration	1,638,869	369,725	2,008,594	559,281	2,567,875	2,563,836
4.40 School District Governance	505,017	69,461	574,478	354,558	929,036	799,195
4.41 Business Administration	6,210,276	1,508,903	7,719,179	1,480,249	9,199,428	9,040,654
<b>Total Function 4</b>	<b>8,354,162</b>	<b>1,948,089</b>	<b>10,302,251</b>	<b>2,394,088</b>	<b>12,696,339</b>	<b>12,403,685</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	2,479,549	533,049	3,012,598	3,487,341	6,499,939	5,959,236
5.50 Maintenance Operations	26,250,646	6,770,863	33,021,509	10,875,393	43,896,902	43,166,529
5.52 Maintenance of Grounds	2,133,117	544,760	2,677,877	1,036,763	3,714,640	3,632,198
5.56 Utilities	-	-	-	12,396,395	12,396,395	10,626,812
<b>Total Function 5</b>	<b>30,863,312</b>	<b>7,848,672</b>	<b>38,711,984</b>	<b>27,795,892</b>	<b>66,507,876</b>	<b>63,384,775</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	246,547	59,201	305,748	9,129	314,877	309,022
7.70 Student Transportation	442,314	98,051	540,365	4,438,370	4,978,735	4,967,582
<b>Total Function 7</b>	<b>688,861</b>	<b>157,252</b>	<b>846,113</b>	<b>4,447,499</b>	<b>5,293,612</b>	<b>5,276,604</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>455,855,066</b>	<b>112,423,772</b>	<b>568,278,838</b>	<b>72,991,228</b>	<b>641,270,066</b>	<b>609,793,319</b>



# School District No. 36 (Surrey)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2015 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	23,865,669	22,486,423
Other	36,750	39,375
Federal Grants	685,010	355,000
Other Revenue	15,266,522	14,286,080
Investment Income	9,000	9,500
<b>Total Revenue</b>	<b>39,862,951</b>	<b>37,176,378</b>
<b>Expenses</b>		
Instruction	36,847,861	34,271,413
Operations and Maintenance	2,565,090	2,565,590
<b>Total Expense</b>	<b>39,412,951</b>	<b>36,837,003</b>
<b>Net Revenue (Expense)</b>	<b>450,000</b>	<b>339,375</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(450,000)	(339,375)
<b>Total Net Transfers</b>	<b>(450,000)</b>	<b>(339,375)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2016

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	Service Delivery Transformation	Adult Psychiatric Unit
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		50,174	67,357	439,082	4,271,004	38,888	66,231	1,707,459	21,477
Add: Restricted Grants									
Provincial Grants - Ministry of Education	2,563,090	12,227,899				736,000	249,900	435,161	127,447
Federal Grants				300,000	13,800,000				
Other				7,000					
Investment Income	2,000								
	2,565,090	12,227,899	-	307,000	13,800,000	736,000	249,900	435,161	127,447
Less: Allocated to Revenue	2,565,090	12,278,073	67,357	327,000	13,800,000	774,888	316,131	821,223	148,924
Deferred Revenue, end of year	-	-	-	419,082	4,271,004	-	-	1,321,397	-
Revenues									
Provincial Grants - Ministry of Education	2,563,090	12,278,073	67,357			774,888	316,131	821,223	148,924
Provincial Grants - Other									
Federal Grants				320,000	13,800,000				
Other Revenue				7,000					
Investment Income	2,000								
	2,565,090	12,278,073	67,357	327,000	13,800,000	774,888	316,131	821,223	148,924
Expenses									
Salaries									
Teachers		7,509,889					51,879		74,740
Educational Assistants		1,803,585					7,581		18,887
Support Staff	150,000					515,270		145,085	
Other Professionals						44,227		269,175	
Substitutes		491,255							2,294
	150,000	9,804,729	-	-	-	559,497	59,460	414,260	95,921
Employee Benefits	30,000	2,457,888				132,842	5,971	96,600	16,853
Services and Supplies	2,385,090	15,456	67,357	327,000	13,800,000	82,549	250,700	310,363	36,150
	2,565,090	12,278,073	67,357	327,000	13,800,000	774,888	316,131	821,223	148,924
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2016

	School Meals	Adolescent Day Treatment Program	Daughters & Sisters P.L.E.A. Program	Waypoint Substance House	French	Literacy Innovation	Community Link Community Schools	Community Link Innercity Schools	Donations
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		20,818	28,429	27,953	149,823	225,797	1,308,076	313,184	581,265
Add: Restricted Grants									
Provincial Grants - Ministry of Education	2,136,004	286,422	71,851	77,567	558,312		1,691,747		
Federal Grants									
Other	240,020						56,502		400,000
Investment Income									
	2,376,024	286,422	71,851	77,567	558,312	-	1,748,249	-	400,000
Less: Allocated to Revenue	2,376,024	307,240	100,280	105,520	708,135	225,797	3,056,325	313,184	500,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	481,265
Revenues									
Provincial Grants - Ministry of Education	2,136,004	307,240	100,280	105,520	708,135	225,797	2,999,823	313,184	
Provincial Grants - Other									
Federal Grants									
Other Revenue	240,020						56,502		500,000
Investment Income									
	2,376,024	307,240	100,280	105,520	708,135	225,797	3,056,325	313,184	500,000
Expenses									
Salaries									
Teachers		174,737	73,889	54,976	199,525		20,000		
Educational Assistants		37,773					16,142		
Support Staff	642,714						1,618,290		
Other Professionals	67,908						216,740		
Substitutes		4,588	1,900	1,900					
	710,622	217,098	75,789	56,876	199,525	-	1,871,172	-	-
Employee Benefits	126,629	38,252	18,250	9,896	22,598		446,119		
Services and Supplies	1,538,773	51,890	6,241	38,748	486,012	225,797	739,034	313,184	300,000
	2,376,024	307,240	100,280	105,520	708,135	225,797	3,056,325	313,184	300,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	200,000
Interfund Transfers									
Tangible Capital Assets Purchased									(200,000)
	-	-	-	-	-	-	-	-	(200,000)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2016

	PAC Contributions	Coyote Creek BEP	Surrey Gang Prevention	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year	337,749	36,750		9,691,516
Add: Restricted Grants				
Provincial Grants - Ministry of Education				21,161,400
Federal Grants			685,010	685,010
Other	150,000			14,946,522
Investment Income				9,000
	150,000	-	685,010	36,801,932
Less: Allocated to Revenue	350,000	36,750	685,010	39,862,951
Deferred Revenue, end of year	137,749	-	-	6,630,497
Revenues				
Provincial Grants - Ministry of Education				23,865,669
Provincial Grants - Other		36,750		36,750
Federal Grants			685,010	685,010
Other Revenue	350,000			15,266,522
Investment Income				9,000
	350,000	36,750	685,010	39,862,951
Expenses				
Salaries				
Teachers			37,476	8,197,111
Educational Assistants				1,883,968
Support Staff			240,721	3,312,080
Other Professionals			80,902	678,952
Substitutes				501,937
	-	-	359,099	14,574,048
Employee Benefits			83,526	3,485,424
Services and Supplies	100,000	36,750	242,385	21,353,479
	100,000	36,750	685,010	39,412,951
Net Revenue (Expense) before Interfund Transfers	250,000	-	-	450,000
Interfund Transfers				
Tangible Capital Assets Purchased	(250,000)			(450,000)
	(250,000)	-	-	(450,000)
Net Revenue (Expense)	-	-	-	-

# School District No. 36 (Surrey)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget			2015 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education	10,900,000		<b>10,900,000</b>	1,000,000
Investment Income		700,000	<b>700,000</b>	500,000
Amortization of Deferred Capital Revenue	22,134,000		<b>22,134,000</b>	20,800,000
<b>Total Revenue</b>	<b>33,034,000</b>	<b>700,000</b>	<b>33,734,000</b>	22,300,000
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	31,800,000		<b>31,800,000</b>	31,000,000
<b>Total Expense</b>	<b>31,800,000</b>	-	<b>31,800,000</b>	31,000,000
<b>Net Revenue (Expense)</b>	<b>1,234,000</b>	<b>700,000</b>	<b>1,934,000</b>	(8,700,000)
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	1,074,759		<b>1,074,759</b>	1,532,826
Local Capital		2,573,026	<b>2,573,026</b>	2,235,250
<b>Total Net Transfers</b>	<b>1,074,759</b>	<b>2,573,026</b>	<b>3,647,785</b>	3,768,076
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	11,800,000	(11,800,000)	-	
Tangible Capital Assets WIP Purchased from Local Capital	-	-	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>11,800,000</b>	<b>(11,800,000)</b>	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>14,108,759</b>	<b>(8,526,974)</b>	<b>5,581,785</b>	(4,931,924)

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## **Administrative Memorandum**

### **Regular Board Meeting**

**Date:** February 18, 2016  
**Topic:** 2016/2017 and 2017/2018 International Student Fees

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**Preamble:**

The Board approves the tuition fee for international students on an annual basis. The Board may approve tuition up to 18 months in advance to allow for communication of changes to agents and in marketing materials.

The current annual fee paid by international students is \$13,500 tuition which includes \$900 per student collected to provide for provincial medical coverage.

**It is recommended:**

THAT the Board approve the 2016/2017 and 2017/2018 tuition fees for international fee-paying students at \$13,500 (comprised of \$12,600 + 900 medical);

Submitted by:

\_\_\_\_\_  
Rick Ryan, Deputy Superintendent

Approved by:

\_\_\_\_\_  
Dr. J. Tinney, Superintendent

## **Trustee Reports – February 18, 2016**

Every week, trustees are kept very busy supporting schools and students, as well as representing district interests in the community. The following is a summary of the most recent trustee activities on behalf of the district.

Trustees attended events at the following schools:

- The District Partnership Electrical Program Completion Celebration at Princess Margaret Secondary
- The ACE IT Hairdressing Completion Celebration at Surrey College
- *ShnowBiz* at Berkshire Park Elementary
- Jazz workshop at Elgin Park

Trustees attended the 25<sup>th</sup> Surrey RCMP Basketball Classic and the Super Saturday Basketball finals for Grades 8 and 9 and the juniors this past Saturday.

A Trustee attended and presented awards at the public speaking competition for Chinese students at the Bell Centre.

Our Trustees hosted the Metro Trustees meeting at the new Resource and Education Centre.

Trustees also participated in several meetings:

- Board/Executive Committee
- Budget Committee
- French Immersion Advisory Committee
- Montessori Advisory Committee
- Traditional Advisory Committee
- Intensive Fine Arts Advisory Committee
- Aboriginal Education Council
- Surrey Crime Prevention Society
- Food Action Coalition Committee
- District Parents Advisory Council
- iDEAS 36
- Make Children First (Surrey/White Rock Community Partnership)
- The City of Surrey – Diversity & Inclusion Advisory Committee
- British Columbia Public Sector Employees' Association (BCPSEA) AGM
- BCPSEA Advisory Committee; and

Trustees attended the Community Forum on Syrian Refugees, hosted by Mayor Hepner and Trustees attended a dinner for the Welcome Centre and Refugees.

A Trustee travelled to Victoria to attend the Budget Speech on this past Tuesday.

This week the District showcases the annual Envision Jazz Festival. Trustees have already attended and look forward to the upcoming presentations through to Saturday night.

**Administrative Memorandum**  
**Regular Board Meeting**

**Date:** February 18, 2016  
**Topic:** Progress Report – Active Capital Projects

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Preamble:

The attached report is submitted in accordance with Board direction given on 1992-02-27.

Submitted by:

\_\_\_\_\_  
Wayne Noye, Secretary-Treasurer

Approved by:

\_\_\_\_\_  
Dr. J. Tinney, Superintendent



## **Progress Report – Active Capital Projects As of February 18, 2016**

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may change if they prove to be unrealistic.

### **Site #001 – Hjorth Road Elementary (Seismic Upgrade)**

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

### **Site #059 – Riverdale Elementary (Seismic Upgrade)**

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

### **Site #140 – Martha Jane Norris Elementary (Addition)**

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

### **Site #153 Adams Road Elementary (Addition)**

- 2013-02-14 Board appointed KMBR Architects & Planners Inc. to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-09 Board approved sketch plans;
- 2014-10-23 Ministry of Education approved CPFA;
- 2015-05-14 Bid closing date;
- 2015-06-04 Board approved contract award to Olivit Construction Ltd.;
- 2016-06 Anticipated completion.

Progress Report – Active Capital Projects

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**Site #177 Grandview Heights Area Secondary (New School)**

- 2013-02-14 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2015-12-01 Project Definition Report (PDR) sent to the Ministry of Education.

**Site #188 Morgan Elementary (Addition)**

- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-04 Anticipated completion.

**Site #189 Rosemary Heights Elementary (Addition)**

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-02 Anticipated completion.

**Site #215 Clayton North Area Secondary (New School)**

- 2013-02-14 Board approved KMBR Architects & Planners Inc. to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced project support;
- 2013-02-28 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board approved Capital Amendment Bylaw – New School;
- 2014-10-09 Board approved Capital Amendment Bylaw (Restricted Capital) – New School;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-11-02 Ministry of Education approval to proceed to tender;
- 2015-12-08 Bid closing date;
- 2015-12-10 Board approved contract award to D.G.S Construction Company Ltd.

## **Administrative Memorandum**

### **Regular Board Meeting**

**Date:** February 18, 2016  
**Topic:** Planning for New Secondary School in Clayton

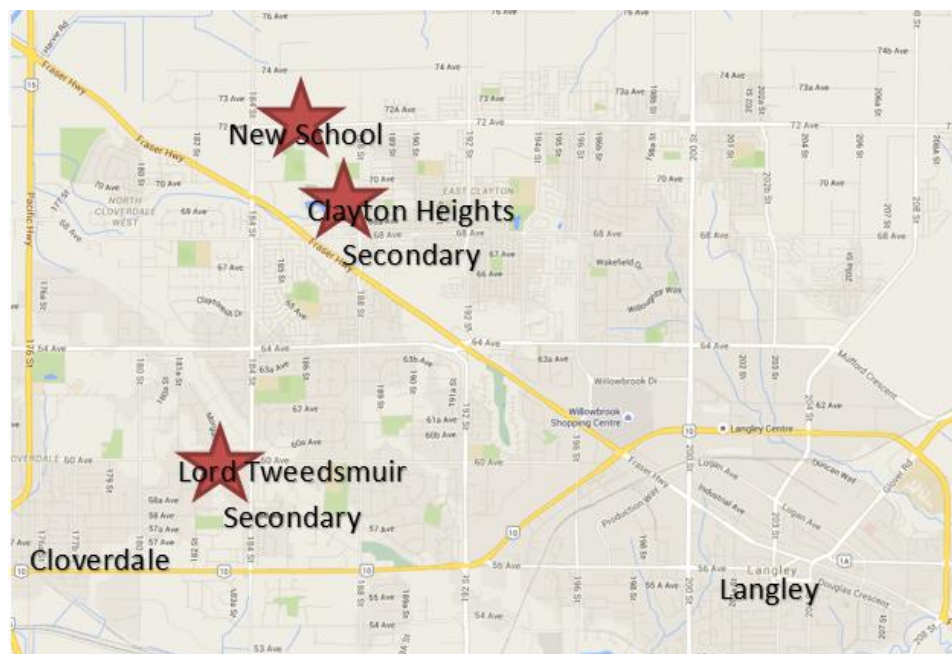
#### **Preamble:**

We are pleased to be able to now plan the details of opening a new school in the Clayton area to address our issues of significant overcrowding.

When we open a new school, the Board of Education must define a catchment area for the new school and for any other school impacted. In this case, the new catchment area will impact Clayton Heights Secondary and Lord Tweedsmuir Secondary. In addition, the boundary for the new school will have implications for elementary schools. Students who currently attend feeder elementary schools for Clayton Heights and Lord Tweedsmuir, may be directed to the new school or students currently feeding Tweedsmuir may flow to Clayton Heights. Regardless, this is a complex task involving the boundaries and catchment areas of several schools and for thousands of students overall. The task needs to be approached with clarity and thoroughness.

To increase the complexity of the task we also must consider the fact that Lord Tweedsmuir is host to our French Immersion program which has substantial enrolment and captures students from well beyond the school's catchment since it is a "district program" which does not have defined boundaries.

The intent of this document is to clarify the basics of the task and to demonstrate the timeline we are working toward.



## Planning for New Secondary School in Clayton

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### **Timeline and process for decision:**

#### **February/March**

- The development of options and defining issues and challenges to be considered in the movement of students.
- The development of a process to engage the community including students, in the consultation
- Consultation with the community on the process to be used for engagement
- Posting of information and process on PlaceSpeak as part of the engagement process. Using social media as a tool to support consultation

#### **April/May**

- Consultation – the sharing of models, implications and seeking feedback from the community
- The initiation of PlaceSpeak feedback
- Meetings face to face in the community
- Sharing out of information gathered and feedback to date

#### **June**

- Compilation of the feedback to date on the options
- Report to Superintendent on options presented and the challenges/benefits associated with each option
- Report is made public

#### **September**

- Reminder to Board of Education about report and options
- Set stage for October Board meeting

#### **October**

- Recommendation from staff on boundaries to be established

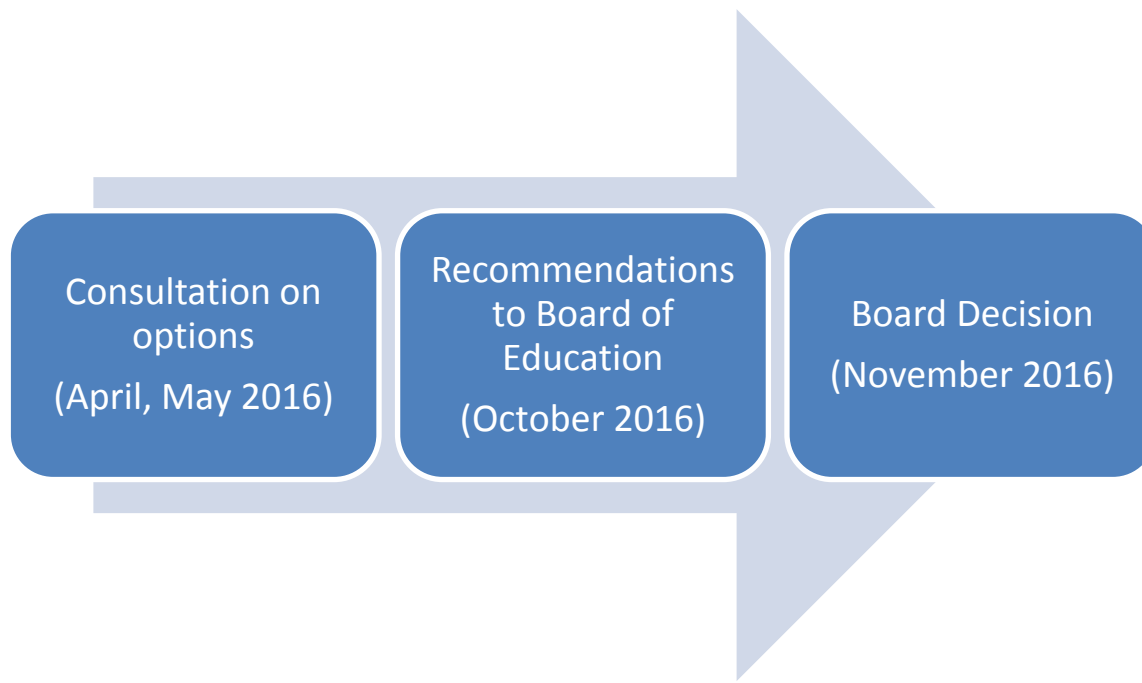
#### **November**

- Board decision on boundaries

## Planning for New Secondary School in Clayton

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In all, the process looks like the graphic below.



### **It is recommended:**

THAT the Board receive the report for information.

Submitted by:

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Dr. Jordan Tinney, Superintendent