

## ELLEDALE ELEMENTARY RETURN TO SCHOOL PLAN FOR JUNE 2020

Dear Parents/Guardians,

We are looking forward to welcoming students who are returning to school on a partial basis beginning June 1st. Students who are not scheduled to attend school (or answered NO on or did not respond to the Return to School Survey) are not permitted on school grounds on days when they are not expected to attend. Students who wish to attend but have not yet confirmed this with the office, must contact the Principal before starting to attend. This is to make sure we have everything in place for child(ren)'s health and safety. We would love to have you come.

**1. Please make sure that you carefully read all of the information below.** It includes important Health and Safety information for your child(ren)'s return to school, as well as details about pick-up and drop-off processes, school activities and supplies.

**2. School staff will make sure:**

1. Regular hand washing throughout the day including upon arrival, before and after eating, playing or working outside and before going home at the end of the day.
2. Physical distancing at all times.
3. Students do not share food, toys, school supplies or gym equipment
4. Additional and regular cleaning measures are in place by our custodian in the building at all times as per the District's Health & Safety Protocols.

**3. IMPORTANT: Daily Health Check for Students Attending In-Class Instruction**

Below are key requirements that all students and families must be aware of and adhere to while attending in-class instruction. If your child is ill or has COVID-19 symptoms:

1. Parents or caregivers must keep their child at home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases, and their symptoms have resolved.
2. If you are unsure of your child's health condition or if they have COVID-19-like symptoms, contact 8-1-1 for guidance. 8-1-1 is a free-of-charge provincial health information and advice phoneline available in British Columbia.

3. If your child becomes ill while at school:

- As per guidance from health authorities, any child exhibiting COVID-19-like symptoms will be moved to a secluded space, our designated health room, where they will be supervised and supported by staff until they are picked up by a parent/guardian.
- Parents/guardians will be notified and advised to pick-up their child as soon as possible. Please make sure that the school has current contact information, including emergency contact information, to ensure timely pick-up.
- Also, please ensure that you are always accessible by phone during the school day if your child is attending school, and, be prepared to pick-up your child(ren) as soon as is possible.

**4. Please conduct Daily Health Assessments:**

1. Parents/guardians must assess their child(ren) daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory diseases before sending them to school.
2. If your child is ill or has coughing and/or sneezing symptoms, they must remain home.

**In addition, a student may not attend school if:**

- they have travelled outside of BC in the last 14 days;
  - they have had contact with a known COVID-19 case, or if another person in their home has symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease, even if your child remains asymptomatic (i.e. does not show signs of being ill);
  - and/or a doctor or other medical professional has advised them to self-isolate.
- To help maintain a healthy learning environment, staff, families and students are asked to practise good hand hygiene and respiratory etiquette (i.e. coughing and sneezing into your sleeve).
- **Please review this with your child(ren) on a regular basis.**

**5. IMPORTANT: Schedule, school activities and supplies**

1. The schedule is subject to change depending upon student attendance. A change in or update to the schedule will be communicated by email or phone call by the classroom teacher or office staff.
2. Students will attend school only on the days that they have been assigned.
3. Students entering/exiting the school and drop-off and pick-up times

## **PLEASE ARRIVE ON TIME**

1. It will be essential to be on time and arrive at your designated drop-off and pick-up times.
2. Families will line-up at a designated place outside classroom doors and be welcomed by their teacher. Students enter and exit the school via their classroom exit doors outside. Please maintain 6 meters between yourself and the next family/student.
3. Please note family members **will not be allowed to enter the school. Please call the school office if you need assistance.**
4. Students who walk to and from school independently must arrive no earlier than 8:35 am and leave promptly at 2:32 pm.
5. Only authorized staff and students will be permitted to enter the school building unless by appointment with the school principal and for exceptional circumstances.
6. LATE ARRIVALS – Please call the school so that we can expect your child(ren) to enter at the main front door next to our flag pole. PLEASE WAIT OUTSIDE THE OFFICE WINDOW (AND HALLWAY IF NECESSARY) MAINTAINING SOCIAL DISTANCING.

## **Hand hygiene and respiratory etiquette**

- Students will wash their hands or use hand sanitizer upon arrival each day, throughout the day (i.e. after using the washroom, moving from outdoors to indoors, meal times, etc.) and before leaving.

## **Bringing in/use of personal materials**

1. Please ensure that your child is prepared for the weather – drop off, pick up, recess and lunch are ALL OUTSIDE! On rainy days, wear rain gear and bring an umbrella! On hot days, bring a hat, sunscreen and a water bottle!
2. BASED ON EACH DIVISION/TEACHER DISCRETION - Students may be encouraged to bring a device to school each day for access to their Microsoft Teams Classroom and other Apps within the Office365 platform. Please label the device. Students without a device may have access to a school device.
3. We encourage students to bring their personal materials to minimize physical contact and use of shared materials. Please label your child's water bottle, supplies and everything they bring to school.

**PLEASE BRING A WATER BOTTLE TO SCHOOL EACH DAY AS OUR WATER FOUNTAINS ARE OUT OF SERVICE. THANK YOU. 😊**

4. Students will eat their lunch and snacks in their classrooms. Lunches and snacks are to come to school in the morning with the students – **there will be no drop-off lunches or snacks accepted** and students may not leave the school grounds during the school day.
5. Wearing a mask is a personal choice. Any mask will have minimal effect if not used together with other preventative measures. The most effective preventative measures include washing hands, maximizing physical distance and minimizing physical touch. **It is important to treat people wearing masks with respect.**

We look so forward to reconnecting with your children face to face and we want you to know the days will look different. Schedules for staff and students will vary and sometimes your child will see familiar faces and friends, and sometimes they may be working with new friends and staff. The goal is to balance your child's educational needs within a safe, supportive environment. We all are very excited to see your children very soon! School is a place where children learn and grow. These past two months have been a challenge for us all, so we are very much looking forward to seeing and greeting our students' smiling faces.

If you have any questions, please contact the school anytime @ 604-584-4754.

Thank you for your support and patience. We have missed you dearly.

Sincerely,

Ms. Matthews & the Staff at Ellendale Elementary.