



Parent Advisory Council

PAC Meeting Minutes

DETAILS:

PAC MEETING	Virtual PAC Meeting
LOCATION	Virtual Meeting
DATE	Monday, October 25, 2021

PAC Executive:

PAC Chair: DJ Craig
 Vice Chair: Tanja Phillips
 PAC Treasurer: Lakhbir Johal
 PAC Secretary: Colette Mende
 District PAC Representative: Lakhbir Johal

COMMITTEES:

Canadian Parents for French ("CPF"): Tamsin L.
 District Parent Advisory Council ("DPAC"): To be filled
 Dry Grad Committee: Larae Ravenstein

Attendees:

In Person – (8) Participants: PAC Executives; Principal, S.W., L.R. (Dry Grad Rep)
 Online MS Teams Call – adjourned to 7:30 due accessibility issues - Participants (2)

2021/2022 PROPOSED PAC MEETING DATES

2021	September 27 th , 2021, 7:00pm + optional virtual meeting	November 30 th 2020, 7:00 pm
	October 25 th 2021, 7:00 pm – AGM, Budget & Elections – optional virtual meeting	Christmas Break No Meeting
	Jan_31_22 7:00pm	April_25_22 7:00pm
	Feb_28_22 7:00pm	May_30_22 7:00pm
	Mar_28_22 7:00pm	June 27th, 7:00pm



Parent Advisory Council

Minutes

7:37 PM

Delayed start due to connectivity issues with online Zoom meeting.

Call meeting to order – DJ Craig including Semiahmoo First Nations acknowledgement

7:38 PM

Move to accept agenda – 1st by Lakhbir Johal, 2nd by S.W. all in favour

7:38 PM

Motion to accept minutes from Sept. 27th meeting 1st by Tanja Phillips and 2nd by DJ Craig, all in favour.

7:39 PM – 7:44

Ms. Claudine Davies- School Principal's Report -
October Activity – What Happened at EMS:

1. First Interim Report

- We are finding that the students and classes in general are having a slow start as we all get used to being back in school, and having four courses again.
- The staff is trying to be mindful that students have not been in regular classes since March 2020, while at the same time trying to ensure we meet all the curricular outcomes and prepare them well for Post-Secondary.
- This first interim is an early indicator of work habits that are being demonstrated in the classroom. The interim may not necessarily reflect an established work habit, but it can be used as an early indication of attendance concerns or areas in need of improvement.
- Our first formal report for the year will be published on Thursday, November 25th.
- The first Assessment week is taking place Nov. 1-5th. We will be offering last opportunity for Grade 12's to complete Lit 10 and Numeracy 10, and for the first time offer Literacy 12. Of note, UBC has announced that will be requiring Literacy 12 with a 3 for admission entry.

2. Activities

- We are doing a slow return to the normal school year, with all of the activities we can manage given the protocols that are still in place for COVID. Some of the firsts this upcoming month will include:
 - Take Our Kids to Work: Grade 9 students have been invited to participate in Take Our Kids to work on November 3rd. Information has been sent to all students through their C block classes and can be found on our website under Careers. In a typical year, most students do seek out job shadow opportunities in the community or through family. However, given that COVID protocols may make this more difficult, there will be Career information options at school for those who are not going to a work site on that day.



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- Remembrance Day Assemblies on Nov. 10th.
Plans are well underway for our Remembrance Day Assemblies, both in person and virtual, on Wednesday Nov. 10th, and we look forward to recognizing this solemn and respectful occasion at our school. Our protocols only allow for 300 in the gym, so we have enough time and space for three assemblies. We chose Grades 10, 11 and 12, as we want these students to have a return to normal. Grade 8 and 9 students will participate in a Virtual Assembly on the same day. We would love to have one representative from PAC at each of the Assemblies: 8:45, 9:35, and 10:25 am.
- Halloween Fashion Parade: This week, we will attempt the Halloween Fashion Parade, with a max of 300 in the gym. Student Council has a plan for the parade to go around the cafeteria and first floor. As best we can, we are trying to bring back the fun activities to school life, while still keeping the capacity limits and masks in check.
- Workshop presentation for parents: Empower Surrey – Keeping Kids Safe from Gang and Criminal life – Wed. Nov. 17th, 6:00 – 7:30 pm Library

7:32 - 7:42 – Q&A

Questions for Claudine Davies after Principal's Report

Question: Re Pancake breakfast; Can we use cafeteria to make pancakes if we have food safe?

Answer: Last update was Teaching staff and Home Ec Staff could participate to provide food for school. Ms Davies will inquire but safety and abiding by regulations is number one.

7:46 PM-7:48 – President – DJ Craig

- **Acknowledgment to Lakhbir Johal's PAC Service** -Lakhbir has been an integral part of the PAC executive board for the last 3 years we appreciate and thank her for all her efforts and wish her well at Grandview.



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7:48 PM – 8:07 PM

EMS Treasurer's Report- Lakhbir Johal

- EMS PAC Bank Accounts consist of 3 separate accounts, to ensure full transparency and ease of management
 1. Gaming Account – Gaming has specific rules and restrictions
 2. Admin Account- General inflows through donations and/or district payments
 3. Dry Grad Account – PAC manages to help manage and control the funds for transparency

EMS PAC Account Balances as @ October 25th, 2021:

- **Admin Account \$ 4,394.41**
 - No change from February 2021 report, no items outstanding
- **Dry Grad Account \$ 1,150.72**
 - No transactions since August 6th, 2021
 - No items outstanding

Items to note for the Dry Grad Account:

1. \$1,000 currently in Dry Grad Account must be used for 2021-2022 Ulysses Scholarship Award – which must be replaced by current Dry Grad Class.
2. \$5,269.22 deposit is being held by Vancouver Partyworks Interactive for use by
3. current Dry Grad Class – but funds must be left in Dry Grad Account in lieu
4. \$300.00 deposit is being held by Rick Mearns – Magician for use by current Dry Grad Class – but funds must be left in Dry Grad Account in lieu
5. \$283.34 deposit is being held by DJ Services – DJ for use by current Dry Grad Class – but funds must be left in Dry Grad Account in lieu

Therefore, remaining balance in Dry Grad Account as of June 30, 2022 must be at least \$7,003.24 for the following years Dry Grad Class.*

*Typically Dry Grad class leaves behind the following funds:

- 1) \$2,000 for Scholarships (Ulysses Scholarship Award & Dry Grad Scholarship)
- 2) Legacy gift (discretion of Grad Fund if surplus of funds)
- 2) \$5,000 starting balance for following years Dry Grad Committee



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Treasurer's Report Cont'd.....

- **Gaming Account \$63,218.19**

Recent transactions since September 27th report:

1. Cassie McPherson – Youth Care Worker expenses \$807.70 cleared
2. Jesse Pesut – Student Council Gr 8 Supplies \$455.72 cleared
3. EMS – Student Council Gr 8 T-Shirts \$800.00 cleared
4. Province of BC – Gaming Grant for 2021-2022 \$37,600 received

Still outstanding:

- Dad's Printing \$300.00

Available balance: \$63,218.19

Discussion on Dry Grad Fundraising Activities to support the Dry Grad Representative

- Many options are being looked at within the COVID guidelines
- Dry Grad funding efforts requires a significant effort of parents to participate and offer options

8:08 PM – 8:29 PM - 2021/2022 Budget Planning

- Lakhbir – presented Proposed Budget for 2021-2022, including a summary of the overall budget process including all funds received and requested.
- Some Carry overs from last year due to delayed receipt of goods.



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Budget Committee - Gaming Grant Funding Considerations:

- 1) CARRY OVER FROM LAST YEARS BUDGET 2020-2021 – 2 have already cleared, only waiting on receipt for recording equipment from Athletic Dept.
- 2) A total of 40 requests were received by EMS PAC this year for gaming funds. All request made except for 7 were either modified or not funded.
- 3) A total of 6 requests were received from the Athletics Dept. totalling, \$15,420. 3 were approved totalling, \$10,000.
 - a. 2 requests were fully funded – Digital score board (\$5,000) and EMS Tent (\$2,000) approved
 - b. 2 requests NO funding was approved – Promotional items and hoodies
 - c. 1 request was modified to \$2,000 for uniforms to stay in line with previous years
- 4) Band Department requested 2 instruments – traditionally only one purchase is supported in the amount of \$4,000. The Budget Committee decided to approve the purchase of one instrument but the amount was greater than previous years.
 - a. Piano \$6,500 approved
 - b. Baritone Saxophone \$4, 5000 not approved
- 5) Youth Care Works Program requested \$6,000 reduced to \$3,150 since the original request was to help purchase gaming station, small appliances, T.V. and other such technology that was not supported for this space. Also Save on Food and 3 party have stepped up to support families with food and bread. This will be added to the support already being offered by Surrey Fire Fighters Food Program.
- 6) For the students that moved over to Grandview Heights from EMS – since their headcount was recorded with EMS Gaming Grant application from September 2020 – The Budget Committee recommended an approval for Grandview Heights PAC to receive \$10,520 which is \$20 per student for the total number of 526 students. This item was not decided at this time. The amount will be decided by the EMS PAC in a later meeting.
- 7) The Budget Committee also decided to carry forward \$15,000 from this year’s Gaming Grant into next year - since this year there were still COVID restrictions on travel for many programs, such as:
 - a. Funds for EMS students who moved over to Grandview Heights (\$10,520)
 - b. Student Government Retreat (approx. \$1,000);
 - c. Co-Op Science Bamfield Trip (approx. \$1,000);
 - d. Liberal Arts Co-Op Sea to Sky Field Trip (approx. 1,000); and
 - e. Geography 11/12 Field Study (approx. \$2,000)
- 8) First Nations Program hosts a Pow-Wow Event Annually, however they only requested \$2,000 for this year for this event, however typically this event costs \$4,000 – should any additional needs arise EMS PAC may want to make an additional decision later in the year. They did however make 2 other requests – that they normally never requests
 - a. Residential School Survivor Symposium \$1,200 approved and
 - b. Food/Clothing for First Nation Families \$1,500 approved



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Q&A – 8:29 – 8:56 PM:

Question: Band funding; Band requested funding of 2 instruments – why did we reduce?

Answer: Each request was reviewed by the committee with considerable effort; further clarity was requested from various requests to fairly evaluate. Typically, EMS only funds one main instrument per year, last year the funding was substantial for Band with 3 instruments plus extras therefore, we reduced the funding to one major instrument for this year to ensure the use of funds was used for the benefit of a cross section of student population.

8:56 PM 2021-2022 Budget Voting:

- Lakhbir motion to approve the budget as presented; 1st by S.W., 2nd by DJ Craig, all in favour.
- Confirmation to all teachers will be sent out shortly.

9:05 PM DPAC – There is currently an opening for an EMS parent DPAC representative as Deborah is now at Grandview.

Current DPAC Information:

Next DPAC General Meeting: PAC 101/Finance 101 – Oct 27, 7pm

Please join us for the next DPAC General Meeting on Wed. Oct. 27, at 7 pm.

Does your PAC need some guidance (or a refresher) in how to run your PAC? Are you wondering how to plan for a meeting, let alone run one? Are you concerned about financial discrepancies, or lack of parent involvement?

These are some of the topics we will be covering at our upcoming meeting, with the goal of empowering parents with solutions and a sense of direction.

If you are not able to attend, please send any parent available as this is an important learning opportunity.

All parents are welcome to attend; please register in advance here:

https://zoom.us/meeting/register/tJApdOyhrD0pHtQC__IUwWkSZDOqYgZONLpk.

More information about DPAC is available at www.surreydpac.ca, or by contacting info@surreydpac.ca.

9:07 PM CPF – A replacement for Tamsin L. who will be transitioning out of her CPF role this year has been put forward; Joy Rong will be volunteering as the CPF representative role.



Parent Advisory Council

9:10 PM PAC Executive Nominated Positions:

- 1) President – DJ Craig
- 2) Vice President – Tanja Philips
- 3) Treasurer – Colette Mende

Other:

CPF Representative – Joy Rong

Approved by acclamation

9:13 PM Move to Adjourn – 1st by DJ Craig and 2nd by Tanja Phillips

****Next Meeting: November 30, 2021**

Zoom meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/7537064968>

Meeting ID: 753 706 4968

One tap mobile

+13126266799,,7537064968# US (Chicago)

+13462487799,,7537064968# US (Houston)

Dial by your location

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC) Meeting ID: 753 706 4968 Find your local number: <https://us06web.zoom.us/j/7537064968>



Parent Advisory Council

*Reminder: Workshop presentation for parents: Empower Surrey –

Keeping Kids Safe from Gang and Criminal life – Wed. Nov. 17th, 6:00 – 7:30 pm Library

EMPOWER SURREY

Parent Workshop

LEARN HOW TO

KEEP KIDS SAFE FROM CRIMINAL/GANG LIFE

BY EMPOWERING ACTION AND REDUCING RISK

DATE	SCHOOL	6-7:30PM
Tue, Nov 2	Enver Creek Secondary	
Mon, Nov 8	École Panorama Ridge Secondary* Punjabi Session	
Tue, Nov 9	Guildford Park Secondary	
Wed, Nov 17	Earl Marriott Secondary	
Thu, Nov 18	Lord Tweedsmuir Secondary	
Wed, Nov 24	Frank Hurt Secondary	

Topics:

- Local gang facts
- Risk factors and warning signs
- Prevention strategies:
 - How to build protective factors into daily routine
 - How to develop and maintain strong connections
- Understanding youth slang
- Where to get help

TO REGISTER VISIT

empowersurrey.ca

FACILITATED BY:
City of Surrey Community Safety Section

SUPPORTED BY:
Wrap Around Program (WRAP) Case Managers
Surrey Anti-Gang Family Empowerment (SAFE) Program Clinical Counsellors
Combined Forces Special Enforcement Unit (CFSEU) BC

