

# Ocean Cliff Elementary

## CODE OF CONDUCT – EXPECTATIONS & SCHOOL RULES

- The front door of the school is reserved for staff, parents and guests. Students are expected to enter and exit by the designated doorway and are to walk on the right hand side in the hallways and use their indoor voices.
- If you have an early morning practise for sports/drama you must enter by the basketball court door. The door will be open at the appropriate time. You are not allowed to go down to the classrooms to put your knapsacks away first. You are not allowed to go into the designated area until your coach/teacher is present.
- Please do not come to school prior to 8:30 a.m. If there is a green sign placed by an entrance door you may come in right away. The sign will only be put out as a result of extreme weather conditions.
- Students are expected to play in assigned play areas. Loitering or playing near the front of the school, parking lot or bicycle racks is not allowed.
- Students must refrain from any dangerous activity such as tackle football. Common sense and safe play must always be adhered to.
- All riders of bicycles must wear helmets. Always ride on the right hand side of the road. Bicycles are not to be ridden on school grounds during the school day. Bicycles are to be walked on the grounds and in the crosswalk. Park bicycles only in assigned areas. Always lock your bicycle to the bicycle rack.
- Skateboards, scooters or rollerblades:
  - ❖ If you come to school on a skateboard, scooter or rollerblades, you must carry your skateboard/scooter or remove your rollerblades (and put on shoes) as soon as you reach school property. Skateboards and scooters are not allowed inside the school. You are not to use these items on the school grounds before or during school hours.
- The wearing of caps or hats and the chewing of sunflower seeds will not be permitted inside the school.

- Any electronic devices (such as iPods, cell phones etc.) should be left at home unless special permission has been given by the classroom teacher. The school will not be responsible for lost, damaged or stolen items.
- Students arriving late or leaving early must report to the office.
- All school equipment is to be used for its intended purpose.
- **These items are banned from school:**
  - weapons
  - toy weapons
  - matches
  - lighters
  - caps
  - firecrackers
  - fireworks
  - cigarettes or drugs
- **These offensive behaviours are not tolerated:**
  - vandalism
  - fighting
  - play fighting
  - threats of violence
  - teasing
  - harassment
  - snowballing / facewashing
  - spitting
  - climbing school structures

### **SAFE & CARING AT OCEAN CLIFF**

All staff exercise both the authority and responsibility vested with them in dealing with situations contrary to student safety, property and school rules. Situations will be dealt with to the best of our ability. Progressive discipline and consequences will be administered. Parents will be contacted, students will be counseled and a record will be kept on all serious infractions of school rules. The Principal has paramount authority to implement school rules and to carry out consequences as stated in the School Code of Conduct.

It is recognized that all discipline is progressive in nature and must be age appropriate and reflect the intellectual and emotional development of the

student. In addition, discretion must be used based on a broad range of information including such factors as:

- the severity of the incident
- the frequency
- the intensity of action
- the intent
- the age of the student
- possible disability issues
- possible disabling conditions
- the impact on others/environment