

INFORMED CONSENT FOR ONLINE EDUCATIONAL TOOLS

The Board of Education of School District No. 36 (Surrey) supports the use of online tools and resources where they enhance or provide new learning opportunities for students and provided that student privacy is appropriately protected. This form provides information about an online tool or service that your student’s school wishes to implement in the classroom. **We are asking for consent because the use of this tool will mean that some information about your child will be transmitted over the internet, be stored or accessed outside of Canada.**

Name of Online Tool	Fresh Grade Digital Portfolio Platform
Why Are We Using this Tool?	<ul style="list-style-type: none"> To help students document their learning in a meaningful way and facilitate communication between school and home. To give teachers and parents access to a digital record of the students’ learning and their progress over time. To provide online access to curriculum details, assessments & tasks, deadlines, class work, grades, successes, etc.
What Personal Information is Collected and Stored?	<ul style="list-style-type: none"> Personal details like name, date of birth, email address, student PEN, student number, parents’ information, etc. Student grades, assessments, personal reflections, portfolios Communications between teachers, students and parents
What Non-personal Information is Collected?	<ul style="list-style-type: none"> Unique device ID, location data, browser type, etc. Collected via cookies, web beacons to improve user experience.
Who Has Access to the Information?	<ul style="list-style-type: none"> Teachers, school administrators Students (their own information) and their parents Fresh Grade staff or contractors, as needed to provide support
Where is Data Stored?	<ul style="list-style-type: none"> Data is stored on servers in B.C. If or when an account is accessed from outside of Canada, either by the user or by Fresh Grade support, student portfolio data will be temporarily transferred to a server close to where the out-of-country access is initiated. (i.e., if accessing the account from Great Britain, the server will be in/near Great Britain.) Data will be cached (stored) on the remote server for a temporary period of time.
Documents You Should Read	<ul style="list-style-type: none"> Fresh Grade Privacy Policy Fresh Grade Terms of Service

By signing this consent, you are consenting to the use of Fresh Grade as described in the Fresh Grade terms and to the collection, use, disclosure and storage of personal information as described above. Please note that this form must be signed by students aged 13+ and by a parent or guardian of every student.

Student’s Name (Please Print)	Parent Name (Please Print)	Grade and Division of Student
Student Signature (ages 13+)	Parent Signature (all students)	Date Signed
Parent Email		