

Getting Started with your Surrey Schools Account at Invergarry

1. It is **BEST** to use a laptop or desktop computer.






If you **ONLY** have a phone or tablet, please download these free apps:

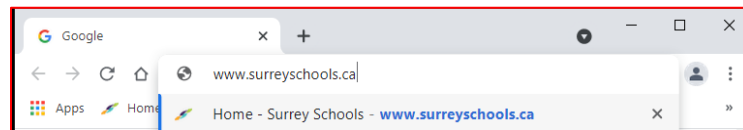


PLEASE NOTE: App layout is very different from what your teachers and fellow students use. If you have difficulties, they may not be able to help you. It is best to use a laptop or desktop computer.

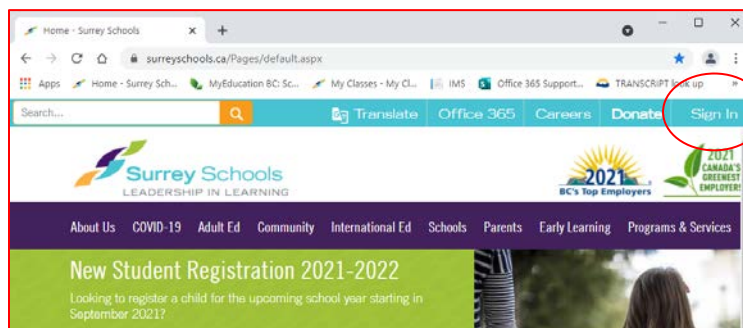
LOGIN: Log in to both apps using your new school email and default password.

OPEN: Your Outlook app and go to instruction 6 on the next page.

2. Open your preferred browser Chrome  or Microsoft Edge  or Safari 
3. At the top left of the screen, in the address bar, type in www.surreyschools.ca and then press enter.



4. Click on **Sign In** using the login details emailed to you: Invergarry Registration Confirmation. Type in your Surrey Schools email address (firstname.lastname@surreyschools.ca) and default password (.####) included

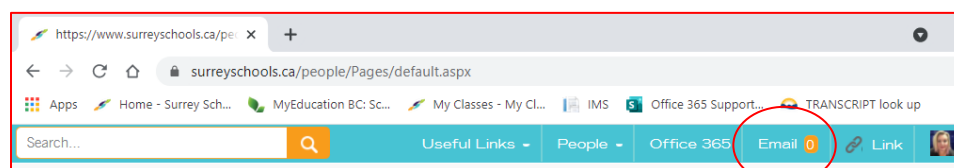


Student Name	Awesome Student
PEN (Personal Education Number)	188888888
Student Number	2500000
School Email	a01.student@surreyschools.ca
Surrey Schools Login (Same as your school email)	a01.student@surreyschools.ca
Surrey Schools Password (Default email root)	.8888
MyEd Student Portal Login (Student Number)	2500000
MyEd Student Portal Password (Temporary password sent to your school email)	(located in your email)

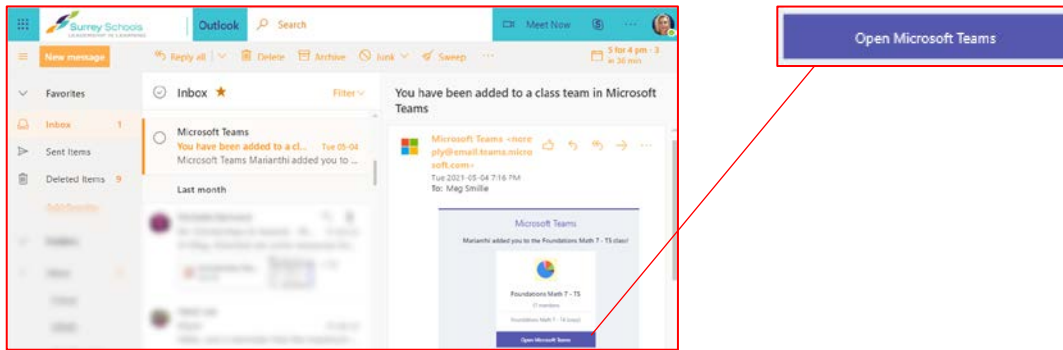
Keep your
login details
handy.



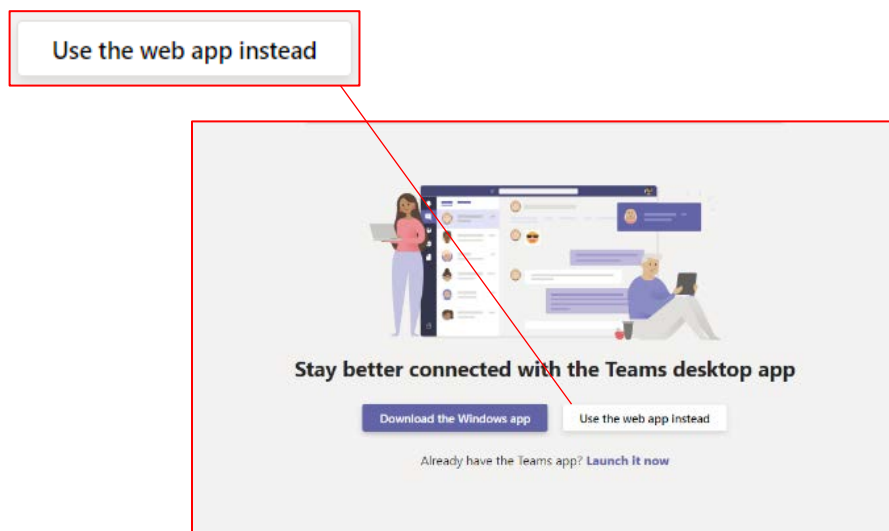
5. Go to your school email first. Click Email tab. Outlook will open.



6. In your Inbox, open email from Microsoft Teams: You have been added to a class team. Click Open Microsoft Teams icon to be directed to your virtual classroom. You may not receive this email until the first day of class.



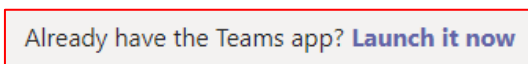
7. Select Use the web app instead to continue using the web browser.



8. Select Download the Windows app to install Teams to your desktop.



9. Select Launch it now if you have already downloaded Teams to your desktop.



10. Click on the Team home button to see your class team (virtual classroom). Click on class team to enter your virtual classroom.

