Goldstone Park Elementary

6287 146 Street Surrey, B.C. V3S 3A3

604-595-2767 (Phone) 604-595-2769 (Fax)

<u>goldstonepark@surreyschools.ca</u> <u>www.surreyschools.ca/schools/goldstonepark</u> Instagram: goldstone park elementary

Principal: Sundeep Chohan

School Hours:

First Bell: 8:25 am
Morning Start: 8:30 am
Recess: 10:20 am -10:35 am
Lunch: 11:38 am – 12:23 pm
Afternoon Start: 12:23 pm

Dismissal: 2:23 pm

This agenda belongs to:

NAIVIE		
ADDRESS		
CITY/TOWN_		
POSTAL CODE	PHONE	
TEACHER		HOMEROOM

2025-26 Surrey School Calendar

Schools Open
Non-instructional day
National Day for Truth & Reconciliation
Thanksgiving Day
Non-instructional day
Non-instructional day
Remembrance Day
Winter break
Schools reopen after winter break
Family Day
Non-instructional day
Spring Break
School Closure
Good Friday
Easter Monday
Non-instructional day
Victoria Day
Non-instructional day
Administrative day/schools closed

Home Reading Program

We are encouraging all students to read at home every day, including weekends and holidays. The program runs for 8 months, from October to May.

Primary students should read (or be read to) for 20 minutes each day. Intermediate students should read (or be read to) for 30 minutes each day.

After your child has completed his/her reading each day, please initial the following "Reading Record". Students will be recognized each month they complete 20 nights of reading.

October	November
December	January
February	March
April	May

Parent Handbook

At Goldstone Park Elementary we practice in the Galaxy of Respect:

RESPECT for self I care about the type of person I am and how I conduct myself. **RESPECT** for others I am considerate of others personal feelings, space, and property.

RESPECT for our school

I care for my classroom, school, and community.

RESPECT for learning

I care about my learning and the learning of others.

Our expectations are that students will maintain an attitude that is cooperative, courteous, and respectful.

ATTENDANCE AND PUNCTUALITY

All students MUST report to the office when late.

Regular attendance and being on time are two key factors in your child's school life. Not only is this important to your child's learning, but it is also an important life skill.

STUDENT ABSENCES

When children are absent from school, the continuity of their educational programs is often disrupted, resulting in gaps in learning. It is sometimes difficult for teachers to send work home as children lack the understanding gained through teacher direction. Please try to schedule holidays during breaks.

SICK CHILDREN AT SCHOOL

Sick children at school increase the likelihood that colds, flu, and other infections or viruses will spread throughout the school population. If your child is sick, please keep him/her at home until well enough to resume full school activities, including outdoor recess and physical education classes. If your child becomes ill at school it is very important that the school have the current home, cell, work, or emergency contact phone numbers. Students are not permitted to stay inside during breaks as supervision is not available.

HOSPITAL/HOMEBOUND PROGRAM

Pupils who must be away from school for periods more than five consecutive days because of long-term illness or accidents may qualify for a hospital/homebound teacher service. This service is available upon referral from the school. Please notify your child's teacher if this is an appropriate service for your child.

CALL BACK PROGRAM

Be sure to call the school by 8:35 a.m. when your child will be absent from school (604-595-2767). The program operates very simply:

- 1. If your child is to be absent or late with your knowledge, please telephone the school before 8:35 a.m.
- 2. If your child is not at school for the morning or afternoon attendance checks, and we have not heard from you, our secretary will phone your home to establish the whereabouts and safety of your child.

This is a valuable program and adds to the measure of security for our children, and hopefully, increased peace of mind for parents.

PARENTS AND VISITORS

For reasons of security and minimizing disruption to classroom instruction, all parents and visitors are asked to report to the office first. Guests and parents can then sign in and receive a visitor tag. Messages, lunches and such are to be left at the office. Please DO NOT visit the classroom to drop off these items.

TELEPHONE POLICY

The school telephone is available for students to contact home as needed. Students must have permission from their teacher before they will be permitted to use the classroom telephone. Cell phones are to be kept in backpacks and are not to be used during school hours unless directed to do so by the teacher. Cell phones are not to be used during instructional time, at recess or at lunch and are subject to confiscation.

TELEPHONE MESSAGES

Messages of an important, urgent nature will be taken and passed on to students immediately.

STUDENTS LEAVING THE SCHOOL

For reasons of student safety and security, all parents or designated adults are requested to sign a child out from the office when a student leaves the school during the instructional day. Your child will be called from the classroom to meet you at the office when you arrive.

IMPROMPTU CONFERENCES

Please make appointments when meeting with teachers. Since teachers frequently have to complete instructional preparation before classes begin, and may have scheduled meetings or extracurricular activities after classes end, pre-arranged appointments work best for all involved.

RESOLVING ISSUES AND CONCERNS

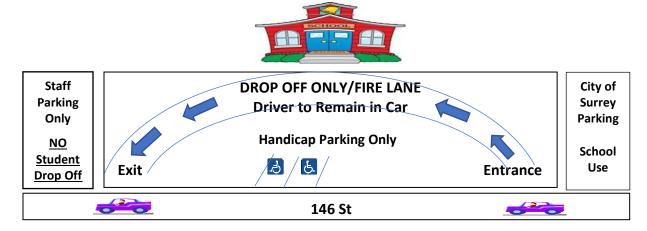
If you have a concern regarding a school issue, please discuss it with the appropriate staff member. If it concerns the classroom teacher, talk to that teacher first. If the issue is not resolved, contact the Principal.

STEPS TO RESOLUTION

- 1. Arrange an appointment with the classroom teacher so that your concerns can be heard without distraction.
- 2. Organize your thoughts before the meeting.
- 3. Keep focused on the issues.
- 4. Treat others with respect and expect that in return.
- 5. Look at both sides of the issue and listen to everyone.
- 6. Allow time before proceeding to the next step.

TRAFFIC SAFETY GUIDELINES

With over 750 students arriving and departing from school on a daily basis, it is important that students, parents and staff remember the following guidelines to ensure the safety of all students. While we encourage that all students walk or roll to school, if that is not possible, please adhere to the map and guidelines below.



Scooter & Bicycle Guidelines

- Scooters, bicycles, skateboard and inline skates are not to be ridden on school grounds at anytime during school hours (7:30 am 3:30 pm).
- At school during the day, scooters, skateboards and bicycles must remain outside the classroom neatly, or in the
 designated bike racks not blocking sidewalks or doors.

Parking and Traffic Flow Guidelines

- Use the drop-off / pick-up bays for very short stays. This means you should remain in your vehicle and your child can safely embark/disembark from the curbside door.
- Use the lower parking lot for longer stays. This is for those who are going to get out of the car and come to the classroom door to meet their child, or who have an appointment in the school.
- Use the crosswalk from the parking lot to the front entry to cross the "flow through" lane. Take the few extra steps down to the corner where the crosswalk is. It is very dangerous to have kids or adults come out from between parked cars into a lane when traffic is moving. This is exactly like the road rules for pedestrians.
- DO NOT PICK UP/DROP OFF in the staff parking lot.

Please, if you are coming to pick up your child at the <u>end</u> of the instructional day, go to the classroom door instead of coming in the front entry. The reason for this is to minimize the disruption at the school office where it is very busy during these peak times.

If you are picking up during instructional time, please report to the office and your child will called down to meet you.

The expectation at Goldstone Park is:

- Children use their classroom doors for all normal coming and going.
- Adults who have appointments or other business at the school use the front entry and report to the office.
- Parents wanting to drop things off, please leave items at the office to minimize disruptions in instructional time.

We thank you for your cooperation and hope to make everyone's experience at Goldstone Park Elementary a positive and safe one.

VOLUNTEER DRIVERS

The School Board provides one million dollars liability insurance for all volunteer drivers. To ensure that coverage is provided, our School Board Policy insists that all volunteer drivers complete a Volunteer Driver Form before transporting any students to a school sponsored activity. Volunteer driver forms will be kept on file in the office.

LOST & FOUND

The "Lost and Found" is located in hallway under the stairs. When items are missing, please check the child's classroom first and then the "Lost and Found". Very small found items are kept in a drawer in the office. Students may retrieve lost articles at recess, noon or after school. Items unclaimed at the end of the year will be given to a charitable organization. It is advisable to mark all articles brought to school with your child's name.

Please leave valuables such as iPads, cameras, electronic games and other expensive items at home. The school does not take responsibility for any lost or damaged personal items. **Cell phones are not to be used during instructional time, at recess or at lunch and are subject to confiscation.**

COMMUNICATION

The school endeavors to communicate with parents and staff at every opportune time by using the following:

- School Website
- Notices
- Weekly Bulletins
- Administration report at PAC meetings
- Interim and formal report cards
- Teaching staff will also communicate through a variety of means including student planner messages, email, class newsletters, websites, conferencing, and informal meetings.

CLOTHING GUIDELINES

At recess and lunch students will go outside whenever possible. It is imperative that students wear appropriate clothing, such as a jacket and waterproof footwear. School is a place of learning and it is important to dress appropriately. We request that our students dress appropriately for the school setting where children work, run and play. Clothing and grooming should reflect pride in self and the school. Clothing and makeup worn at school should be appropriate for a learning environment. The key principles of our clothing guidelines are:

- safety
- suitability for a learning environment
- respect for self and others.

Specific expectations for appropriate dress include:

- Clothing on the top must have fabric covering the front and the sides (under the arms)
- Clothing must cover undergarments.

Inappropriate clothing includes:

- Items that have visually inappropriate writing, images, or offensive language
- roller shoes

Parent Advisory Council (PAC)

Goldstone Park PAC has the following purpose:

To enhance the academic, social emotional and physical education of the students at Goldstone Park.

To establish and promote a sense of community among the students, teachers, and parents.

To link the school with the community as a whole.

To this end the PAC through its executive and associated committees sponsor a variety of parent education, fundraising, social and school development events. In addition, parents provide support through their involvement in fundraising, the classroom, library, field trips as well as other school events.

GOLDSTONE PARK ELEMENTARY SCHOOL Student Code of Conduct

Our Code of Conduct is to ensure the safety of staff and students at Goldstone Park and to provide the best learning environment possible so our students can achieve their best.

The staff of Goldstone Park Elementary School is committed to fostering positive, supportive relationships between students, parents, and school personnel. We work to establish and maintain a safe, caring, and orderly environment for purposeful learning. We believe all students have the right to learn in a safe, caring, and orderly environment and will maintain an attitude that is cooperative, courteous, and respectful. We are a community of learners who are respectful and caring of each other and our community. Our expectations are that students will maintain an attitude that is cooperative, courteous, and respectful. This is reinforced by our school wide Second Step Program that focuses on skills for social and emotional learning. Students are developing skills for resolving conflict, problem solving and decision making appropriate for their age for healthy learning and living.

Code of Student Rights and Responsibilities

I have a **RIGHT** to learn.

It is my **RESPONSIBILITY** to listen to instructions, to cooperate, to work quietly and to get help if I have a question or concern. I have a **RIGHT** to be safe.

It is my **RESPONSIBILITY** to do things safely and to treat others as I like to be treated.

I have a **RIGHT** to be respected.

It is my **RESPONSIBILITY** to learn about and respect differences in others and to speak in a respectful manner, with honesty and integrity.

I have a **RIGHT** to hear and be heard.

It is my **RESPONSIBILITY** to listen when others are speaking.

I have a **RIGHT** to my own personal space and property.

It is my **RESPONSIBILITY** to keep my hands and feet to myself and to respect the personal property of my peers and the school community.

BEHAVIOUR EXPECTATIONS

School rules and policies have been established for everyone's protection, safety, and well-being. At Goldstone Park, we expect all members of our community to assume responsibility for their behavior. The staff assists students in developing skills for resolving conflict, problem solving and decision making appropriate to their age for healthy learning and living. Acceptable and unacceptable behavior while at school, attending school related activities (both on and off school grounds) or in any other circumstances where engaging in the activity will have an impact on the school environment.

There will be rising expectations of behavior as students mature. Be respectful of yourself, others and your school property and environment; work and play safe; be co-operative by listening and talking to find solutions, be supportive of others and learn to the best of your ability.

It is important to note that the acceptable and unacceptable behaviours that follow are not all-inclusive lists.

Acceptable Behaviour:

THE GOLDSTONE PARK CODE OF CONDUCT "GALAXY of RESPECT"

- Respect LEARNING
- Respect OURSELVES
- Respect OTHERS
- Respect OUR SCHOOL

Student Behavioral Expectations General Rules of Play Outside

Please Do:

- Keep hands to self
- Use kind words when communicating (in person and online)
- Use school and student equipment appropriately
- Play in the appropriate school playground zones
- Follow game rules
- Share space available in a fair manner
- Comply with adult direction
- Stop play when the bell goes and head to class promptly

General Rules of Conduct Inside the Building

Students are to follow the classroom rules and remember to:

- Enter and exit the building through the designated door
- Walk and communicate in the hallways appropriately (do not disturb other learners with loud noises)
- Cooperate and share
- Take responsibility for their actions
- Speak to everyone in a kind and respectful way
- Deal appropriately with problems

SAFE & CARING SCHOOLS:

ARE FREE FROM ACTS OF:

- Bullying (including cyber-bullying)
- Harassment, threat, intimidation, and marginalization
- Violence in any form
- Abuse in any form (verbal, physical, sexual)
- Intolerance and discrimination in any form, i.e. based on an individual or group's race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, or age.
- Retribution against a person who has reported incidents.

DO NOT TOLERATE THE PRESENCE OF:

- Intoxicating or banned substances (including alcohol, cigarettes, vapes and drugs)
- Theft and vandalism (or damage to personal property)
- Weapons or replica (toy) weapons (including laser pointers); explosives (including fireworks) and pepper or other obnoxious sprays.
- Intruders or trespassers (all visitors must first report to the office)
- Inappropriate clothing or unacceptable slogans imprinted on clothing.

MISUSE OF ELECTRONIC DEVICES/COMPUTERS:

- School computers and other electronic devices are only to be used for school/education related activities. They are not permitted for social networking, gaming, illegal, obscene or inappropriate purposes. Inappropriate use includes, but is not limited to, attempts to vandalize, gain unauthorized access to data or another person's account or resources, and sharing of data without personal or parental consent as appropriate.
- Recording of visual images is not permissible at school unless permission has been received by the classroom teacher
 with respect to a classroom project.
- Students are to be aware that they may be subject to discipline (or, if applicable, confiscation of personal property) for misuse of any technology, this includes social media- if it negatively impacts the school environment.
- Misuse of district technology services will lead to suspension of user privileges and possible disciplinary or legal
 action.

CONDUCT EXPECTATIONS

Goldstone Park is committed to providing a safe school for all students. Safe and appropriate behaviour is expected of all students, at school, on field trips, and travelling to and from school. Weapons or replicas of weapons are prohibited and will be confiscated and the parents of students in possession of these items will be notified. Smoking, vaping and the use of any illicit substances are prohibited. Harassment and racism are prohibited.

REPORTING

It is the student's responsibility to report to persons in authority (parents, teachers, the principal, etc.) about activities or incidents relating to harassment, violence, weapons, or other serious matters.

LEARNING FROM OUR MISTAKES: Natural Consequences

- In the classroom rules will be set up in accordance to our school wide behavior goals and the teacher will deal with the behavior concerns. Our conversations revolve around taking responsibility for our actions and learning from them to do better next time
- Outside of the classroom teachers and supervisors will deal with minor behavioral concerns, in accordance with our school expectations and refer them to the office as needed
- All major infractions, inside and outside the classroom will be referred directly to the principal and/or vice principal
- Parents/Guardians will be made aware of all major concerns by phone or email

Serious offences as per Surrey School District 36 will result in a suspension either in-school, home, or a combination of both. These serious offences include:

- Violence and harassment
- Possession of weapons, replicas or any instrument that is used to inflict injury
- Offensive language including expressions that ridicule, degrade, or express hatred
- Vandalism

All of the above apply to students at all times while on school premise, at school functions, field trips, and while traveling in volunteer cars or school buses.

COMMUNICATING WITH YOUR SCHOOL:

Goldstone Park Staff have an obligation to advise parties of breaches of our school's code of conduct, specifically...

- Parent/guardian of student offender(s)/victim(s) of exhibiting/receiving major behavior problem will be advised.
- School District officials will be advised as required by school district policy.
- Police and/or other Ministerial agencies will be advised as needed.
- All parents when it is deemed important to reassure members of the school community.

Please do not hesitate to contact us to address your questions or concerns. Education is shared between the home and the school and good communication is an excellent starting point for resolving an issue. Parents and guardians are urged to contact the school if they are unsure of a message, or have questions about an activity or issue. It is usually best to begin with the classroom or subject teacher. If you are not satisfied, then you may wish to contact the principal to request assistance in dealing with the matter.