

EARL MARRIOTT GRAD 2017

Information Update and Ticket Order Form Package

GRADS, this package contains the following:

- information regarding the Commencement Ceremony, Family Celebration, Dinner/Dance and Dry Grad
- order form for the individual ticket requests (Commencement, Family Celebration, Dry Grad)
- order form for the group ticket requests (Dinner/Dance)

IMPORTANT DATES:

May 1, 2017	Commencement, Family Celebration, Dry Grad Ticket Order Form (individual) due
May 13, 2017	Plant, Manure, Trunk Sale
May 16, 2017	Duke of Earl
May 19, 2017	Grad Dinner/Dance Banquet Ticket Order Form (group) due
May 23, 2017	Commencement Rehearsal (P. 4 & 5, Main Gym @EMS)
May 24, 2017	Commencement (Chandos Pattison Auditorium)
June 23-27, 2017	Semester 2 Provincial Exams
June 24, 2017	Family Reception/Grad Banquet/Dry Grad

Ticket Sales

There will be an altered grad event ticket sales process this year. To avoid long line ups during lunch hours, we will now process all ticket requests and sales in the office through the attached order forms.

Please see details on the order form and information for each individual event.

Commencement Ceremony

The Commencement Ceremony will be held at 6:30pm on Wednesday, May 24, 2017, at the Chandos Pattison Auditorium (@ Pacific Academy, 10238 – 168th Street, Surrey). *GRADS ARE ASKED TO ARRIVE AT 5:30pm FOR SEATING.*

Graduates will receive **2 free tickets**. Remaining tickets will be available for sale on a first come, first served basis (limit 1 per graduate, at first) at a cost of \$5.00, with money collected used for scholarships for graduating students. All guests, including children must have a ticket and this ticket must be presented at the door for admission. Graduates do not require tickets. **Commencement tickets must be ordered and paid for with the attached order form. The deadline for submitting the form to the office (with payment) is April 28, 2017. The tickets will be distributed during senior lunch May 18 & 19th, 2017. If any tickets remain after**

this time, announcements will be made at school for students to purchase them at the office. If you miss the deadline to order, you will not be eligible for any guest tickets until all other orders have been processed.

Please note—Grads will not be issued commencement tickets unless all grad fees, school fees and outstanding textbook charges are paid and Grad Transitions Plan and Commencement Comment form is completed.

Grad Gowns and Rehearsal

There will be a mandatory rehearsal and assembly for all grads on Tuesday, May 23, periods 4 and 5 in the main gym. Following the assembly, grads will receive their grad gowns. Gowns are for grads to keep. Please remove them from the package and hang them up. Do not iron the gown. Grads are reminded to bring the gown, hat and stole to the ceremony the following day. Dress for the ceremony is semi-formal with appropriate footwear to be seen below the gown length. Remember, purses, cell phones are to be left with grads' families or at home as there will be no storage location and these items are not permitted on stage. **EMS is not responsible for lost or stolen items.**

Grad Banquet and Family Celebration

This year, we are pleased to announce a new component to our Grad Event. There will be a Family Celebration at the school prior to the Grad Banquet on Saturday, June 24, 2017. Students will arrive at the school (new gym) by 3:00pm. A stand-up reception for parents and extended family will follow with light dessert refreshments, coffee and tea. It will be an opportunity for families to take pictures with graduates and their friends at the school. There will be a "parent to grad" and "grad to parent" toast along with a parent/grad single dance. This short program will begin at 4:00pm. Tickets for parents/family members will cost \$10 per person.

The Family Celebration (and bus transportation to Newlands) is mandatory and all grads (and approved guests) must check in and be screened through security by 4:00pm. Failure to do so will result in grads not able to attend the grad banquet.

Following the Family Celebration at 5:00pm, grads will depart the school by coach bus to be transported to Newlands Golf and Country Club for the Grad Banquet.

ANY GRADUATES UNDER THE INFLUENCE OR IN POSSESSION OF ANY DRUGS OR ALCOHOL WILL BE DENIED ENTRY TO THESE GRADUATION EVENTS.

ALL GRADUATES MUST RIDE THE BUS TO THE GRAD BANQUET OR THEY WILL BE DENIED ENTRY.

The grad banquet will be held at the Newlands Golf and Country Club, located at 21025 48th Avenue, in Langley. Grads will arrive via coach bus from Earl Marriott Secondary. A grad photo will be taken at 6:00pm.

Tickets cost \$100, payable to Earl Marriott, and will be ordered through the attached order form. Only one order form should be completed for each table. Please elect a table captain who will complete the order form and attach payment for all of the grads at that table. Payment can be via cheque or online payment (receipt required). **No cash** will be accepted for banquet tickets. **Order forms are due May 19, 2017 and must include the following:**

- Tables are filled in groups of 10. All names must be clearly written on the same form and full payment included at the time of ordering. If you do not have a full table of 10 people, you may be seated with another group to complete a group of 10.
- If you want your table next to another group's table, indicate this on the order form. We will try to accommodate your request.
- Tables are assigned on a random basis, not first come, first served.
- Please designate one person per group responsible for collecting cheques or online payment receipts, handing it in with the order form, and picking up the tickets when ready. This person will be the **TABLE CAPTAIN**.
- Tickets are **non-refundable**.
- Once the form has been submitted, we are unable to trade or switch seats. Please make your decisions before handing in the form.
- There will be NO reservations without payment or forms.
- Please write the grad's name and home phone number on the back of your cheque or on the online payment receipt.
- Payments can also be made with the Cash Online program. Please attach paid receipts. Information can be found here: <https://surreyschools.schoolcashionline.com/>

All school debts (including the \$50 grad fee, outstanding library fees, and course fees) must be cleared before purchasing banquet tickets. Students also must have completed their Grad Transitions Plan prior to ticket purchase.

Parents are welcome to purchase remaining grad banquet tickets (limit of 2 per family, cost \$100 per ticket) once graduates have had the opportunity to purchase tickets. A notification will go home to grads advising them of availability for parents. Parents will be asked to contact the office directly to purchase these tickets.

Grads, their guests, and parents are reminded that this is a school sponsored event. Upon entry, there will be a security check of bags and purses. Anyone under the influence or in possession of drugs or alcohol will not be allowed entrance to the Family Celebration or Grad Banquet. In addition, there is no smoking for any grads, guests or parents during the duration of the event as **there will be no in/out privileges for anyone attending the Family Celebration and Banquet.**

Grads and their guests **will be required to drop off their change of clothes for the Dry Grad to the school on Thursday, June 22 or Friday, June 23 in the box gym from 3:30 to 6:30pm. All bags will be checked by security at this time. Bringing bags to the grad Family Celebration/Banquet will not be permitted, nor will storing bags in parent vehicles.** Bags will be transported securely from the the school to the Dry Grad event and grads will change at Dry Grad. All grads and guests will be required to be transported to the Dry Grad event by bus.

Dry Grad

The Dry Grad Event will follow the Graduation Banquet on Saturday/Sunday, June 24/25, 2017, from midnight to 5:00am. It will be held at the South Surrey Recreation Center. This is also a school-sponsored event but it is organized directly by our grad parents.

Students attending the dry grad must ride on the busses from the banquet event to the South Surrey Recreation Center. **Parents of students who have purchased Dry Grad tickets but who do not enter the dry grad event will be called.** The order for Dry Grad tickets will also be included on the individual ticket form. Ticket price is \$20 each for students and approved guests.

Grad Breakfast

The grad breakfast will follow the Dry Grad event on Sunday, June 25, starting at 5:00am to 6:30am, at KW Turkey Shop—1433 King George Highway. **Only students attending the Dry Grad may attend the breakfast. Students will be bussed from the South Surrey Rec Center to the restaurant.** Students must arrange to be picked up following the breakfast, at approximately 6:30am. There is no cost to students for this breakfast. KW Turkey Shop generously donates their time and food.

Final Reminder

The graduation events at Earl Marriott are intended to build community among the members of the **Class of 2017** and to contribute to the development of positive school culture and traditions. It is very important that we remind parents and grads that **all events organized and sponsored by the school must be alcohol and drug free.** Everyone should understand that this is for the safety of students. Students and guests must behave appropriately and act with good judgement at all times.



Grad 2017 Individual Ticket Order Form

Commencement Ceremony

Family Celebration

Dry Grad

Please enclose this form in an envelope with payment or receipt of online payment.

THIS FORM MUST BE RETURNED TO THE OFFICE BY MAY 1, 2017.

Student Name: _____

Commencement Order for May 24, 2017

Grads, you do not need to order a ticket for yourself as you are seated on the stage. You can request up to three (3) tickets.

2 tickets X \$0.00 = \$0.00

Up to one additional ticket at \$5.00 (if required)

I would like a total of: 1 2 3 (circle one please) tickets for my guests at the Commencement ceremony and have attached payment.

****If there are additional tickets available, announcements will be made to students for purchase at the office the week prior to Commencement.**

Family Celebration Order for June 24, 2017, 3:00pm to 5:00pm at Earl Marriott

Grads, you (or your approved dinner/dance banquet guests) do not need a ticket for this mandatory event but parents and other extended family do. Grads and their approved dinner/dance banquet guests must enter through New Gym and security while family enters at front of the school.

_____ tickets required X \$10.00 per ticket = \$_____ (enclosed)

Dry Grad Ticket Order for June 25, 2017

Grads, if you would like to attend Dry Grad, you must purchase a ticket for both you and your approved guest (if you have one).

Yes, I would like a Dry Grad ticket and I have enclosed \$20.00 _____

Yes, I would like a Dry Grad ticket for my approved guest and have enclosed an additional \$20.00 _____

Name of approved guest: _____

THIS FORM MUST BE RETURNED TO THE OFFICE BY MAY 1, 2017.

Grad 2017 Group Ticket Order Form

Dinner Dance Banquet

Please enclose this form in an envelope with cheque (payable to Earl Marriott) or receipt of online payment.

CASH NOT ACCEPTED FOR THIS ORDER!

THIS FORM MUST BE RETURNED TO THE OFFICE BY MAY 19, 2017.

Tickets cost \$100 and cheques or online payment receipt must attached to this order form for the **ENTIRE TABLE**. Only one order form should be completed for each table. Please elect a **table captain** who will complete the order form and attach payment (NO CASH!) for all of the grads at that table. All names must be clearly written on the same form and full payment included at the time of ordering. If you do not have a full table of 10 people, you may be seated with another group to complete a group of 10. You may request to sit near another table.

Name of Table Captain: _____ **(Cell #):** _____

(this person will also be called to the office to pick up tickets)

Grads (and/or Guest) Names:	Approved Guest Pass (Y/N)?	Payment attached (cheque/online receipt)?
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
	Total Enclosed (cheque + receipts)	_____

Special Request:

If possible, please seat this table next to:

(name of Table Captain you want to sit beside)

Office Use Only:

Table Number: _____

Ticket Numbers: _____

Payment Rec'd: _____