



# School Club Registration

Administration

GRANDVIEW HEIGHTS SECONDARY

**This form constitutes the Charter for School Year \_\_\_\_\_**

*Below entries should represent the general information about your club. Any changes during the school year need to be approved by your school sponsor and administration.*

1. Name of Club/Extra-Curricular Activity: \_\_\_\_\_

2. Name & Signature of **Staff** Sponsor(s): \_\_\_\_\_

**Staff Sponsors are expected to be the primary contact with school administration & office. Requests for announcements and other resources are to be carried out by teachers at least 2 school days prior to the event. If club is scheduled during E block / 2:15PM - 3:35PM, please ensure that students do not disrupt other classes.**

4. Purpose of Club: *(please keep brief to fit on public information lists)*

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5. Initiatives: *(description of activities, resources needed, member limit)*

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6. Meeting Plan for the Year:

Location: \_\_\_\_\_

Dates & Times/Schedules: \_\_\_\_\_

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7. Name of Student Leaders *(if any)*

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8. Vice Principal's Signature of Endorsement:

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Dated: \_\_\_\_\_