

# Latimer Road Elementary Hot Lunch/Treat Day Program 2021-22

We are very happy to announce the return of our hot lunch and treat program. A few modifications have been made from past years to follow district guidelines and Latimer admin requests in regards to Covid.

Intermediate and Primary students will receive their hot lunch during their respective time slots. i.e. Intermediates will eat at 11:50 while Primary classes will eat at 12:10.

All hot lunch food items will be arriving prepackaged and sorted by the vendor. We are reducing offerings to limit the amount of time our volunteers spend in the school. Including ourselves, only 7 volunteers (masked) will be present each hot lunch day for distribution.

Treat Day items will be handed out at recess by the classroom teacher.

## Ordering is now open for October

Treat Day - Thursday, October 21 (Cookies)

Hot Lunch - Thursday, October 28 (Little Caesars)

**Order/Payment Deadline - October 13 at 11:59 pm**

### RETURNING FAMILIES

Go to: <https://munchalunch.com/schools/latimerroad/>

Log in to your existing account using the same email address and password as last year (forgot your password? There is a 'forgot password' link directly below the login button).

Update your children's grade and classroom for 2021-22

*\*\* If you have a credit, it has already been placed into your account\*\**

### NEW FAMILIES

1) Go to: <https://munchalunch.com/schools/latimerroad/>

2) Click the "Register Here" button. The system will guide you through

After adding your children, click the green "Order Lunch!" button to order

Next time, just click the "Login Here" button to access your account.



### ORDERING & PAYMENT

You can pay for your orders securely online using Visa/Mastercard/Prepaid credit card/Visa Debit/Mastercard Debit. *\*Cash and cheque payments are not accepted.*

Ordering and payment are a 2-step process.

You will receive a confirmation email with the subject line "MunchaLunch Order" when you have placed your order.

You will receive a second email with the subject line "Your MunchaLunch receipt" when payment is processed.

**Orders that are not paid for by the deadline are automatically deleted and will not be filled.**

**NO LATE ORDERS OR PAYMENTS CAN BE ACCEPTED**

## **AUTOMATED REMINDER EMAILS**

Munch sends an automated reminder the day before each hot lunch and treat day to all people who paid for their order. Please remind your child of what items you ordered for them.

***If you do not receive a reminder email, your child will not be receiving a lunch or treat as you either (a) never ordered or (b) you forgot to pay.*** You can also log into your Munch account at any time to view your paid orders.

## **ABSENCES ON HOT LUNCH OR TREAT DAYS**

If your child is absent on a HOT LUNCH date, you are welcome to come and pick up their order.

1. Notify us via email at [latimerlunch@gmail.com](mailto:latimerlunch@gmail.com) by 10:00 am to let us know you are coming for it so we can have it set aside.
2. Your child's order can only be picked up from the table by the main office between **12:30-1:00 pm**. A mask must be worn while picking up your order.

*We cannot redirect food of absent students to a sibling or friend's classroom this year.*

If your child is absent on a TREAT DAY, their classroom teacher will automatically keep it for them until their return. You do not need to contact us to arrange this.

**Sign up for the school's email notifications  
and/or follow the Latimer Road Elementary  
Community FaceBook page  
for all upcoming notices concerning  
Hot Lunch/Treat Day ordering.**

If you need assistance with ordering or have any questions regarding hot lunch please contact [latimerlunch@gmail.com](mailto:latimerlunch@gmail.com)

Thank you!  
*Loren and Colleen*

<https://munchalunch.com/schools/latimerroad/>