

Renter Incident Report Form

Renters must complete this form and submit to rentals@surreyschools.ca within 48 hours of any damage to the facility, rented equipment, or where injury occurred, where a WCB or insurance claim may be required or where first aid/medical assistance was administered.

Name of Organization (if applicable): _____

Name of License Holder: _____

Contact #: _____

Email Address: _____

Permit Number: _____

Date of Incident: _____

Time of Incident: _____

Type of Incident

☐ Damage to Facility or Equipment ☐ Medical/First Aid Incident ☐ Other (describe below)

Additional Information - Provide information on what happened on site, if emergency services were called, what lead to the damage or incident.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.