Renter Incident Report Form

Renters must complete this form and submit to rentals@surreyschools.ca within 48 hours of any damage to the facility, rented equipment, or where injury occurred, where a WCB or insurance claim may be required or where first aid/medical assistance was administered.

Name of Organization (if applicable): _____

Name of License Holder: _____

Contact #: _____

Email Address: _____

Permit Number: _____

Date of Incident: _____

Time of Incident: _____

Type of Incident

☐ Damage to Facility or Equipment ☐ Medical/First Aid Incident ☐ Other (describe below)

Additional Information - Provide information on what happened on site, if emergency services were called, what lead to the damage or incident.

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