

**OCEAN CLIFF ELEMENTARY
SCHOOL
PARENT ADVISORY COUNCIL
(PAC)
MEETING MINUTES**



**Friday, 18th of June, 2021
09:30 am
ONLINE via ZOOM**

Type of Meeting: Parent Advisory Council Meeting

Topic: June PAC Meeting

Time: June 18th, 2021 09:30 AM

Your PAC Committee:

President: Charlotte Douglas

Vice President: Jenny McCormick

Treasurer: Melissa Christopherson

Secretary: OPEN

DPAC: Danica Gallaher

Present:

Principal Andrew Zadeiks, President Charlotte Douglas, Vice President Jenny McCormick, Treasurer Melissa Christopherson

Additionally: Anna, Laura, Ashley, Grace, Harold, Monika, Nikki, Sara, Suzanne

Regrets: None

Agenda Items

1. **Call to Order:** Charlotte Douglas 09:15AM
2. **Adoption of Agenda:** Approved as is
3. **Adoption of Meeting Minutes from May 14th, 2021**
 1. Meeting minutes are adopted as is

4. Ongoing Reports

A. Treasurer's Report: Melissa Christopherson

- Melissa reviewed the 2021 end of year financial highlights document.
- She also highlighted some of our fundraising activities this year including our Partner Programs and Ocean Cliff lead initiatives. Our partners this year included Ocean Park Pizza & Pub, Uli's, and Menchies as well as others. OC lead initiatives included spirit wear, cheque drive campaign, bottle drive etc.
- Andy clarified that the Wayne Morris in Memoriam scholarship is available to recognize student leadership in addition to supporting families in financial need.

B. Principal's Report: Mr. Andy Zadeiks

- Andy advised that we will be saying farewell to some of our staff including:
 - Deb Farrell, Stephanie Brown, and Candace Frej who will be moving to new schools in September.
 - Tara Mayer will also be leaving us.
 - Cheryl Shewchuk (music teacher) is leaving and will be replaced by Jeff Solis.
 - Several EAs are moving on as well: Sharon Sen, Lisa Gold, Anisha Duhra, Kayla Bouwman, Stephanie Anderson, and Virginie Manneveau. Supreet Chandi is our child care worker and will be leaving us.
- The number of students attending OC next year was projected at 336 but is likely to be closer to 320; there is a possibility we may lose one more division.
- This month we learned that 215 children were found buried on the grounds of a Kamloops residential school. Students were encouraged to wear orange in memory of the children, and age appropriate conversations took place in kindergarten through grade 7 classrooms. We followed a provincial mandate to lower our school flag to half-mast as well as observed a moment of silence.
- There were no COVID-19 exposures reported this month.
- Andy advised that the benches for the Secret Garden will be arriving sometime in June.
- Sports Day: feedback from staff and students was that it was the best day of the year. Everyone felt grateful to finally be able to host a safe school wide event.
- Grade 7 Farewell: the video will be shared next week. Assembly was done virtually.
- Early Dismissal: Thursday June 24th, 1:35PM
- September 2021 Dates:
 - Sept 7: School opening.
 - Sept 22 : Terry Fox Run.
 - Sept 23: Meet the Teacher Night - hope to be able to have parents in the school.

- Sept 27 Non Instructional Day
- Sept 30 National Day for Truth and Reconciliation
- Admin Day: school goals were discussed and two key focuses were determined for the coming school year: a continued emphasis on social and emotional learning as well as an emphasis on numeracy. Students have difficulty with math facts.
- Andy asked if parents would like an information blurb in the newsletter. Topics could be: why are we using Fresh Grade, how are we talking about residential schools, maybe provide some suggestions on how families can discuss challenging topics based on student age, anything outside the normal curriculum that is helpful to parents.
- **Andy** to add this section in a newsletter.

C. President's Report: Charlotte Douglas

- Thank you to parent volunteers
- Financials for the year were reviewed earlier this meeting. It was a good year given the circumstances.

5. Old/Current Business

A. Inclusive Playground Update - Rebecca

- Andy, Melissa, and Rebecca met with the district
- Goal is to use existing playground space and change the playground surface to increase play opportunities
- Hopefully come back for September PAC meeting with some options that are district approved - waiting for the district.

B. Spirit Wear - Laura

- Niki and Laura met Nat Becker at Ace Embroidery, a local company and our new spirit wear vendor.
- They would like to reach out to any parents with style suggestions. No plans to make changes to the logo but interested in style preferences: hoodie, crew neck, sweat pants etc.
- Order will not be run through Munch-a-Lunch. Instead they will run directly through the vendor's website. The plan is to run a couple of orders a year to make sure the partnership is mutually beneficial.
- Sept 23 Meet the Teachers: plan to setup a tent and have samples available to try on.
- Grade 7 hoodies: the teachers arrange these and our previous vendor, Ethical Addiction has always done something special. Leave it up to the teachers if they want to stay with ethical.

C. Ocean Park Pizza & Village Tavern Gift Card Promo

- **Andy** will send out reminder re: gift card promo
- 10% discount on gift card then donate 10% back to PAC

- Supplies are limited and are available until we run out.

6. New Business

A. Ocean Cliff Parent Volunteer Org Chart

- The goal is to have more parents leading bigger initiatives. We hope that we see participation from parents across all grades. The idea is that parents can commit to one or more events and we know early in the year who is interested in working on which events.
- For example Danica is leading Casino Night and already has a group of parents helping her.
- The spreadsheet provides an idea of what events we hope to run next year. Parents are always welcome to make additional suggestions.
- Andy mentioned that the PAC is responsible for maintaining the earthquake bin including replacing food and water. **Jenny** will add emergency response team to the org chart.
 - A checklist of all the items in the bin was created a couple of years ago. The bin has a lock with only two keys. Andy has one at his desk.
 - **Jenny** to touch base with Andy to take the key so they can look through contents over the summer.

B. “Tentative” Calendar of Events for 2021/2022 School Year

- This spreadsheet was built hoping that the school year will be normal and that we can run events
- We included some of the events that were run in the past.
- Please feel free to make suggestions for new events or changes to past ones. This is by no means set in stone.
 - September 23 Meet the Teacher Night/Welcome Back BBQ: first event in September. Hoping to launch spirit wear at this event.
 - October 16 Parents Night Out/Casino Night
 - Hot Lunch program is very popular with parents. Over the summer we will be gathering a list of vendors. We require many parent volunteers to run this program each Wednesday.
 - Suzanne Brunke requested that we add a Book Swap in May or June. She has run this event successfully in the past. Kids bring in a book and receive a coupon to pickup a book.
 - Andy mentioned around Diwali or Vaisakhi a group of parents lead a celebration. Also parents have been excited about running a Lunar New Year event. Luke Hou (child is Nathan) lead the Lunar New Year event previously.

Upcoming Meeting Dates: TBD

Please forward any agenda items: Your ideas and / or your concerns to the PAC email at Pac.Oceancliff@gmail.com no later than the Monday prior to the meet-

ing. We welcome any new people to attend our meetings. Bring your ideas, enthusiasm and positive vibes!

PAC Mission Statement

The PAC is dedicated to the education and well-being of our children. The PAC's primary mandate is to promote effective communication between the home and school. The PAC shall encourage parents to participate in meaningful educational activities and decision making, to strengthen the role of families in education and schooling and to foster meaningful parent participation.

Meeting adjourned (time): 10:30