

KATZIE ELEMENTARY

6887 - 194A Street, Surrey, BC V4N 1N2
Principal: Mr. Solomon Lee
Vice Principal: Ms. Lori Ingles
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Tuesday, September 1st, 2020

Parents/Guardians,

We hope you and your family enjoyed the summer break. The start of the new school year is just around the corner and this year will likely be another unique year with many changes to school start-up procedures and daily routines. As you likely already know, the start of school for students has been delayed until **Thursday, September 10th**. Tuesday, September 8th and Wednesday, September 9th have been designated by the Ministry as staff orientation days to ensure a safe and orderly return to school for everyone.

On Thursday, September 10th and Friday, September 11th, all students will come to school in three separate groups (K's, Grade 1 - 4 and Grade 5 - 7) for one hour.

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| 9:00am to 10:00am | Grade 1 to 4 |
| 11:00am to 12:00pm | Grade 5 to 7 |
| 12:30pm to 1:30pm | Kindergarten (Group A - Thursday and Group B - Friday) |

On both days, students will meet in designated areas throughout our school grounds in last name alpha groups (see attached maps) and a teacher will take the small group of students to their classroom for attendance and safety orientation. Primary students (grade 1 to 3) will be returned to their drop-off area after one hour. Intermediate students will be dismissed from their classrooms (please arrange a location to meet up with your grade 4 to 7 students after dismissal).

It is important that all students attend school the first two days (unless registered to the Surrey Blended Online Program) as class organizations and cohorts will be developed based on actual student attendance from these two days.

- *If you have registered for the school-based online program (Surrey Blended), you will be contacted at a later date and given additional directions.*
- *Kindergarten Gradual Entry Plans will be sent separately to Kindergarten Parents.*

Students are expected to be placed into their classes and learning cohorts by Monday, September 14th. Our plan is to have classroom teachers reach out and connect with their students and parents on Friday, September 11th. Students will then be told where their new classes are located and where to line up for full days of school starting Monday, September 14th.

Health & Safety

The staff has been working with our district and province to follow health and safety guidelines and protocols. Below are some of the measures taken at Katzie to reduce the spread of COVID-19:

- Students will be organized into cohorts of up to 60 (including adults) and anyone working with students outside of these cohorts will be expected to wear a mask and/or maintain social distance.
- All staff will be provided with a 'Katzie' mask and visors will be available for staff.
- Each class has been provided with some additional disposable masks for student use. If you send your child to school with a mask, please ensure that it is labelled with their name.
- Students will be encouraged to wear a mask (if possible) and to follow good hygiene practices (wash hands frequently, cough into elbow, avoid physical contact, maintain social distance, etc.).
- Wash stations with soap and water will be provided for portable classes to share.
- Hand sanitizing stations will be placed throughout classrooms and the school.
- Signage is placed throughout the school outlining walking directions/flow, social distance and max capacity in rooms.
- Our two daytime custodians will clean every room twice a day and regularly sanitize high-traffic/frequently touched surfaces throughout the day.
- Families are asked to conduct daily health checks for their children. In addition, staff will conduct personal daily health checks prior to coming to school. Any person exhibiting COVID/flu-like symptoms will be asked to go home and seek a medical assessment.
- Student classroom attendance will be completed online (to avoid students walking down forms).
- Students go out for recess/lunch in two separate groups (primary and intermediate) and will be encouraged to wear a mask and to maintain social distance (and no physical contact) when outside.
- Parents and other community members will have limited access into the school (by appointment only). Please note, lunches need to be sent to school with your child in the morning. We will not be able to accept dropped off lunches during the day.
- Large gatherings (assemblies, school events, etc.) will not be happening or will be shared digitally.

We appreciate that there are a lot of questions regarding our return to school this year. Our staff is excited to welcome students back to school and committed to ensuring that everyone is safe and healthy.

Please feel free to contact me should you have any additional questions or concerns.

Respectfully,



Sol Lee
Principal
Katzie Elementary