

KIRKBRIDE ELEMENTARY CODE OF CONDUCT 2021-2022

The staff of Kirkbride Elementary School is committed to fostering positive, supportive relationships between students, parents and school personnel.

School rules and policies have been established for everyone's protection, safety and well-being. At Kirkbride, we expect students to assume responsibility for their behaviour. The staff assists students in developing skills for resolving conflict, problem solving and decision making appropriate to their age for healthy learning and living.

We have two sayings we use to guide our students' focus and behaviour.

Kirkbride Kids C.A.R.E. with C.A.R.E. being an acronym for:

- C - Cooperate
- A - Achieve to the best of their ability
- R - Respect themselves, others and the environment
- E - Empathize

Kirkbride Kids keep their W.I.T.S. with W.I.T.S. being an acronym for:

- W - Walk away
- I - Ignore
- T - Talk it out
- S - Seek help

Code of Student Rights and Responsibilities

I have a **RIGHT** to learn.

It is my **RESPONSIBILITY** to listen to instructions, to cooperate, to work quietly and to raise my hand or get help if I have a question or concern.

I have a **RIGHT** to be safe.

It is my **RESPONSIBILITY** to do things safely and to treat others as I like to be treated.

I have a **RIGHT** to be respected.

It is my **RESPONSIBILITY** to learn about and respect differences in others.

I have a **RIGHT** to hear and be heard.

It is my **RESPONSIBILITY** to listen when others are speaking.

I have a **RIGHT** to my own personal space and property.

It is my **RESPONSIBILITY** to keep my hands to myself and to respect the personal property of others.

Every student and family receives a copy of the Code of Conduct. Staff will review expectations on an ongoing basis. Students are expected to follow the guidelines outlined in the Code in classrooms, in the school building, on school grounds and at school functions, including field studies.

When traveling to and from school, students are expected to respect public property, observe road safety regulations and display appropriate social conduct.

GENERAL STUDENT BEHAVIOUR

A well-behaved student at Kirkbride is one who:

- Follows the school rules.
- Follows safety rules in work and play.
- Is polite and helpful at all times.
- Respects self, others, school property and property of others.
- Shares and works cooperatively.
- Displays a positive, responsible attitude and good behaviour.
- Uses common sense at all times.

Inappropriate behaviour can consist of, but is not limited to:

- Rudeness, swearing.
- Fighting (or play fighting).
- Lack of respect for others, teasing.
- Throwing objects (rocks, sticks, snowballs, etc.).
- Defiant behaviour, insolence.
- Running in the halls.
- Unauthorized leaving from the school grounds.
- Littering.

SCHOOL ATTENDANCE

Students are expected to attend class regularly and on time. Parents are expected to call the school when their child is going to be absent. It is the student's responsibility to be punctual and to attend school daily unless ill or excused by parent(s). Students who are late must report to the office before proceeding to the classroom.

ILLICIT SUBSTANCES

It is the student's responsibility to have no illicit substances in his/her possession while at school or on the way to and from school. No student will be allowed to remain in school while under the influence or possession of illicit substances including, but not limited to firecrackers, fireworks, alcohol or illegal drugs.

HARASSMENT

Students will not make inappropriate physical advances, comments or gestures to any person on school property or on the way to and from school. Students will not continually annoy any person on school property or on the way to and from school.

WEAPONS OR REPLICAS

Weapons are defined as:

- a) Real (such as guns, knives, etc.).
- b) Replicas (such as toy guns, knives, etc.).
- c) Anything that can be used as a weapon (such as a chain, razor blade or shard of glass).



It is the student's responsibility not to bring to school, or be in possession of at school, items that can be used as weapons or are replicas of weapons.

OTHER

Damage to or Theft of School or Private Property

- It is the student's responsibility to respect the property of others and of the school.

Willful Disobedience or Disrespect

- Students are expected to follow directions given by adults in charge without arguing or being disrespectful.

REPORTING

It is the student's responsibility to report to persons in authority (parents, teachers, the principal, etc.) about activities relating to harassment, violence, weapons or other serious matters.

Reasonable steps will be taken to prevent retaliation against a student who has reported a breach of the Code of Conduct and an explanation of the school's responsibility to advise other parties of serious breaches (**notification**).

CONSEQUENCES

Consequences will be applied in a fair and consistent manner, respecting and involving individual rights and responsibilities. Consequences take into consideration the age and maturity and special needs of those involved. As students become older, there is an expectation of increasing personal responsibility and self-discipline. Whenever possible and appropriate, the focus will be on restorative rather than punitive consequences. Students, as often as possible, are encouraged to participate in the development of meaningful consequences for violations of the established Code of Conduct. Depending on the severity, one or more of the following actions will be taken:

- Verbal Reprimand
- Timeout Location (eg: asked to leave the playground for a specified amount of time)
- Discipline Report
- Detention
- Home Contact
- Consequence Form
- Restitution (eg: cleaning up their graffiti)
- Parents informed

For more serious or repeated infractions, the following consequences could be applied:

- The student may receive an in-school suspension where he/she works apart from the class, usually at the office and/or the Social Development room. Suspensions range from a half-day to five (5) days in duration
- The student may be suspended out of the school for a duration of one (1) to five (5) days
- The student may be required to participate in a counseling program
- Restitution may have to be made

Although unusual at the elementary school level, the following consequences may also be applied:

- The matter could be referred to the District Student Conduct Committee as a result of an over five (5) day out-of-school suspension
- The student could be placed in an alternative learning situation
- The student could be expelled

NOTIFICATION

Our school personnel will advise other parties of serious breaches of the Code of Conduct.

For example:

- Parents of student offender(s).
- Parents of student victim(s).
- All parents, when deemed to be important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.
- School District Officials, as required by school District policy.
- Police and/or other agencies, as required by law.

KIRKBRIDE SCHOOL DRESS CODE

- Remove all hats upon entering the school.
- Clothing must be free from inappropriate slogans.
- Clothing and makeup must be appropriate for the work environment, (eg: muscle shirts, tube tops, spaghetti straps, see through tops and beach wear are not appropriate. Midriffs must be covered).
- Clothing with violent symbols and/or pictures or offensive wording is prohibited.
- The use of make-up, hair products and fragrances is discouraged, however if you allow your child to wear it to school then we ask that it be used sparingly.