

AJ McLellan PAC Meeting Minutes

Date: March 9, 2026

Time: 6:00pm

Location: School Library



Attendance

- Megan Wilson - Co-president
- Ashley Tucker - Secretary
- Gini Bajwa - Treasurer
- Jonathan Vervaet - Principal
- Jennifer Sumra - Vice Principal
- Amber Fotiou
- Nicole Kosick

1. Call to Order

Meeting was called to order at 6:01pm by Megan Wilson

2. Approval of Agenda

Motioned by Megan, Second by Amber. Carried

3. Approval of previous minutes

Motioned by Ashley, Second by Megan. Carried.

4. Reports

A. Principal's report - Mr. Vervaet

- a. February was busy, successful month for AJ
 - Black history assembly was celebration of learning
 - Sold a lot of shirt for Pink Shirt Day
 - Fun Lunar New Year assembly
 - Students teaching about Ramadan during morning announcements
- b. Used new jerseys for Basketball
- c. AJ will have 20 Divisions next year
 - Not losing any teachers, but will lose one day of VP each week
 - currently 48 registered K students

B. Vice Principal's Report – Ms. Sumra

- a. Math night In January was success
 - approximately 120 AJ families attended
 - great feedback from school community
- b. Teachers on board with submitting application for outdoor learning space
 - thinking of meaningful ways to use the space
 - need to source out gravel for a base, put in shade for all weather
 - work within \$30,000 approved budget

C. Treasurer's Report

- a. Account updates:
 - Gaming: \$6,100
 - Operating: \$29,000

D. PAC Report

- a. Looking for new treasurer for next year
 - Can promote at Welcome to Kindergarten in May
- b. Make it Sow fundraiser profit \$50.60
 - Only five orders received, perhaps too early in year
- c. REVIVE courses were success
 - One course cancelled last minute due to emergency
 - Hold every two years
 - Feedback from instructors about students was positive and that they were respectful
- d. Update on PAC field trip funds for teachers
 - Teachers have used about \$4000 of \$10,000 allotted
 - Only seven teachers have requested money
 - Think about in-class field trips moving forward
- e. Update on PAC field trip funds for teachers
 - Only 6 teachers have requested funds so far
 - Could also be used for in-class field trips

- f. Staff appreciation lunch May 4 - \$1000 budget
 - PAC to buy drinks/dessert, Kathy to order food based on teacher preference
- g. Spring event - tentative date Wednesday, June 17th
 - \$4500 budget - vote to use \$3000 within that budget for food truck
 - Motioned by Ashley, second by Megan. All in favour, motion carried.
 - Ideas for food truck vendor - ice cream, mini donuts, dirty soda
 - Approximately \$6 per student
 - Families to pre-order pizza, PAC to run concession

E. Committee Reports

- a. Hot Lunch - Laura, Devina, Ashley
 - Term 2 orders closing Friday, March 13th - no late orders accepted
 - Term 1 profit: \$8500; Term 2 profit to date: \$5460
 - profits are after 3% paypal fees
 - Donation button has accumulated \$380 so far
- b. Grade 7 - Nicole
 - Thinking about Neufelds fundraiser, Easter fundraiser
 - Possibly run concession at Dollar Sale
 - Need parent volunteers to run fundraisers/concession
 - Current Deficit of \$3000, need budget/profit numbers for Popcorn sales
- c. Special Events
 - 1. Dollar sale - Amber
 - April 30th, 1-6pm
 - Collecting items April 20-29
 - Thoughts on where to use proceeds
 - Library, IST room - have them put together cost sheet

5. Adjournment

Meeting adjourned at 6:35pm

Next PAC meeting Monday, May 11th, 2026 @ 6:00pm in School Library

Minutes prepared by Ashley Tucker, PAC Secretary