

Walnut Road Elementary School  
PAC meeting Minutes  
May 14, 2014

Start time 7:00 PM

Welcome message from our PAC Co-Chairs Kelly & Bobbi.

Principal's Report:

- They said thank you's for raffle, plant sales & a thank you to the PAC Co-Chairs.
- Mr. Mireku attended the District Planning Council meeting – they are looking for other parents to be on the planning council too.
- School goal – increase achievement – TOC's going into each other's classrooms to view & observe assessments. Bringing in TOC's is paid by superintendent.
- Yvonne – student assessments intermediate with the principal. Assessments are in phase 1. Planning for next year (balanced with union expectations).
- Principal asked: were soup labels ordered? Kelly W says yes.
- Does the PAC have questions about their priorities? PAC says yes. Topic touched on but to be brought up again later in meeting.

Treasurer's Report (Bob):

*Current Figures:*

Gaming Account:	\$29,652.14	
Main Account:	\$19,878.73	(main activity was spring raffle)
Spring Raffle Cost:	\$6,119.36	
Ticket printing:	-\$ 490.58	
Prizes:	-\$ 772.77	(\$490.58 + \$772.77 = \$1,263 in expenses)
<b>Total Profit:</b>	<b>\$4,856.01</b>	

(note: last year was in the 5's)

Plant Sales Cost:	\$1,427.00	
Expenses:	<u>-\$1,003.92</u>	
Total Profit:	\$ 423.08	(estimated profit was approx. \$350.00)

- Record keeping – procedures will change. Reconcile every month instead of every 2-3 months now.
- Bob asked: who has the breakdown/valuation of gifts/prizes for the spring raffle? He needs it to submit the paperwork. Kelly W will get it to him.
- Bob will focus/intend to drain the gaming account to ensure those funds get used, he will apply for next year
- Fun Night funds expected to come out of gaming funds
- Bob says for transportation bus subsidy just request funds then Treasurer will pay, money is not given up front in full

## PAC Co-Chairs discussion:

### Fundraising

- *Hot lunch* – online again – Kelly will renew it. Next year the organizing portion (place order & organize volunteers) will be handled by Mike and Sarath will handle the rest.
- *Fundraising news*: next year instead of a spring raffle a *Family Fun Night* is proposed (like a carnival). PAC funds are set aside for this. note: the school has some carnival games, see the Principal
- *Family Photo Night*: Kelly W will organize this for next year
- *Plant sale*: a parent volunteer will be needed to run this program. Not a lot of labour needed (easy profit). There is a parent at our school with connections – could be utilized to maximize profits (can present a quote).
- *Coin Drive*: a parent volunteer is needed to run this. instructions on how it was run before are available.
- *Pub Night*: a pub night was discussed for next year as a high profit idea

### Earthquake Committee

No update from the school district. Principal is still awaiting instructions on products approved by the district. Rose suggested that it is better to have something instead of nothing (survival supplies) even if not district approved. Principal will try to contact the district again.

### 1<sup>st</sup> week of School packages

put together by the school: put a PAC letter in translated in several languages to attract more interest asking for parent helpers. Kelly W will coordinate the translating portion. Include option for email sign up to the school newsletter and/or PAC newsletter.

### Kindergarten Orientation

June 5<sup>th</sup>. Kelly W will attend on behalf of the PAC, requesting parent helpers, invite them to the PAC meetings & to participate.

### Upcoming Events:

- *Sports Day* is on Friday May 16<sup>th</sup>. PAC will run the concession & hot lunch “parent volunteers are needed”
- *WR 20<sup>th</sup> Anniversary*: is on May 21<sup>st</sup> during school hours. 1 assembly will be right after lunch, the 2<sup>nd</sup> assembly will be at 1:30 (30 min long each). There will be a video & happy birthday. Guest of honour is a grade 7 parent who has had children in our school for every year of the 20 years (this guest is only at 2<sup>nd</sup> assembly). Parents are welcome.
- *Parent Appreciation Tea*: Monday June 9<sup>th</sup> at 3:33PM, newsletter is going out with a reminder. Child minding is available.

- *Movie Night*: over \$400 raised on behalf of Free the Children for housing, water and healthcare for a Village in India.

Nominations for Next Year’s PAC Council

due to the low turnout of parents at this PAC council meeting the nominations for next year’s PAC Council were delayed until the 1<sup>st</sup> PAC meeting in the fall.

Budget:

- The teachers met together and gave Cathy Bartoloni their comments who gave it to Principal (to respect the strike rules).
- Fewer children are expected next year (1 division less) and then projected the year after to increase by 1 division. Principal says projections show 600+ kids over the next 10 years
- Al Pichler: what is the cost? Carolyn (parent) says it’s the cost of a TOC per day for approximately 10 days. Principal will phone him to confirm numbers. Note: if the cost of TOC’s rises his rate will rise accordingly. Auditions would aim to be before spring break, which play hasn’t been decided yet, rehearsals would start right after spring break and the performance date would be near the end of April.

Funds approved by the PAC in attendance at the meeting:

Description	Dollar Amount <b>Approved</b>
<i>Classroom accounts</i> of \$10.00 per student (to be used for field trip studies, transportation, costs of special events, etc.). We anticipate 634 students at Walnut Road next year – approx. \$6,340.00	\$6,340.00
<i>Transportation (Bus)</i> subsidy of \$100 per division (26 divisions). \$100 less because 1 less division next year	\$2,600.00
<i>Non-enrolling teachers</i> LST \$60 each at 4.5FTE = \$270 Counsellor 0.6FTE = \$100 CCW .6FTE = \$100 Music 0.8FTE \$100 (PAC proposed higher dollar value)	\$270.00 \$100.00 \$100.00 \$400.00
<i>Compassionate Fund</i> \$500 to cover the costs of supplies & field studies for students whose parents find this a hardship	\$500.00
<i>Learning Commons</i> Book collection, resources, DVD’s \$1,000 Student Prizes \$500	\$1,000.00 \$500.00

<i>Al Pichler school musical</i> after spring break 2015 \$7,500. PAC says \$3,500 put aside & the balance of funds are covered	\$7,500.00
Fine Arts Performance(s) \$1,000, invite performers	\$1,000.00
<i>100 Chairs &amp; Storage</i> – for audience during presentations/special assemblies @\$29.98 each per chair and \$159.60 per caddy + tax & S&H (school covers shipping & handling) for a total of approx. \$3,800 + S&H. This will bring our number of chairs up to 230, bringing down the cost of future rentals (spring musical). Regularly used last year’s chairs, stored on stage in storage unit	\$3,800.00
<i>Art is a Mirror</i> \$400 (Dianne & Bud Harding are retired Surrey School teachers who own a large collection of oil paintings featuring portraits & painting styles of Canadian artists. They will attend a staff mtg and share learning ideas with staff members. They then come into our school and transform our gym into a gallery. The students will learn a great deal about Canadian painters. In addition to studying the artists’ styles they will also have the opportunity to produce a work of art. <i>Maybe after Christmas and before the musical?</i>	\$400.00
<u>Updating of Information Technology</u>	
Five (5) MAC Laptops in order to keep the Mobile Lab current & working	\$5,000.00
Two (2) iPads (2476) with durable hard-shell cases (\$120) to be used by Learner Support Team with ELL and LD students.	\$1,300.00
Ten (10) 32GB iPads (\$5,999) with storage/charging cart (\$1200) to be used by students after their teachers submit a learning plan for using the iPads over a length of time to support inquiry-based learning in their class.	\$7,200.00
Ten (10) durable hard-shell cases for the above = \$300	\$300.00
<i>Total Funds Spent on IT = \$13,800.00</i>	
<i>Student Leadership</i> \$200 to support a variety of contests & fun events (grades 4-7)	\$200.00
<i>Theme Days</i> (ie. Terry Fox oranges; Grade 6 vaccination cookies: Sports Day rest stations (Feb 14 Spirit Day was taken out)	\$200.00
<i>Science Consumables</i> including Salmon program \$600	\$600.00
<i>Running Club</i> (approx. 450 students this year, to cover costs of cones, booklets, ribbons, medals, freezies, pens, zip-lock baggies) \$700	\$700.00
<i>Intermediate Art Cart</i> \$600	\$600.00
<i>Grade 7 Support:</i> St. John’s Ambulance First Aid course for every	\$860.00

Grade 7 student at the beginning of the year. In addition to gaining these valuable life skills, student teams provide basic first aid to students at recess & lunch. Cost to be shared with the school @ \$10 per student X 86 = \$860	
<i>Grade 7 Year-end support</i> (ribbons, certificates, trophies, medallions, plaques, CD's) \$1200	\$1,200.00
<i>Primary Art Cart</i> \$600	\$600.00
<i>StarLab</i> (Grade 3) \$500	\$500.00
<i>PAC Photocopy expenses</i> \$200	<u>\$200.00</u>
<b>Total Spent</b>	<b>\$43,970.00</b>
Balance left in Account	\$17,500.00

This does not include \$5,000.00 for Family Fun Night

Close the Meeting:

Thank you to Co-Chairs Bobbi & Kelly for their hard work. They said thank you to Vice Chair Catherine too.

Meeting end time: 8:25 PM