

École Woodward Hill Elementary
PARENT ADVISORY COUNCIL

General Parents Meeting Minutes

October 6, 2014, 6:30p.m.

Call to Order:

The meeting was called to order by the PAC president at 6:35 pm.

In Attendance:

There were 18 parents in attendance, as well as Principal Colleen Kuehne and Vice Principal Sandi Kostur.

Adoption of Agenda:

It was moved by Gina Polisky and seconded by Alyssa Labrosse to approve the agenda of October 6, 2014.

Approval of Meeting Minutes:

It was moved by Raj Lehal and seconded by Brian Crooks to approve the meeting minutes of May 21, 2014.

Treasurer Report:

Raj Lehal reviewed the forecasted expenses and revenue for 2014 – 2015.

Approval of Annual Budget:

It was moved by Natalie Bayley and seconded by Steve Binnag to defer approving the 2014-2015 budget until the November 7, 2014 PAC General Meeting.

Report from Principal

The principal, Colleen Kuehne, expressed thanks to the parents for helping transition into the new school year.

Principal Kuehne reported that two divisions have been added this year, there are 550 students. There is space for a couple more children in each class.

Principal Kuehne reminded the parents to stay connected through the School Calendar and through newsletter (subscribe on the school's home page). Also connect with your child's teacher. She also reported that Pilots to technology still going ahead such as E tech book pilot for Science, some teachers will be piloting Fresh grade online reporting, and some teachers will have student teachers.

Principal Kuehne shared that there will be a focus on student leadership, specifically students in grades six and seven. Student leaders will help with assemblies, playground leaders, lunch room monitors, tech and spirit days

Due to increasing numbers, Principal Kuehne reported that there will no longer be weekly assemblies. No more weekly assemblies due to increasing student numbers. Student leaders will help with assemblies, playground leaders, lunch room monitors, tech and spirit days.

Principal Kuehne requested feedback regarding the emergency plan and bin in the back of the school. The bin was broken into last year and over the summer and there was damage. Staff agreed that for emergency plan children and staff should remain in the school and emergency supplies should remain in the school. This building should be secure as a new building. Once building safety is assessed, students will remain in the school, under the supervision of the school. Emergency portable bins will be in each school. There will be 3 sanitation areas. Attendance will be collected every 15 minutes, children collected from their teachers in their classrooms. Modular and portable children will be brought into the gym. The school will have coordinators and communications staff these are staff members who do not have a class. First Aid will be set up in the library. If children kept overnight they will be unified with siblings. Bins need to add flashlights, walky- talky, vests etc. Information package will go home for parents.

New Hot Lunch System

Reena Gill and Maria Myers shared news that we will be doing our hot lunch fundraisers using the new system: woodwardhill.hotlunches.net

Volunteer Opportunities

Maria Myers discussed the opportunities for parents to become involved with the PAC

Open Forum

It was pointed out that the no parking sign at the northeast corner of 142 and 60 has been removed. Maria Myers will contact the city.

Meeting was adjourned at 8:10 p.m.