



# ERMA STEPHENSON ELEMENTARY SCHOOL

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[www.surreyschools.ca/ermastephenson](http://www.surreyschools.ca/ermastephenson)

September 1, 2020

Newsletter #1

Welcome back to school!

We hope you all had a wonderful summer! We are all very excited to be getting back to school and look forward to another wonderful year at Erma Stephenson Elementary. We would like to welcome all of our new families to our school community.

## **Office Phone Hours**

Our office is open this week from 9:00 am to 3:00 pm and Friday from 9:00 am to noon. Regular office hours once school begins will be 7:45 am to 3:30 pm.

Our Secretaries, Ms. Sherwood and Mrs. Hamelin, can answer any questions you may have about start up, registration, etc. Our phone number is (604) 583-5419. You can also email us at [ermastephenson@surreyschools.ca](mailto:ermastephenson@surreyschools.ca)

## **District Options for Return to School**

Return to In-Person Instruction <https://www.surreyschools.ca/Pages/default.aspx>

Blended Transition Model <https://www.surreyschools.ca/covid19/backtoschool/Pages/elem.aspx>

## **School Registration Survey- ALL FAMILIES PLEASE COMPLETE**

You should have received a NEW survey yesterday for ALL families to complete regarding registration for the 2020-21 school year. Please complete the survey as soon as possible so we can begin planning for next week. If you didn't receive the email, click here to complete: [SCHOOL REGISTRATION SURVEY](#)

## **Stay Connected with the "School Link" app!**

Please download the free app on your personal device. This will keep you connected with all the latest information from our school. Go to the app store, find "school link" then download and add "Erma Stephenson" to your school list. You will then receive a newsfeed of anything posted on our website directly to your personal device. It's a great way to stay up to date with school information!

## **School Supplies**

School Supply lists for Grades 1-7 are posted on our website under the 'Parents' tab. Students will not need to bring any supplies for the first days next week.

Kindergarten teachers will collect money from each student to cover the cost of school supplies for the whole school year. The teacher will collect this money after the students are in their permanent classes.

## **First Week Procedures for those attending In-Person Instruction**

Students who are registered for full-time, in-class instruction will attend on September 10<sup>th</sup> and 11<sup>th</sup> for one hour each day (Kindergartens will attend on only one day).

## **BACK TO SCHOOL SCHEDULE for FULL-TIME IN-SCHOOL INSTRUCTION- SEPTEMBER 2020**

September 8	September 9	September 10	September 11	September 14
<ul style="list-style-type: none"> <li>• Staff Health and Safety Orientations</li> <li>• Confirm Enrolment</li> </ul>	<ul style="list-style-type: none"> <li>• Staff Health and Safety Orientations</li> <li>• Confirm Enrolment</li> </ul>	<ul style="list-style-type: none"> <li>• Student Orientations</li> <li>• Small groups of 8-10 students</li> <li>• Physically Distanced</li> </ul>	<ul style="list-style-type: none"> <li>• Student Orientations</li> <li>• Small groups of 8-10 students</li> <li>• Physically Distanced</li> </ul>	<ul style="list-style-type: none"> <li>• Students placed in classes /cohorts</li> <li>• Full-time attendance begins</li> </ul>
No students attend	No students attend	Grade 1-4 9-10 am	Grade 1-4 9-10 am	Grade 1-7 8:30-2:30
No students attend	No students attend	Grade 5-7 11 am -12 pm	Grade 5-7 11 am -12 pm	
No students attend	No students attend	Kindergarten group A & C: 12:30-1:30	Kindergarten group B & D 12:30-1:30	Kindergartens: follow Gradual Entry Schedule

### **Face-to-Face Instruction**

We have been busy preparing to welcome back those students who will be returning to the classroom for face to face learning beginning. We look forward to seeing our students and families at Erma next week.

As we have been planning for the return of students, we have been guided by our shared commitment to ensuring the safety of all members of our school community. We will be reminding our students of the importance of following the guidelines around frequent hand washing, minimizing physical contact, and staying home if they are feeling sick.

### **Important School Procedures and Routines**

- Please be reminded that **parents and caregivers are responsible to assess their child(ren) each day before going to school.** If your child is experiencing symptoms of common cold, influenza, COVID-19 or other infectious respiratory disease please **keep your child home until there has been an assessment by a health care provider AND the symptoms have resolved.**
- Access to our building will be limited to students and staff, unless prior arrangements have been made through the office. Should you need to need to contact the school, please call the office at 604-583-5419 or email the school at [ermastephenson@surreyschools.ca](mailto:ermastephenson@surreyschools.ca)
- We have put in place plans to help with physical distancing and minimizing physical contact. In addition, movement is controlled within the school and guided to limit flow and any contact across cohorts/learning groups.
- The front door of the school will remain closed. Parents/visitors are not able to come in to the school. If you need assistance, call or email the school at [ermastephenson@surreyschools.ca](mailto:ermastephenson@surreyschools.ca)
- No items/lunch can be dropped off at the office during the school day.

- Students and families who are not attending school may not be on the school property during school hours
- Students will be going outside rain or shine every day, please dress appropriately for all weather

**ERMA STEPHENSON BELL SCHEDULE 2020-21**

**(\*please note: we may have staggered recess and lunch times, depending on the number of students attending-start and end times will NOT change\*)**

8:25 am	Welcome bell rings
8:30 am	Second morning bell rings
	Morning session
10:15-10:30 am	Recess
	Morning session continues
11:45 am-12:00 pm	Students eat lunch in classrooms
12:00-12:25 pm	Students play outside
12:25 pm	First afternoon bell rings
12:30 pm	Second afternoon bell rings
	Afternoon session
2:30 pm	Dismissal
2:45 pm	Supervision ends

**Drop Off**

- Drop off times will be 'flexible', students may arrive between 8:25-8:40
- Children enter through their classroom outside doors when they arrive, wash hands and go to their assigned seats
- Please Do NOT arrive before 8:25

**Pick up**

- Student must be picked up at their classroom door at 2:30 pm promptly
- Students may not be picked up before 2:30 (unless previously arranged)

**Please bring with you (labelled with child's name):**

- Full water bottle
- Backpack
- Snacks and Lunch
- Any school supplies requested by your child's teacher

We are very much looking forward to welcoming students back into the building. We are in this together and appreciate your patience as we all get used to all the changes and procedures. Please do not hesitate to call if you have any questions. We are looking forward to continuing to build our inclusive, engaged school community together!

*Heather Hill*  
Principal

*Allison Volk*  
Vice-Principal

**\*See Calendar on next page\***

## Erma Stephenson School Calendar 2020-21

\*Due to COVID-19, events may be re-scheduled or postponed\*

EVENTS	2020/21
First Day of School!	Thursday, September 10
PAC Meeting @ 6:30 pm on Zoom	Monday, September 21
Early Dismissal @ 1:30 pm	Thursday, September 24
Non-Instructional Day - SCHOOL NOT IN SESSION	Monday, September 28
Orange Shirt Day	Wednesday, September 30
Terry Fox Run	Thursday, October 1
Thanksgiving Day – SCHOOL CLOSED	Monday, October 12
Individual Photos	Wednesday, October 14
Non-Instructional Day - SCHOOL NOT IN SESSION	Friday, October 23
Early Dismissal @ 1:30 pm	Wednesday, November 4
Non-instructional Day - SCHOOL NOT IN SESSION	Friday, November 6
Individual Photo Retakes	Tuesday, November 10
Remembrance Day Assembly @ 10:30 am on Teams	Tuesday, November 10
Remembrance Day – SCHOOL CLOSED	Wednesday, November 11
PAC Meeting @ 6:30 pm on Zoom	Monday, November 16
Communicating Student Learning – Term 1	Thursday, December 10
Last Day Before Winter Break	Friday, December 18
Winter Break	December 19 – January 3
School Reopens After Winter Break	Monday, January 4
Kindergarten Registration Begins	Monday January 11
PAC Meeting @ 6:30 pm on Zoom	Monday, February 8
Family Day – SCHOOL CLOSED	Monday, February 15
Non-Instructional Day – SCHOOL NOT IN SESSION	Friday, February 19
Pink Shirt Day	Wednesday, February 24
Communicating Student Learning – Term 2	Thursday, March 11
Last Day Before Spring Break	Friday, March 12
Spring Break	March 13-28
School Reopens After Spring Break	Monday, March 29

Good Friday – SCHOOL CLOSED	Friday, April 2
Easter Monday – SCHOOL CLOSED	Monday, April 5
Early Dismissal @ 1:30 pm	Wednesday, April 28
Non-Instructional Day – SCHOOL NOT IN SESSION	Friday, May 7
PAC Meeting @ 6:30 pm on Zoom	Monday, May 10
Victoria Day – SCHOOL CLOSED	Monday, May 24
Non-Instructional Day – SCHOOL NOT IN SESSION	Monday, May 31
Grade 7 Celebration @ 9:00 am	Friday, June 18
Early Dismissal @ 1:30 pm Communicating Student Learning – Term 3	Thursday, June 24
Administrative Day – STUDENTS DO NOT ATTEND	Friday, June 25

***Dates are subject to change with sufficient notice.***