Colebrook PAC Agenda
November 10, 2026

Date: Tuesday, November 10, 2026 **Location:** Online
Time: 5:00 pm – 6:00 pm

PAC Executive **Pardeep Sanghera – President** **Jessica Mattu – Treasurer** **Sonal Bains – Co Vice President** **Seema Manhas – Co Vice President** **Herneet Dhillon – Secretary** **School Administration** **Andrew Zadeiks – Principal**	**PAC Committee – Events** **Gurpreet Dhillon, Raman Dhillon, Reena Kalkat** **PAC Committee – Engagement** **Saranya Tharmarajah, Kamal Brar** **PAC Committee – Fundraiser** **Monica Hundal** **PAC Committee – Hot Lunch** **Gurjit Basi, Harpreet Athwal, Amandeep Sihota, Mandeep Badaisha**

Call to Order
- Meeting called to order at: _____

Approval of the Agenda
- Motion to approve the November 10, 2026 agenda

1. Approval of the Minutes
- Motion to approve minutes from October 13, 2026

2. President's Update
- **Appreciation and Recognition**
  Thank you to PAC committees, volunteers, teachers and Principal Andrew Zadeiks for the Harvest Festival and Diwali celebrations.
- **Harvest Festival and Diwali Review**
  Event highlights
  Update on Harvest Festival survey feedback
- **Teamwork and Communication**
  Respectful and open communication
  Working together to support our school community

3. Treasurer's Report
- Current financial statement and available funds
- Event income, expenses and budget-to-actual updates
- Review and approval of proposed event budgets, as required

4. Principal's Report
- School updates and upcoming activities
- Student needs and priorities for PAC support
- Upcoming opportunities for PAC and school collaboration

5. Committee Updates
- **Events:** Christmas / holiday celebration proposal, costs, volunteers and support needed
- **Fundraising:** Purdys Chocolate, Cookie Decorating Kits, PAC Sponsorship Program and Bottle Drive promotion
- **Hot Lunch:** program update
- **Engagement:** newsletter, social media and parent participation
- **The Eagles Nest – Concession Update:** Sales, expenses and profit; inventory and popular items; volunteer needs; suggestions and improvements

6. New Business

- **Increasing Parent Volunteer Participation**
  - Shorter, flexible volunteer shifts
  - Ideas to encourage more parents to volunteer
- **Parent Survey – Feedback and Ideas**
  - Introduce a survey to gather parent feedback and suggestions
  - Invite ideas for future events, fundraising and school activities
- **Diwali Celebration – Family Involvement**
  - Explore making Diwali a family-friendly PAC event

7. Questions / Feedback

- Questions and ideas from PAC members and parents

8. Next Meeting Date

- Date to be confirmed: _____

9. Adjournment

- Meeting adjourned at: _____