## INSTRUCTIONS FOR VIEWING YOUR GRADUATION NUMERACY ASSESSMENT RESULTS

## **STEP 1: Create BCeID**

You will need to sign up for a "BCeID" first in order to access the StudentTranscripts Service.

- 1. Go to the Ministry of Education's website: http://www.studenttranscripts.gov.bc.ca
- 2. Under the "StudentTranscripts" section, click on "Sign up for a BCeID".
  - Register for a Basic BCeID by entering your personal information. Use a personal email account that you will have for a number of years. When done, click **Continue**.
  - The next screen is titled "To complete login with your BCeID, review your BCeID account activity". Click **Continue.**
  - The next screen is titled "Registration Complete". Click on Continue to StudentTranscripts
  - You will receive a confirmation email indicating that you have registered for a BC Ministry of Education StudentTranscripts service.

Please keep your userID and password on file as you will need both for future use.

## **STEP 2**: Register for StudentTranscripts Service

You will need your PEN (Provincial Education Number) for this step – 9 digit number on upper left corner of your report card.

- 1. Enter your PEN # and personal details. Click on "Submit".
- 2. The next screen is titled "Register for StudentTranscripts Confirmation".
- 3. To continue, you must activate your registration. Go to your email account and click on the "Activate StudentTranscripts Registation" link in the confirmation email you receive.

  The email will be from noreply.studenttranscripts@gov.bc.ca and the subject will be "Activate your Education Account".
- 4. Login to your BCeID account with your userID & password, created in Step 1.
- 5. Once completed, you will be automatically taken to a new screen titled "My Dashboard".

## **STEP 3**: Viewing Government Numeracy Assessment Results

1. Click on the "Graduation Assessment/Provincial Exam Results" to view your Graduation Numeracy Assessment results.

This site is where you are also able to "View Your Transcript", "Send/Order Your Transcript" as well as other options. Note this Ministry transcript contains only your completed courses, not in-progress courses.