

Ocean Cliff Elementary School
Parent Advisory Council (PAC) Meeting
Friday March 6 2020
8:50am School Library

Attendees: PAC Executive: Glenna Owen (President) Sara Deyo (Vice President) Sarah Imrie (Treasurer) Rebecca Kieseewetter (Acting Secretary)
Parents: 10 in attendance
Regrets: Ashley Liete (Secretary)

1. Call to Order: Glenna Owen at 8:53am

2. Adoption of Agenda: Change to allow Grade 4 - 7 students and Ms. Lenny (OC Teacher) to present “**The Importance of Technology**” prior to Reports

Motion: Glenna Owen	1 st Sarah Imrie	2 nd . Alyssa Stoneman	PASSED
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3. Adoption of Meeting Minutes from January 17, 2020

Correction to minutes: 4.1 Should read Chelsea Lenny not Chelsea Bruce.

Motion: Glenna Owen	1 st Sara Deyo	2 nd Sarah Imrie	PASSED
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4. Adoption of Meeting Minutes from February 12, 2020

Motion: Glenna Owen	1 st Alyssa Stoneman	2 nd Sara Deyo	PASSED
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Student Presentation: The Importance of Technology

Grade 4-7 Students each highlighted in their own words the following:

- Thanked PAC for previous technology purchases
- Technology uses: Fresh Grade, studying, accessing websites for learning and document production
- Google Drive & Office 365 (including Teams and Word) can be used between home and school.
- Primary Grades use typically iPads whereas grades 5-7 make more use of the laptops available.
- Difficulty accessing small number of laptops. 5 for all students to share in class plus 15 for the rest of school to share.
- Access to iPads difficult because there are not enough of them.

Grade 7 Teacher Ms.Lenny:

- Technology uses: Tumble Books (LST Dept. guides students to read and listen to books), Board Builder, Office 365 (Word, Teams, Math Up) Discovery Education for research
- Tech based learning is constantly being updated compared to books.
- Teaching computer skills, digital citizenship, keyboard skills, coding is important in our current world
- Difficult to take advantage of teaching resources because of lack of access to laptops and iPads.

Parent Q&A notes:

- TumbleBooks only available in LST.
- Online sources on the Ocean Cliff Website under PARENT RESOURCES – Digital Resources.

- Online safety is taught to grade 6 and 7 students through Safe Schools and younger students are taught based on age/class by teachers.
- Every 2 years PAC funds the White Hatter group to teach about internet safety to parents and students.

Agreed by all attendees to table several items on the agenda in order to focus on the special spending proposals. **Agenda items were moved as appropriate and necessary at the moment.**

5. Reports

5.1 Principals Report – Mr. Andy Zadeiks – (Tabled)

6. New Business (Agenda Item 9)

6.1 Additional Technology Requests

- A handout titled Technology Request 2020 was provided to give a simple overview of the 2019/2020 school year current technology spending and the additional requests.
- The following statistics on current computer/iPad numbers was presented:
- 362 OC Students share 38 newer Laptops although mostly the 200 Intermediate students share these. Primary Students use the iPads.
- Intensive French students use 20 very old laptops.
- Lack of laptops and iPads means new curriculum using online resources means students can't access the 'textbooks' online that they should.
- The biggest need in the school is technology. School computers are not used for down or playtime.
- Apple products are primarily used in schools.

Currently the remaining balance of the Casino Night Fundraiser for technology in September is \$4,192.00. A request is put forward for an additional \$9770.00 from the PAC to purchase the following:

MacBook Air Laptops	5	\$7695
Charging cart for laptops	1	\$899
iPad Mini's	10	\$3330
iPad Charging Cart	1	\$2038
	Sub total	\$13,962
	Less Casino Funds	-\$4,192

Total additional funding requested \$9770

*** it should be noted that the above quantities of laptops and iPads are only ½ of what is really wanted/needed at this time. ***

7. Reports (Cont.) (Agenda Item 5)

7.1 Treasurers Report – Sarah Imrie

- PAC financial report was presented prior to votes for additional spending
- Current Balance Sheet Attached
- It was noted that the current year fundraising (Hot Lunch, Panago Pizza Drive, Family BBQ along with Casino Night) has covered all expenses.

- The PAC Casino Night Fundraiser for Technology has already paid out \$10,082 for this school year. The additional funding would come from the rolled over surplus of funds the OC PAC has had for the past two years.
- An additional charging cart is needed because one broke and cannot be repaired. Carts provide secure storage in addition to charging.
- A discussion arose about long-term strategies for procurement of technology. Questions arose about iPads over laptops. iPads are less expensive but can't print from them.

MOTION by Sarah Imrie: Moved to spend additional funds for 5 x MacBook Airs and charging cart in addition to 10 x iPad mini's and charging cart.

1st. Glenna Owen 2nd Suzanne Brunke All abstained **NOT CARRIED**

MOTION: Vote on the total funds to be allocated for technology, research requested to maximize value. Ian Bundy (Parent) will meet with Andy Zadeiks to review what can be purchased.

Motion was deferred until after other financial asks are heard, as the total amount requested may be increased if funds are available. ** see new motion after Presidents Report**

MOTION: by Glenna Owen: To adjust agenda and move all financial requests forward to precede reports.

1st Sara Deyo 2nd Sarah Imrie. **PASSED**

7.2 DPAC Report & BCCPAC Conference – Sarah Imrie

BCCPAC (the provincial arm of the PAC's) AGM and Conference is in Richmond this May. At this conference PAC's rally together to put forth motions directly to the Ministry of Education, including concerns re: funding and using operating costs for portables.

MOTION by Sara Deyo: To spend \$500 to send two OC PAC reps to the Conference and AGM.

1st Glenna Owen 2nd Suzanne Brunke - 13 Votes for **PASSED**

8. New Business (Agenda item 9)

8.1 Ocean Cliff Alumni Scholarship for Elgin Grads Award – Increase Proposal – Sarah Imrie

Elgin Scholarship for Ocean Cliff Alumni is currently budgeted for 2 x \$200 awards to go towards post-secondary education for one female and one male student.

MOTION by Sarah Imrie: To allow the award to go to any two deserving OC alumni regardless of gender and to increase the amount of the award to \$300 each. A total increase of \$200 to the existing amount.

2nd Suzanne Brunke 10 votes yes, 2 abstained **PASSED**

8.2 Marquee Sign Vandalism/Sign Purchase Quotes – Sara Deyo

The marquee sign was recently vandalized. The OC PAC currently pays rental on the sign for 10 months a year. The cost to rent the sign is \$113 per month or a yearly amount of \$2200 which is currently in our budget. The cost to purchase our own sign with a vandal guard (a cage gate over the letters) is \$1526.96. Currently the sign is paid for until March 22. A purchase now would take with manufacturing and shipping @ 14 – 20 days.

A discussion regarding concerns about theft arose. It was suggested on long weekends and holidays the sign be stored in school or Earthquake container. Also, as Surrey By-laws state no sign can be

permanent or it must be approved by the district, a fixed sign would take a long time for approval and be much more expensive.

MOTION by Sara Deyo: Moved to spend \$1526.96 for the purchase of a PAC Marquee sign.

2nd Greg Dresch 13 votes Yes **PASSED**

9. Reports Continued (Agenda item 5)

9.1 Presidents Report – Glenna Owen

Attended DPAC meeting last month with Sarah Imrie. Theme was Pink Shirt Day. Suggestions were given to have schools and PAC's do more lead up events to the day focusing on kindness.

Thanks to Grade 7 Teacher Ms. Riggs for cleaning the PAC popcorn machine that they used for the grade 7 fundraisers. It was amazingly clean and is very appreciated.

Please a note for future organizers of PAC events – PAC equipment must be put back in ready to use condition. ie: BBQ's, Event Totes, and in a timely manner. Please make this part of your event duties.

Third announcement of PAC Elections for the next school year coming in May.

While the President's report was being given the available funds for technology spending after the recently voted motions for spending were subtracted is \$14,721.07 less the \$4,192 already earmarked from the Casino night funds.

10. New Business Continued (Agenda item 9)

10.1 Additional Technology Spending (Agenda item 9.4)

MOTION by Rebecca Kiesewetter: PAC commits an additional \$10,000 for technology spending this school year. Research will be conducted for an effective purchasing strategy with the option to contribute additional funds at the end of the year if funds are available.

2nd Suzanne Brunke 12 Votes Yes **PASSED**

11. Reports Continued (Agenda item 5)

11.1 Community Forum Report – Sarah Imrie – *(Tabled)*

11.2 DPAC Report – BCCPAC Conference – Sarah Imrie – *(Tabled)*

11.3 DPAC Constitution & Bylaws Workshop – Sarah Imrie & Glenna Owen – *(Tabled)*

12. Committee Reports

12.1 Spirit Wear – Sarah Imrie for Nikki Meyer - *(Tabled)*

12.2 Inclusive Playground Update – Rebecca Kiesewetter

- The best way to provide an inclusive play space right now is through surfacing.
- Applied for 2 grants for rubber surfacing of existing playground area (60 applicants and approx. 20 grants awarded each year.
- Will continue to apply for more grants
- Have received prelim quoted and are working with Distributors to see what we can do to reduce costs both through design and parent volunteer labour.

- Many grants are ‘Matching Grants’. We could greatly increase the return if we can increase the amount of money in the promissory note from \$5000 to \$10000

MOTION by Glenna Owen: To increase the promissory note from \$5000 to \$10000 for Inclusive Playground for the purpose of applying for grants.

2nd Sara Deyo 12 Votes YES, **PASSED**

13. **Hot Lunch** (Agenda item 7) – Sarah Imrie - **(Tabled)**
14. **Old Business** (Agenda item 8)
 - 14.1 Freezer Delivery Update – Ashley Leite - **(Tabled)**
15. **New Business Continued** (Agenda item 9)
 - 15.1 Call for Hot Dog Day Team Members – Glenna O
 Please sign up
16. Correspondence – Sara Deyo - **(Tabled)**
17. Open Forum - **(Tabled)**
18. Gift Card Draw - \$25 Boston Pizza – Grace Zhang
19. Adjournment at 10:44am

Next PAC Meeting April 17 2020