

Ocean Cliff Elementary School
Parent Advisory Council (PAC) Meeting Minutes
Friday November 13th 2020
Zoom Meeting 09:30

Present:

Principle Andrew Zadeiks, President Charlotte Douglas, Vice President Jenny McCormick, Treasurer Melissa Christopherson, Secretary Julie Ward.

Amy, Andrea, Manju, Anna Stradiotti, Danica, Rebecca, Ash, Nikki, Andrea, Suzanne, Laura, Sara, Malinda, Karen, Grace.

Regrets: None

1. Call to Order: 09:31 Charlotte Douglas

2. Adoption of agenda: 09:32

First Anne; Second Suzanne. PASSED

3. Adoption of Minutes from October 16th: 09:33

First Manju; Second Suzanne. PASSED

4. Reports

4.1 Principal's Report – Mr. Andrew Zadeiks: 09:35

4.1a Our pumpkin patch event last month was a great success. Special thanks to Ms. Sehkon and Save on Foods.

4.1b We had the Halloween parade and did a follow-the-leader style – school wide event. It's odd not to have parents in the building and they were missed, but it was a great day nonetheless.

4.1c Straight into November we were busy with Remembrance Day activities and preparations for speeches. Everyone was able to watch the assembly without having to gather in the gymnasium.

4.1d Also last month we did have our first covid-19 exposure. Our staff worked diligently together. We had a great response from our community and it was very supportive. After hearing from others in the school district along with Supt. Jordan Tinney, it is becoming evident that Covid19 in our schools is more about what's happening in the community rather than what's happening in the school itself, and this is somewhat reassuring information.

Parent Message –Re: The COVID-19 the turn around was almost a week from when the exposure notice went out to when the parents were contacted. This left a lot of angst and worries about what it meant. The parents are seeking more direction when this happens.

4.1e This coming Monday, a message will be sent out to Families as we are now seeking information on intentions about blended learning options for Families come January. Initially the blended learning option was created as a bridge and by January it was thought that those children would be back to school. Now that we are seeing an increase in Covid-19 numbers we are wanting to touch base with Families and see how parents are feeling currently. To see if they plan to come back or stay blended at this point. If parents *do* decide to bring kids back in, it could create number and organizational changes, so it is a good idea to get a raw number so that we can start to look ahead. That's the current plan moving forward. We will remain flexible to what is going on around us.

4.1 f Also Tuesday next week is photo retake day at 10:00 for children in school. Blended learners will have the option to come in in the afternoon.

4.1g Andrea: 09:53

We are faced with some challenges this year. Some of the ideas that Andrea and Mrs. Lenny are thinking about include how to do a craft sale and other things to generate some money for gift cards. They are thinking about raffle baskets and guessing jars as well. We are seeking assistance for canvassing for local businesses for some gift basket items. The gift baskets go a long way. Last year we also did a clothing drive. We won't be able to do that this year. Last year was the first day we did the Christmas hampers. We are looking at doing them again this year and we were able to get every item that was requested on the list for what the families needed. We are aiming to support up to 10 Families this year. We would also like to do a food drive in conjunction with that. Possibly also a sock drive. We would also like to continue the connection we have with our Sister Elementary School. We are hoping to do some kind of Christmas assembly in December.

4.2 President's Report: Charlotte Douglas 10:06

4.2a New PAC is still transitioning everything over from the previous PAC. Getting close on finishing all of that.

4.2b Panago fundraiser is in progress and doing really well. We have implanted Square as another payment form and this has helped reached many people outside of our community who want to help with the fundraiser.

4.2c PAC and Andy met with the teachers during a virtual meeting last week and discussed their needs and the process of communication between the PAC and the teachers. Heather has stepped up to be the teachers rep. Teachers worked on compiling their list *Wish List* for us. PAC will be gathering a list of parent volunteers to share with the teachers as they are needed.

4.3 Treasure's Report & 5.0 Budget Report: Melissa Christopherson 10:19

4.3a As mentioned at previous meeting, Sarah applied for the gaming grant and it was accepted for \$7,200. So the new gaming fund is at a \$12, 863 balance.

4.3b We are projecting \$6,000 for fundraisers outside of the Panago fundraiser. We are aware that this is an aggressive fundraising goal however we do think this is attainable. With Covid-19 there is decreased opportunities for regular revenue generators, but costs should remain relatively the same. We are planning to aim for more frequent smaller fundraisers such as silent auction, etc..

4.3c We have increased the honorariums for Teachers etc. based on budget projections.

Action Item: Melissa to speak with Sarah Imrie regarding money that was to be allocated for playground as currently not adjusted for in our budget.

6. New Business 10:30

6a. Nomination for DPAC Rep: Nominated and Elected Representative Danica

7. Committee Reports:

7.1 Spirit Wear: Nikki Mayer: Sale of our spirit wear items are now closed. We are expecting to be able to sort out and have completed by end of the month. Overview of how we did: Goal is not to raise funds but to have every child wearing spirit wear. We got creative and have added pandemic collection and were able to add more of a mark up on the price.

8. Ongoing Items:

8a: PAC Transition: Charlotte Douglas: We are still transitioning but doing well.

9.0 Other/ New Agenda Items

9.1: Official PAC Website: Jenny McCormick:

9.1a We are looking at potentially making an official PAC website. We currently have several ways to communicate – emails, Facebook Page, OC site. It would be nice to have a one-stop-shop where everything is accessible. Asked attendees what thoughts are on a dedicated webpage?

9.1b Danica: Would be nice to go to one page and see what's available at a glance. Generally well received as long as parents have a means/drive to get there. It should be easy to access.

9.1c Charlotte added that it might take some time to get started but think it is doable. Concerns would be price or if it would be something that would be maintained by other parents. – Charlotte addressed that it would be done in quicks, and the process would be quite ascertainable.

9.2 Call for Volunteers:

Action item: Call for volunteers for general help. To be specific: if the parent has an interest or an idea on hand if they are willing to help with general items when needed.

9.3 Stickers & Communication in planners: Review

9.3a Seemed to work well to communicate our PAC meetings.

9.3b Recommended by one teacher: ensure that if we have a need to pass it on to Andrew and Michelle and have it announced by teachers so that kids can put it in their planners as reminders.

9.4 Teacher Wish list: Andrew Zeideks: 10:49

9.4a Heather is going to be our go-between for teachers and parents to see what our needs are. To name a few of the wishes:

Apple TVs, green screen, projectors etc.. approx \$3426 in total. Other requests have been from band – approx. requested \$2350 for stands. Teacher requesting \$300 for a standing table. Water/sinks in the portables for handwashing: Approx \$1000. Kindergarten teachers – centres furniture, first nation books, adapters for listening centre etc \$1000 – 2000. Teachers asking for board games etc... Andy came up with a rough amount of \$10K that the teachers would need to cover all of these things (this would exclude a smart board that the Kindergarten teachers asked for as that could be \$5K on its own)Melissa reworked the numbers and with this estimated amount, PAC would need to raise \$7400 to cover this. Thought was to allocate \$5K right away and then work towards that \$7400.

9.4b Melissa would be talking to some contacts about donations and discounts on items needed.

9.4c Concern was expressed about using gaming funds in other areas but Charlotte has confirmed that she is working with the Gaming Commission to confirm what funds can and can't be used for.

9.4d The question of a teacher wish list on Amazon came up as this could be a way that parents/others could purchase things directly for the teachers.

9.4e Indigo fundraiser should push forward and Danica will be dispersing some flyers on this.

9.4f PAC has also created Flip Give which will help raise money in places that we are already shopping.

9.4g These initiatives will be outlined and communicated out to the parents in a one page document.

9.4h One thought that came up was if we could help sponsor families from our sister school by purchasing gift cards through some of the \$\$ raised with Flip Give.

9.4i PAC has asked the parents to send an email to our PAC email about any fundraiser ideas and/or if they want to be added to a volunteer list.

Meeting adjourned at 11:22am.