

OCEAN CLIFF ELEMENTARY SCHOOL
PARENT ADVISORY COUNCIL (PAC)

MEETING MINUTES



Friday, 4th DECEMBER,
2021
09:30 am
ONLINE VIA ZOOM

Present:

Principle Andrew Zadeiks, President Charlotte Douglas, Vice President Jenny McCormick, Treasurer Melissa Christopherson, Secretary Julie Ward.

Additionally: Anna, Sarah, Danica, Anna, Harold, Ash, Malinda, Bryan, Grace, Nickki, Anna, Deyo, Suzanne, Laura.

Regrets: None

1. **Call to Order:** 09:32 Charlotte Douglas
2. **Adoption of agenda:** 09:33

First: Anna Second: Sarah - AGENDA PASSED

3. **Adoption of Minutes from October 16th:** 09:35

Addendum: 4.1a Addendum to previous minutes noted: add thanks to Mrs. Rigs and Mrs. Bruce

First: Danica Second: Anna – MINUTES PASSED

4. Reports

4.1 Principal's Report – Mr. Andrew Zadeiks: 09:36

4.1a Thanks for everything you have been doing. We could not do it without the support of the parents.

4.1b From Parents – See Below

4.1C Pandemic Update: We have had no known students with positive covid cases yet. One exposure. We are actually expecting less colds etc than other years at this point. We have been really lucky so far, and hopefully it stays that way.

4.1D Class organization: There are over 30 kids who are in the blended classroom; out of this, 4 will be coming back to face-to-face learning. 4 new families are moving into our catchment/school. Andy has submitted and it looks like we will be able to have the same organization. Our concern is loss of kids from blended. One is dropped to only 19 kids: The worry is that we could potentially lose a teacher. It doesn't look like it will happen but it is still a worry. Next Friday is an early dismissal. This is district wide so schools can reorganize. Ours should be fairly easy going. We will take a look at health and safety review. If online learning becomes a reality in the New Year I will be speaking to blended learning teachers.

4.1E Donations have been great and hampers have been filling up – we have had some luck in some classes and other classes it has been a little bit tighter. Sock run will be happening in Jan. One family offered a very generous donation that will support some needs of our school's families as well as our Sister School.

4.1F One of our EAs will be leaving in January: currently we won't be sharing who this is as it has not been shared globally. We wish her the best on her new journey.

4.1G Christmas Celebrations: Today we are doing deck the halls cheers and they are dressed up and decorating. Next week we are doing dress ups as well. On December 18th we will do a virtual performance. January we will reopen 4th and kindergarten registration is 7th. We did receive a memo regarding Christmas Celebrations – classrooms can celebrate within their cohorts – but we are limited, especially with food. Decorating houses, hot chocolates etc... Secret Santas are not recommended.

4.1H Questions from Parents:

Kids from blended coming back into school: Can some kids go into blended now/ later...?

ANDY: I have only had one enquiry; I have had no real requests, but having said that we would look case by case or wait listing etc... The process is please come talk to Andy and he will take it as a case by case basis.

Is kindergarten registration all online this year?

ANDY: Yes it is. You can do that through school website or school district website. Once you have registered Michelle will do a verification process.

Are we closing early for Christmas?

ANDY: Nothing heard yet.

4.2 President's Report: Charlotte Douglas 09:47

4.2a Transition: We have had a successful transition. We want to thank each and every one of you for your ongoing support as we navigate through this transition. We are proud to be serving you as PAC and look forward to an eventful year ahead. We will continue to welcome your questions and your feedback and always looking for ways to include the parents as much as possible because that's what PAC is all about.

4.2b We have some fundraisers coming up for the kids: We have a painting workshop online on December 13th. We are looking to partner up with a local restaurant to partner up so people can also have dinner while they paint.

Virtual pancake breakfast with Santa tentative December 19th in the morning. Pancake packages for Families to take and Story time with Santa... This will remain within the district and FH guidelines to keep everyone safe. Another idea still in the making is a virtual magician.

4.3 Treasure's Report & 5.0 Budget Report: Melissa Christopherson 09:52

4.3a Muncha Lunch Account:

Melissa detailed the munch and lunch account as follows:

When we were looking at our numbers and sorting through what is accounts payable, owed etc... we found that there is a remaining deficit from the munch and lunch account – The number is approximately \$11,000 that is showing to be still owed to Parents for credits from the Spring. These are credits for Parents to use, which is great for Parents, but unfortunately not so great for our available funds. This is essentially now money that we had not anticipated on owing. Parents have used 6400\$ in credits so far. If we run fundraisers through munch and lunch they will continue to be able to use those credits. So if we run another fundraiser through munch and lunch and are able to raise more than 6400\$ then we will have used them all. We are hoping to raise 5500\$ as a surplus by June. That is our target. In this way then, the money allocated for other things in other accounts will not be affected. It doesn't change our effort strategies or make our initial projections an overestimation; it simply means we will have to work extra hard to ensure we still are able to come up with the funds for other projects. So far we have been very successful and want to continue with this momentum. Families seem to appreciate the opportunities for connection so we are hoping to do more of that. There

are number of new fundraisers we have looked at and begun which look to be very successful – for example – flip give.

4.3e Budget approved via quorum.

Questions/Comments

The budget was described in detail by Melissa and Parents reported their concerns and voiced questions at the meeting. Melissa and Charlotte and Andy were able to provide the parents with more information about this as questions came up.

- Grace: Acknowledged Melissa and Charlotte for the hard work they have been putting in to create a budget.
- One Parent had concerns about money that is generated; wanted to save it rather than spend it.
- Action Item follow up from November 2020 meeting: Melissa to speak with Sarah Imrie regarding money that was to be allocated for playground as currently not adjusted for in our budget. Result: The money is allocated from gaming account and \$2700 has been set aside/budgeted for.
- Grace: If teachers need something in the classroom, parents might be willing to come together to get what is needed for them. Maybe it can be brought up so that it doesn't hurt our budget as much, especially during the pandemic. A possibility is that yes we can allocate one parent for the teacher and see...

6. New Business: 10:44

6.1a New Playground initiative: Rebecca. 10:44

To recap on the playground initiative – *previously* and prior to the pandemic, there was a committee who looked at different ways we can make our playground more inclusive for our students and our community.

For Students with Challenges, our *current* playground can be hard to access.

Prior to the pandemic, there was a goal to raise \$10,000 in grants and in fundraising collectively to create an all-inclusive playground. Rebecca has remained passionate for this cause and the PAC will continue to support this. As mentioned in the budget discussion, \$2700 has been set aside for this endeavour.

If you have interest in assisting Rebecca and becoming a committee member for this project specifically, please contact Julie Ward and she will connect you to Rebecca.

A further detailed discussion and memorandum specific to this initiative will be read by the PAC at the next meeting on February 5, 2021.

Upcoming Meeting Dates:

Friday Feb 5 - 9:30am

Friday Mar 5 - 9:30am

Friday Apr 9 - 9:30am

Friday May 7 - 9:30am

Friday Jun 4 - 9:30am

Please forward any agenda items: Your ideas and / or your concerns to Julie Ward at julie_ward79@hotmail.com no later than the Monday prior to the meeting. We welcome any new people to attend our meetings. Bring your ideas, enthusiasm and positive vibes!

PAC Mission Statement

The PAC is dedicated to the education and well-being of our children. The PAC's primary mandate is to promote effective communication between the home and school. The PAC shall encourage parents to participate in meaningful educational activities and decision making, to strengthen the role of families in education and schooling and to foster meaningful parent participation.

Meeting adjourned (time): 11:15