

**ELLENDALE PARENT ADVISORY COUNCIL**  
**GENERAL MEETING MINUTES - OCTOBER 28, 2020**  
**VIA ZOOM**

**1. Call to Order and Welcome to Parents:**

- Chair called the meeting to order at 6:32 p.m.
- Executive and 2 parents in attendance.

**2. Adoption of Agenda and Additional Items:** - Motion to approve the Agenda.  
CARRIED

**3. September Minutes:** - Motion to approve. CARRIED

**4. Principals Report:**

- Ms. Matthews was unable to attend.

**EXECUTIVE REPORTS**

**1. Chair and Vice/Chair Report:**

- a. Vice Chair has noticed less students consistently wearing a mask at the school.

**2. Treasurers Report:**

- a. We received gaming grant of \$3,080.
- b. We have allotted \$8,600 for possible spending this year.
- c. Total available funds for the year are \$11,680
- d. The monies to cover the costs for making the Playdough will come out of the class room support discretionary spending.
- e. 2020/2021 Budget - two additional ETA, counsellor, workers will be added to Classroom support funding.

MB motions to approve the Budge. LS and AV second. MOTION CARRIED.

**3. Fundraising Report:**

- a. Express Bottle Drive/ BottleDepot account set up. No money has been made to date.
- b. Flip Give is set up. No money has been made to date.
- c. Cookbook - Shayla is looking for the cookbook to go ahead in early 2021 (Jan/Feb).
- d. Neufelds - forms will be out next week. Delivery date will be December 3, 2020 at

2:15 p.m.

- e. Poinsettias/Wreaths - Shayla should have information by Monday, November 2, 2020.
- f. Online Christmas Market - Shayla has signed up 26 vendors to date, at a cost of \$10 per table (\$260 total). She is trying to get a variety of vendors (ie tuque, soap, candy, etc) so there will be variety of options for shoppers.

#### **4. Hot Lunch Report:**

- a. Hot lunch program not allowed during the pandemic.
- b. "Fun Fridays" - Ms. Matthews advised Shannon that "Fun Fridays" can go ahead.

### **NEW BUSINESS**

#### **1. ANNUAL GENERAL MEETING ("AGM"):**

##### **Positions available:**

- Chair/President - Mandy nominated by Kim. Shannon, Michelle, Leah, Shayla, Nicole and Annette concur - Mandy accepts

- Vice Chair - Nicole nominated by Shayla. Shannon, Michelle, Mandy, Leah, Kim and Annette concur - Nicole accepts

Treasurer - Michelle nominated by Shannon. Shayla, Nicole, Mandy, Leah, Kim and Annette concur -Michelle is putting together a plan to transition to a new Treasurer. Ideally, we are looking for someone with book keeping or accounting experience.

- Secretary - Annette nominated by Shayla. Shannon, Michelle, Nicole, Mandy and Kim concur - Annette accepts

- Hot Lunch - Shannon nominated by Nicole. Shayla, Michelle, Mandy, Leah, Annette and Kim concur - Shannon accepts

- Fundraising - Shayla nominated by Michelle. Shannon, Nicole, Mandy, Annette, Leah and Kim concur - Shayla accepts

- DPAC Representative - Leah nominated by Mandy. Shannon, Shayla, Nicole, Michelle, Annette and Kim concur - Leah accepts

**MEETING ADJOURNED AT 7:19 P.M.**

**Next Meeting: NOVEMBER 25, 2020 at 6:30 p.m.**