

Order Your Hot Lunch!!!

Little Caesars on **Friday October 18th**

All money raised through hot lunch will be given to the school for educational materials for classrooms.



- Pizza
- Crazy Bread
- Chips
- Doritos
- Cookies
- Juice

Order & payment deadline

11:59pm Thursday October 10th

www.munchalunch.com/schools/maplegreen

or find the quick link at www.surreyschools.ca/maplegreen

REMINDERS:

- 1) **Late orders cannot be accommodated.** We have to submit orders to the vendor a week ahead, so we cannot add any after the due date.
- 2) **Refunds will not be given for student absences.** We have to pay the vendor ahead of time for submitted orders. If your child is not at school, contact us and we can put the order aside for you to pick up after 11:40am or consider it a donation to a student in need.
- 3) **Orders that are not paid by the due date will be cancelled.** Please make sure you order AND PAY online, before the deadline, so your kids don't miss out! If you didn't receive an email receipt, your payment did not go through!

If you have any questions or problems with ordering and/or payment through munchalunch please feel free to contact us at:

maplegreenpac@gmail.com

Munchalunch Instructions:

1) Access the website www.munchalunch.com/schools/maplegreen or find the quick link at www.surreyschools.ca/maplegreen



2. If you have ordered with us previously, login with the same information, update your child's class when prompted, and order as usual.

If this is your first time ordering, click on the "register here" link. You will be prompted to verify your school. Click "yes"

A screenshot of the account creation form. It has a yellow background with a green border. The form contains several input fields: "Parent First Name:", "Parent Last Name:", "Parent Email:", "Confirm Email:", "Create Password:", and "Confirm Password:". Below the fields is a large green arrow pointing down to a "Create My Account" button.

3. Create your account by filling in your name, email, and create your password. Click "Create My Account".

NOTE Use an email that you check regularly. You will receive 2 emails when you place an order. One confirming your order, and another that you have paid. Make sure that you receive these emails, otherwise your order will not go through and your child will not receive hot lunch.

A screenshot of the contact options selection screen. It has a yellow background with a green border. At the top, it says "Before continuing, please select from the contact options below so you can stay informed." and "(You can change this anytime by going to MyFamily > MyProfile)". Below this, there are two checkboxes, both of which are checked: "(If applicable) I would like to receive Lunch Reminder emails" and "(If applicable) I consent to being contacted about school related matters.". At the bottom, there is a "Save and Continue >" button.

4. Select whether you would like to receive a reminder the day before hot lunch. Click "save and continue".

** Before ordering, please add a child to your account **

2 Easy Steps:

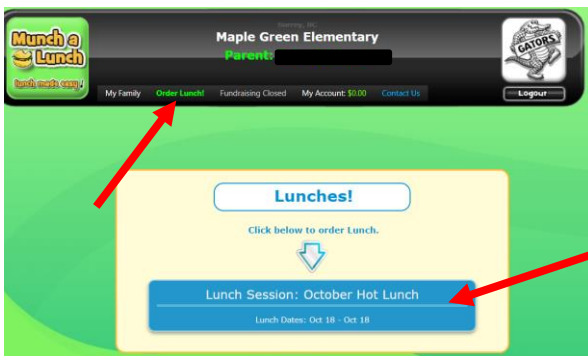
1. Click 'Add a Child' > enter their details > click Save.
(if you are Staff/Guest/Visitor, enter yourself 'as the child')
2. Click 'Order Lunch' or 'Fundraising' to begin ordering.

[+ Add a Child](#)

Student First Name	Student Last Name	Grade	Class / Division
Student First Name:	<input type="text"/>		
Student Last Name:	<input type="text"/>		
Grade:	<input type="text"/>	Grade needed due to some split classes	
Class / Division:	<input type="text"/>	This is delivery location for your order.	
	<input type="text"/>		
<input type="button" value="Save"/>	<input type="button" value="Cancel"/>		

No records to display.

5. Enter your child's name and select their grade and division. Make sure their division is correct as that is where their lunch will be delivered. Select "Add a child" if you have more than one child at Maple Green to add them for your future ordering.



6. When you set up your account, it will ask if you would like to order hot lunch. Click on the Lunch session. For future hot lunches, click "Order Lunch" at the top of the page.

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Item Name	Item Description	Price
-: 1: Meals		
6" Cheese Pizza		\$5.50
6" Ham & Pineapple Pizza		\$5.50
6" 3 Meat Pizza	(pepperoni, bacon & sausage)	\$5.50
6" Vegetarian Pizza	mushroom & green pepper	\$5.50
Crazy Bread - 4 sticks		\$4.00
-: 2: Drinks		
Orange Juice box	orange juice	\$1.00
Grape Juice box	grape juice	\$1.00
-: 3: Treats		
Regular Chips		\$1.50
Nacho Cheese Doritos		\$1.50

To add more items: select them from the left.

Item Name	Price Each	Qty	Daily Total	# of Days	Menu Total	
6" Pepperoni Pizza	\$5.50	1	\$5.50	1	\$5.50	<input type="checkbox"/>
Crazy Bread - 6 sticks	\$4.50	1	\$4.50	1	\$4.50	<input type="checkbox"/>
Apple Juice box	\$1.00	1	\$1.00	1	\$1.00	<input type="checkbox"/>
Bag of Chocolate Chip cookies	\$1.50	1	\$1.50	1	\$1.50	<input type="checkbox"/>
Totals:			\$12.50		\$12.50	<input type="button" value="remove"/>

Menu 1 of 1

or go to:

10/18 (Fri) - Hot Lunch

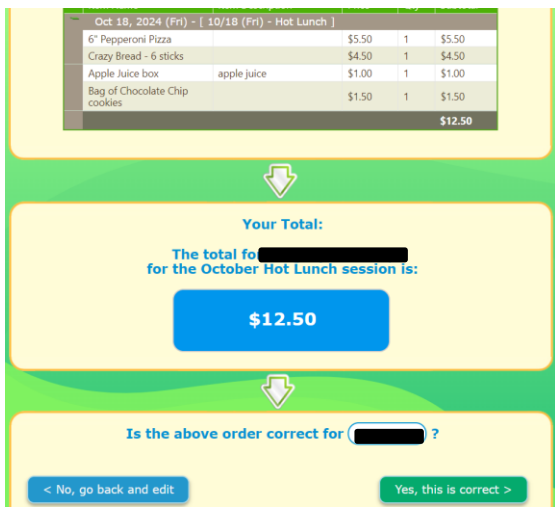
7. Select the items that you would like to order for the first child by clicking on them. Click on the green "select" arrow. Your child's order will appear on the right hand side. Click "finish" when done.

Is this correct?

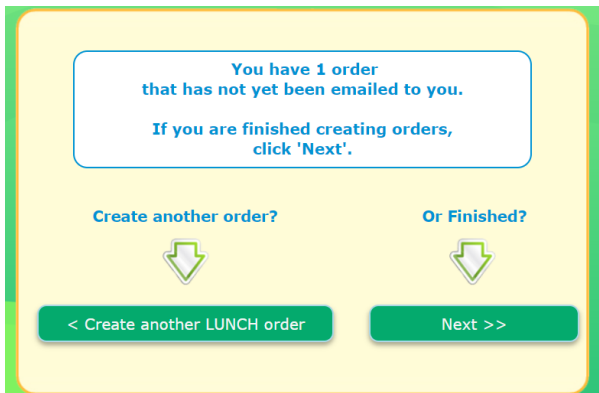
If NOT correct, go back and Edit

If correct, click Next

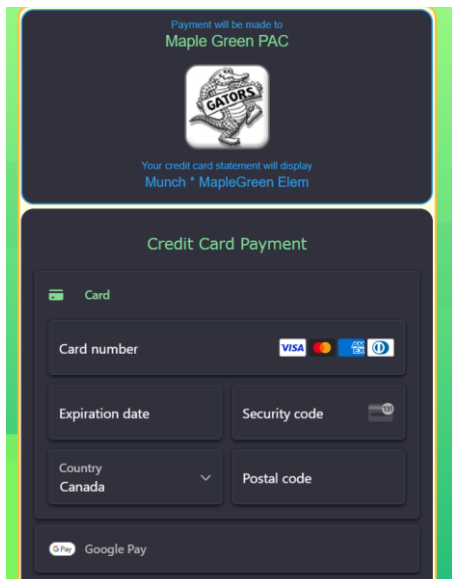
8. Verify your order and click "next" if it is correct for this child.



8. Check your order and click “yes, this is correct” to proceed or “no, go back and edit” to make changes.

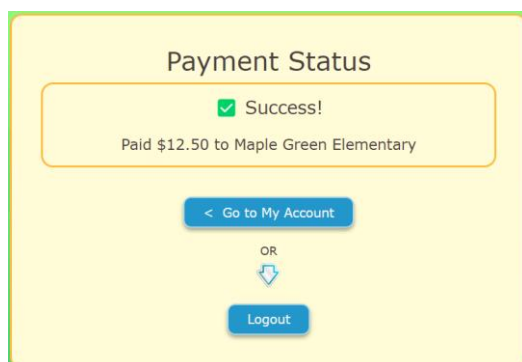


9. If you have additional children to order for, click “Create another lunch order” and complete orders for all your children. If this is your only order, click “Next”.



10. Enter your credit card information to pay.

* Please note, if you cannot pay by credit card online, contact us at maplegreenpac@gmail.com to make other arrangements.



11. Once your payment has been processed, you will see this message.

*Please note, you will also receive an email that your payment has been processed. If you do not receive an email, the order did not go through and will be cancelled at the due date and time. Your child will NOT receive hot lunch.