# École Peace Arch Elementary Minutes of the Monthly Meeting of the PAC AGM – May 21, 2024 – 6:30 PM

"We would like to acknowledge the shared, unceded territory of the Katzie, Semiahmoo, Kwantlen, and other Coast Salish Peoples on which we work, play, and learn."

Location of Meeting: School Library

Present at meeting:	President – Kirsten Yanicki	Vice President – Sarb Sahota
	Treasurer – Tana Jennings	Secretary – Alita Roberts

Attendees – Kristen Fryer, Shannon Versluis, Fiona Kehler, Mikki Kinnaird, Heather Johnstone, Karlie and Mike Cirocoo, Lauren Drescher, Bryce Parker, Lindsay Ettles, Amy Archibald, Laurell Fanner, Alexandra Clark, Stephanie Gilmour, Jenn Morgan, Jess Hewitt, Shiva Khan

Meeting called to order May 21, 2024 @ 6:34 PM

### Principal's Message: Phil Linklater Susan Nazeem

- Spikeball- big hit. Sponsored by PAC. School will end up buying some sets to have for the school.
- Yearbook-final proof, 80 pages, grade 7 pics and quotes. Coming together well. Ended up selling 310 copies.

#### President's Report – Kirsten Yanicki

- Thank you Splashes for the amazing campaign and support. Over \$1000 to PAC
- 2 bursaries for EMS grads. June 6 there will be a scholarship tea at EMS. If a representative would like to attend, please let us know. The 2 recipients will be doing a talk to the grade 7 graduating class at PA.
- Garden update: Tomorrow the soil will be dropped off. Planters will be out there and they will start assembling. Students and teachers will be out there tomorrow. Profit around \$1000 from the plant sale. Will need some volunteers for the Garden Committee, will need to arrange helpers to keep it up over the summer as well.

#### Financial Report - Tana Jennings

Refer to the appendix. A: Budget report B: Financial Summary C: Financial Summary

- PAC operations- website is new this year
- Teacher staff appreciation- t-shirts majority of the money
- Craft supplies- grade 6 and 7's
- Technology- 25 iPads
- Upcoming expenses (Spikeball, drumming, dancing...)

Should end the year with about \$45,000 (including the term deposit).

Next year- term deposits will mature. Will see about \$800 interest.

PST rebate will also be coming next year.

### <u>Fundraising – Miki Kinniard</u>

- Book Fair: Selling over \$8000 worth of books, \$4000 worth of credit for the library. Over 100 books added to the library, and more to come once Mme. Porter returns. Ready for September. Students are very excited.
- Donut day- June 4<sup>th</sup> Toonie Tuesday
- Boston Pizza- June 5 and  $6^{th}$
- Sports day- freezies for grade 7's
- Possibly 1 more freezie day at the end of June

## <u>Hot Lunch – Lauren Drescher</u>

- 4 sessions left. June 14 will be the last session.
- No big changes
- Would like to look at Cobbs again as well as some other desserts for next year

### Upcoming events

- Teacher Luncheon June 12<sup>th</sup>- Sarb is taking the lead. She will be sending out a list for sign up and volunteers
- Sports Day- Watermelon. Last year we ended up buying them because it was getting very close to the day. Alexandra will go to Safeway and ask the manager. Mikki will go to Thrifty's to ask.
- Kindergarten welcome-Thursday May 23 4:00-5:00pm. If there is a PAC representative who would like to attend please let us know.

### **P.A.C ELECTIONS**

#### Nominations:

- President-Shannon V.
- Vice President-Karlie C., Mikki K.
- Treasurer- Heather J.
- Secretary- Fiona K.
- Hot Lunch Coordinator- Lauren and Steph G
- Fundraising- TBD (exec.)
- Volunteer Coordinator- Karlie C
- Communications- Kristen Fryer
- Garden Committee- Alexandra C, Jess H, Emily H
- DPAC Rep-Sukh?
- CPF- TBD
- Constitution and Bylaw reviews- Tana and Kristen
- Emergency TBD
- Spring Fling + 60th Anniversary of PAE- Mikki K, Jenn M
- Winter Raven Fair-Jenn M. + Exec.

\*President –Alexandra moves the motion to accept Shannon as President, Fiona 2nds the motion. All in favour. No one opposed. Motion passed.

\*Vice President – Fiona moves the motion to accept Karlie C and Mikki K as Co- Vice Presidents, Shiva 2nds the motion. All in favour. No one opposed. Motion passed.

\*Treasurer —Tana moves the motion to accept Heather as Secretary. Mikki 2nds Motion. All in favour. No one opposed. Motion passed.

\*Secretary- Alexandra moves the motion to accept Fiona as Secretary. Mikki 2<sup>nd</sup> the motion. All in favour. No one opposed. Motion passed

Many thanks to all who have stepped up to take on new roles on the PAC!

Thank you to the current PA PAC executive , and all of our committee members and volunteers for all their time and hard work.

Kirsten Yanicki- 4 years as PAC president.

Sarb Sahota- 3 years as PAC vice president.

Tana Jennings- 4 years+1 extra year as treasurer.

Alita Roberts -2 years as PAC secretary.

Thank you to the Peace Arch Elementary Community for a Fantastic Year!!

#### Meeting Adjourned at 7:37 pm. Next PAC meeting September 2024. Location & Time TBA.

# Peace Arch Elementary PAC: 2023/2024 Budget

# Budget Report at May 19, 2024

	Budget	Actual	Difference
INCOME			
Annual Donations Drive	\$3,000.00	\$294.00	-\$2,706.00
Gaming Grant	\$10,340.00	\$10,340.00	\$0.00
PST Rebate	\$200.00	\$0.00	-\$200.00
Hot Lunch Revenue			
Hot Lunch Round 1 *	\$31,840.00	\$32,540.10	\$700.10
Hot Lunch Round 2 *	\$28,000.00	\$29,349.60	\$1,349.60
Hot Lunch Round 3 *	\$32,000.00	\$30,963.57	-\$1,036.43
Spring Fling	\$5,000.00	\$0.00	-\$5,000.00
Other Fundraisers			
Babysitters/Home Safe Course *	\$2,500.00	\$0.00	-\$2,500.00
Island Jerky *	\$0.00	\$858.00	\$858.00
Raven Wear Sales	\$500.00	\$0.00	-\$500.00
Toonie Tuesdays (PAC)	\$3,000.00	\$1,095.32	-\$1,904.68
Neufeld Farms *	\$17,000.00	\$13,621.00	-\$3,379.00
Passive Fundraisers (Cobb's, Mabel's, Indigo)	\$300.00	\$1,132.84	\$832.84
Plant Sales	\$0.00	\$136.00	\$136.00
Interest Earned	\$0.00	\$227.50	\$227.50
Other Income			
Surrey School District	\$210.00	\$285.22	\$75.22
Miscellaneous (Gr 7 F/R, Crosswalk, Winter Fair)	\$0.00	\$13,987.50	\$13,987.50
Total Revenue	\$133,890.00	\$134,830.65	\$940.65
EXPENSES			
Fruit & Veggie Program	\$200.00	\$106.33	\$93.67
Fundraising Expenses			
Babysitter/Home Safe Course Expense	\$1,600.00	\$0.00	\$1,600.00
Island Jerky	\$0.00	\$553.50	-\$553.50
Neufeld Farms F/R Expenses	\$17,000.00	\$13,621.00	\$3,379.00
Other Fundraising Expenses (poster printing, supplies etc.	)	\$104.74	
Gaming Account Budget			
Enrichment Events/Activities	\$10,000.00	\$1,300.00	\$8,700.00
French Carnival	\$700.00	\$345.69	\$354.31
Grade 1 Science World Field Trip	\$1,000.00	\$0.00	\$1,000.00
Grade 7 Farewell	\$1,000.00	\$0.00	\$1,000.00
Other Gaming Acct Expenses	\$315.00	\$0.00	\$315.00
Presentations/Guest Speakers	\$2,000.00	\$1,905.00	\$95.00
Transportation	\$500.00	\$500.00	\$0.00

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Gifts	\$400.00	\$216.22	\$183.78
Grade 12 Bursaries (2 x \$500)	\$1,000.00	\$1,000.00	\$0.00
Miscellaneous (Crosswalk, Community Garden, Gr 7)	\$300.00	\$17,024.97	-\$16,724.97
Parent Presentations	\$1,400.00	\$375.00	\$1,025.00
Peace Arch Classroom/Field Trip Funds	<u> </u>	<u> </u>	<u> </u>
CCW/Resource Room	\$400.00	\$400.00	\$0.00
Classroom Funds	\$5,000.00	\$5,000.00	\$0.00
Classroom/Field Trip Funds per Special Request	\$2,500.00	\$135.29	\$2,364.71
Field Trip Funds	\$5,600.00	\$5,600.00	\$0.00
LA Resources/Integration Support	\$200.00	\$200.00	\$0.00
Learning Support (LST)	\$200.00	\$300.00	-\$100.00
Library	\$200.00	\$200.00	\$0.00
Music Room	\$200.00	\$200.00	\$0.00
School Councellor Support	\$150.00	\$150.00	\$0.00
Rainbow Crosswalk	\$1,000.00	\$1,280.48	-\$280.48
Raven Fund	\$1,000.00	\$0.00	\$1,000.00
Spring Fling Expenses	\$3,000.00	\$0.00	\$3,000.00
Teacher's Wish List			
Craft Day Supplies	\$600.00	\$600.00	\$0.00
Outdoor Learning Supplies	\$500.00	\$404.09	\$95.91
Technology - Annual Tech Contribution **	\$3,450.00	\$3,450.00	\$0.00
Technology - iPads/laptops	\$7,000.00	\$3,580.51	\$3,419.49
Sports Equipment	\$2,500.00	\$1,589.41	\$910.59
Teacher/Staff Appreciation	\$1,700.00	\$1,296.92	\$403.08
Welcome Tea	\$0.00	\$0.00	\$0.00
Winter Fun Fair	\$300.00	\$432.57	-\$132.57
PAC Operations			
Bank Service Charges	\$50.00	\$30.19	\$19.81
BCCPAC, CPF Dues	\$75.00	\$75.00	\$0.00
PAC Meeting Expenses	\$250.00	\$100.00	\$150.00
Supplies	\$300.00	\$0.00	\$300.00
Website Fees	\$200.00	\$430.08	-\$230.08
Hot Lunch Expenses			
Grade 4 Field Trip Funds	\$1,500.00	\$569.68	\$930.32
Hot Lunch Round 1	\$19,000.00	\$27,088.13	-\$8,088.13
Hot Lunch Round 2	\$25,000.00	\$25,160.96	-\$160.96
Hot Lunch Round 3	\$24,000.00	\$13,409.06	\$10,590.94
tal Expenses	\$143,290.00	\$128,734.82 \$	
et Income: Budget Vs Actual	-\$9,400.00	\$6,095.83	\$15,495.83

# Peace Arch PAC - Financial Summary: March 31, 2024

Fundraising Summary - May 19, 2024		
Donations Drive	\$294.00	**\$3550.00 at District Account
Gaming Grant	\$10,340.00	
Hot Lunch Round 1 *	\$5,451.97	
Hot Lunch Round 2 *	\$4,188.64	
Hot Lunch Round 3 *	\$17,554.51	**Expenses run April 1 - June 30
Interest Earned on Term Deposit	\$227.50	
Island Jerky	\$304.50	
Passive Fundraisers (Cobb's, Mabel's, Splashes)	\$1,132.84	
Plant Sales	\$136.00	
Surrey School District Contribution	\$285.22	
Toonie Tuesdays	\$1,095.32	
Winter Fun Fair	\$200.00	
Net Amount Raised to Date	\$40,916.50	

#### Fundraising Summary - May 19, 2024

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#### Summary of Purchases - May 19, 2024

Admin Christmas Gifts	\$216.22
Classroom/Field Trip Funds	\$12,185.29
Fruit & Veggie Program	\$106.33
Grade 12 Bursaries	\$1,000.00
PAC Operations	\$635.27
Rainbow Crosswalk	\$1,280.48
Saleema Noon - Parent Portion	\$375.00
Teacher/Staff Appreciation	\$1,296.92
Winter Fun Fair	\$432.57
	\$5,126.57
Saming Account Purchases:	
Enrichment Events/Activities	\$1,300.00
Grade 4 Field Trip Transportation	\$500.00
French Carnaval	\$345.69
Saleema Noon - Student Presentations	\$1,905.00
	\$4,050.69
Feachers Wish List Purchases:	
Craft Day Supplies	\$600.00
Outdoor Learning Supplies	\$404.09
Sports Equipment	\$1,589.41
Technology (iPads)	\$7,030.51
	\$9,624.01

Community 0	arden *
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\$3,222.47

## Total Purchases to Date \$22,023.74

# Budget Overview for 2023/2024

Sept 1, 2023 - Opening Balance Budgeted Net Income/Loss	\$55,270.75 -\$9,400.00
Projected Remaining Balance	\$45,870.75
Reserve for next year	-\$20,000.00
Term Deposits	-\$15,000.00
Projected Remaining Funds	\$10,870.75
**Remaining Funds - put into term deposits? (Playground Contingency Fund?)	

Or retain for use in 2024/25 school year

# Balance Sheet Peace Arch Elementary PAC As of 2024-05-19

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LIABILITIES			
Hot Lunch Credits	\$ 12.00	-	40.00
Total Liabilities		\$	12.00
EQUITY			
Opening Balance	\$ 55,270.75		
Retained Earnings	\$ 6,095.83	-	64 966 F0
		\$	61,366.58
Total Equity			