

EK PAC Annual General Meeting Minutes – Wednesday, June 19, 2019

Present: 14 individuals in total, including PAC executive committee members and other parents, Ms. Stanger, and Ms. Leclerc

Meeting called to order at 2:30pm

Chair's Remarks – Joanna Cramond

Joanna expressed her thanks to parents for all their help this year and how proud of how the PAC is continuing to build and expand. She is looking forward to continued growth as the school expands next year with another group of kindergarten students and their parents.

Vice Principal's Remarks – Keri Stanger

Keri echoed Joanna's remarks above.

Garden – summer caretaking:

- Keri presented a sign-up list for parents to sign up for a week in order to help take care of the garden throughout the summer (2 families per week). This includes watering, weeding, etc.

Treasurer's Annual Report – Leah Schellenberg

A budget was presented to the PAC (see attached)

Fundraising:

- **Mabel's Labels:** It was recommended that Sandra Neithercut send out information about this to new parents in preparation for the new school year.
- **Spirit Wear:** This was discussed as a PAC fundraiser. This year, Sandra Neithercut organized all orders for this but Keri has asked if we could have a parent be in charge of organizing this for the next school year.

Banking:

- Currently with BMO, but will not allow e-transfers due to having two co-signers. Leah's understanding is that RBC will potentially allow this on a case-by-case basis, based on branch manager. Joanna and Leah will look to go together to speak with a local branch manager.

Gifts for Staff:

- At the beginning of each school year, the PAC will collect funds for gifts for all school staff (including support staff, etc) for those families/parents that want to contribute (rather than families buying staff individual gifts).

Discretionary Funds:

- This is an amount allowed for the school staff to use as they see fit for school improvement purposes. From now on, these funds need to first go to Sandra Neithercut and then the individual teachers will get the amount that they are requesting directly from Sandra.

Fundraisers' Annual Report – Gabrielle Fox, Lisa Martin, Tracy Reid

Gabrielle:

In general, Gabrielle commented on how we can improve parent participation in terms of helping with fundraising. Two ideas have come out of this:

1. At the beginning of the year, Gabrielle will be distributing a calendar to each family that outlines all fundraisers that will be coming throughout the year to help families anticipate these (as well as choose which ones they want to contribute to or help out with).
 2. Gabrielle also discussed the idea of having a list of parents that would be willing to help out with fundraisers so that a variety of parents can participate when available to do so. We are hoping to cut down on the amount of work that some parents end up doing.
- **Pub night:** was a great success and will do it again, but will only do one per year. We are looking at doing this at the beginning of April 2020 for the next school year.
 - **Photos:** Jennifer Betteridge (EK parent and professional photographer) will continue to do family photos for fundraisers and we are so grateful to her for doing so!
 - **Fundraising for trees for school property:** We are aiming to raise \$5000 in order to purchase trees to be planted. Ideally these would be trees that were native to this location and require a low amount of watering, as well as more mature trees that we could enjoy presently. We discussed the idea of having this be a “silent auction” items at the pub night and having pub night proceeds dedicated to this tree fund. **Chris Baldry** (principal) will also continue to look into the logistics of this.

Lisa:

- **Hot lunches:** Lisa is looking at the possibility of doing all hot lunch orders online to help lower the amount of paperwork and increase ease for everyone. Included in the sign up for helping at the beginning of the year, she is also hoping that parents can sign up at the beginning of the year to help with hot lunch distribution.

Tracy:

- **Fairs:** Tracy is hoping to have a fair committee established for next year in order to share the load of responsibilities for these. We agreed to host another Santa Breakfast and look to

coordinate with Halls Prairie in terms of a Spring Fair (in May). We also discussed alternating every year to host a Fall/Harvest fair.

- **Food trucks:** The school district now requires that we apply to be able to have food trucks on site as they are doing a pilot program for this. Tracy had gotten approval for the spring fair and is hopeful that this approval will transfer to future fairs that we host.

Secretary's Report – Amy Ris

Amy noted that there were 6 meetings in total last year (Sept, Oct, Nov, Jan, Feb/March, and June). The next meeting has been scheduled for **Thursday, September 19, 2019 at 2:30pm** and it was suggested that the meetings for the whole year be decided during this meeting to give family's ample notice in order to attend.

Election of 2019/2020 PAC Executive Committee

All positions were re-elected for the year and are as noted below:

Chair: Joanna Cramond

Treasurer: Leah Schellenberg

Fundraising: Gabrielle Fox, Lisa Martin, Tracy Reid

Secretary: Amy Ris

Upcoming Dates to Note

Summer Picnic: We will plan to have an informal picnic on **Thursday, August 8th from 3-5pm** (drop in, bring your own picnic for your family) in order for current students to connect over the summer and to welcome new students to the school community. **Tracy** volunteered to write a small info bit to send to Cheryl Leclerc to send out to new parents.

Meeting adjourned at 4:00pm

Next Parent's Meeting: Thursday, September 19th at 2:30pm. All parents are welcome and encouraged to attend!