


École Peace Arch Elementary PAC | Apr. 20, 2021 | ONLINE Meeting MINUTES

7:30pm, Virtual Meeting via Zoom | peacearchpacnews@gmail.com | peacearch.hotlunches.net |  [P.A.E. PAC](https://www.facebook.com/peacearchelementarypac/)

| | | |
|-----------------|----------------------------|---|
| President | Kirsten Yanicki | 20-ish Online Attendees |
| Vice-Presidents | Amy Chen Jennifer Smith | Kirsten Yanicki, Mikki Kinnaird, Elizabeth McCrank, Laureen Boulet, Kristen Fryer, Tingting Li, Tana Jennings, Stuart Wohlgenuth, Jennifer Smith, Erin Harvie, Kristy Crnkovich, Luana Recchia, Stephanie Gilmour, Sara Raouf, Amy Alto, Shannon Versluis, Amanda Arione, Namrita Sandhu, Karlie, Sarb. |
| Treasurer | Tana Jennings | |
| Secretary | Luana Recchia | |

Please join us next month for our final PAC meeting and AGM, Tuesday, May 18th, 2021, 7:30pm via Zoom.

Find us on Facebook! www.facebook.com/peacearchelementarypac/ 

1. Welcome – Kirsten Y.

- Welcome – thank you for logging in for our virtual PAC meeting on Zoom. Thank you to Principal Laureen Boulet and Vice-Principal Kristy Crnkovich for joining the meeting.

2. Admin Report – Laureen B. and Kristy C.

- 3 early dismissal days coming up: April 30, May 14, June 7; for review of Health & Safety protocols
- Wonder Wagons for pods: just 1 for now; will work on more for next school year
- Working on creating a ‘culture of care’ and inclusion in the school
- April is a month of celebration in the Sikh community, with Vaisakhi on April 13 this year
 - Peace Arch was excited to host Mr. Pandher (‘[Gurpreet Goes to Gurdwara](#)’ book) and Mr. Singh ([Punjabi announcer for Hockey Night in Canada](#)) this month; intercultural experiences for all learners!
- Technology update: **27 new iPads and cases** have been ordered for teachers and the school; **huge thanks to PAC for the contribution of \$11,570**

3. School Counsellor – Mr. Wohlgenuth

- Mr. Wohlgenuth is hosting a virtual presentation tomorrow night, **Wednesday, April 21, 7:00pm**, on the topic of anxiety in children; anxiety is heightened during these Covid times
- All parents welcome to attend; meeting will be via Teams.
- “EASE Anxiety” program: **Everyday Anxiety Strategies for Educators, Parents & Caregivers**
- Helping your child **THROUGH** their problem, rather than away from it

4. Treasury Report – Tana J.

- Review of present state of PAC Balance Sheet; see attached appendix for April 2021 Treasury Reports
- PAC currently has a very healthy \$46,323 in the bank, after all payments have been made for Phase 2 of our Playground Replacement project – we’re in excellent shape for next year
- Teachers/staff have been using PAC funds from *last year’s* ‘Classroom/Field Trip’ funds, rather than from this year’s
- **eTransfers are now set up for PAC!**
 - We can accept transfers IN to our VanCity account (but can’t transfer OUT)
- SchoolCashOnline is still open for donations to PAC; tax receipt provided for 2021 year: [SchoolCashOnline.com](https://www.schoolcashonline.com)

5. Staff Appreciation Lunch – Kirsten Y.

- Traditionally we do a potluck staff luncheon, where school parents donate a beautiful buffet lunch, we decorate the courtyard, rent silverware and plates, and make a small gift for each staff member
 - last year (June 2020) due to Covid we provided a boxed lunch from Laura’s Coffee Corner
- Ideas for this June: boxed lunch again? Laura’s coffee? Date TBA. Chalk art, thank-you poster, ‘Vid-Hug’ video?

6. Fundraising and Other Business – Kirsten Y.

- Hot Lunch – Elizabeth M.: reminder to please let us know what you want to do with your Hot Lunch balance! Refund or donation? ***If donating, we need your help – please register again for the Hot Lunch website, which will enable us to release your remaining amount as a donation.*** Questions? PeacearchHotlunch@gmail.com
- Fundraising Update:
 - Cobs Bread fundraiser ongoing; remember to mention ‘Peace Arch Elementary’ with every order at Cobs
 - Decision to not do another Boston Pizza week this school year; but yes next fall
 - Morgan Crossing White Spot: 1-day fundraiser, take-out or patio, 20% of sales comes back to PAC!
 - Mabel’s Labels: Canadian company, free shipping, offers 20% back to PAC; Kristen F. will sign up our PAC
 - Karlie: suggestion of Amazon and Indigo as school fundraisers; Kristen F. to research
 - As both EMS and South Meridian recently did a Neufeld Farms fundraiser this spring, decision to do Neufeld Farms early next fall instead (in time for Thanksgiving? Or maybe November?)
- Discussion of welcome and introduction letter from PAC to be included in ‘Welcome to Kindergarten’ packages being mailed out by the office end of May
- Discussion about **Traffic Safety** – reminder that the Drop-Off zones directly in front of the school are for drop-off only! Concerns raised over unsafe driving on Prospect Crescent (just south of the school off Roper Ave.)
- Next meeting is our final PAC meeting of the year – it’s our AGM plus elections of next year’s PAC Executive. If anyone is interested in putting their name forward for any Exec roles (President, VP, Treasurer, Secretary), please get in touch!

Meeting adjourned 8:15pm. Final PAC meeting and AGM planned for Tuesday, May 18th, 2021 – Zoom, 7:30pm.

Minutes prepared by Kristen Fryer.

Appendix

Treasury Report as at April 18, 2021 (page 1 of 2)

Peace Arch Elementary PAC

Balance Sheet 2021-04-18

ASSETS

| | |
|---------------------------------|---------------------------|
| Current Assets | |
| Cash on Hand | \$0.00 |
| Van City Operating Account | \$46,318.97 |
| Gaming Grant Account | \$3.49 |
| Term Deposit | \$0.00 |
| PAC Funds Held in SD#36 Account | \$0.00 |
| Accounts Receivable | \$0.00 |
| Total Assets | <u>\$46,322.46</u> |

LIABILITIES

| | |
|--------------------------|--------------------------|
| Accounts Payable | \$1,334.71 |
| Total Liabilities | <u>\$1,334.71</u> |

EQUITY

| | |
|---------------------|----------------------------|
| Opening Balances | \$91,547.62 |
| Retained Losses | <u>-\$46,559.87</u> |
| Total Equity | <u>\$44,987.75</u> |

| | |
|---------------------------------------|---------------------------|
| Total Liabilities & Equity | <u>\$46,322.46</u> |
|---------------------------------------|---------------------------|

Peace Arch Elementary PAC

Budget Report: As at April 18, 2021

| | Budget | Actual | Difference |
|---------------------------------------|---------------------|---------------------|--------------------|
| INCOME | | | |
| Annual Donations Drive | \$7,000.00 | \$3,287.32 | -\$3,712.68 |
| Donations - Playground | \$63,000.00 | \$63,500.00 | \$500.00 |
| Gaming Grant | \$10,680.00 | \$10,680.00 | \$0.00 |
| Playground Grant From SD #36 | \$0.00 | \$0.00 | \$0.00 |
| Hot Lunch Revenue | \$0.00 | \$0.00 | \$0.00 |
| Snowball Dance | \$0.00 | \$0.00 | \$0.00 |
| Spring Fling | \$0.00 | \$0.00 | \$0.00 |
| Surrey Eagles Game | \$0.00 | \$0.00 | \$0.00 |
| Photo Night | \$0.00 | \$0.00 | \$0.00 |
| Other Fundraisers | \$0.00 | \$564.36 | \$564.36 |
| Interest Earned | \$50.00 | \$2.22 | -\$47.78 |
| Other Income | \$0.00 | \$206.00 | \$206.00 |
| Total Income | \$80,730.00 | \$78,239.90 | -\$2,490.10 |
| EXPENSES | | | |
| Taxes | \$0.00 | \$0.00 | \$0.00 |
| PAC Operations | \$200.00 | \$86.58 | \$113.42 |
| Peace Arch Classroom/Field Trip Funds | \$2,400.00 | \$0.00 | \$2,400.00 |
| Gaming Account Budget | \$10,680.00 | \$10,680.00 | \$0.00 |
| French Carnival | \$300.00 | \$0.00 | \$300.00 |
| Gifts | \$375.00 | \$174.25 | \$200.75 |
| G1 Science World Field Trip | \$0.00 | \$0.00 | \$0.00 |
| Grade 7 Farewell | \$800.00 | \$0.00 | \$800.00 |
| Parent Presentations | \$1,625.00 | \$0.00 | \$1,625.00 |
| Playground | \$104,450.00 | \$101,567.98 | \$2,882.02 |
| Raven Fund | \$1,000.00 | \$700.81 | \$299.19 |
| Sports Equipment | \$0.00 | \$0.00 | \$0.00 |
| Staff Luncheon | \$850.00 | \$0.00 | \$850.00 |
| Technology | \$13,365.00 | \$11,570.90 | \$1,794.10 |
| Welcome Tea | \$0.00 | \$0.00 | \$0.00 |
| Teacher's Wish List | \$5,560.00 | \$0.00 | \$5,560.00 |
| Hot Lunch Expenses | \$20.00 | \$19.25 | \$0.75 |
| Snowball Dance Expenses | \$0.00 | \$0.00 | \$0.00 |
| Spring Fling Expenses | \$0.00 | \$0.00 | \$0.00 |
| Adjustments | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous | \$250.00 | \$0.00 | \$250.00 |
| Total Expenses | \$141,875.00 | \$124,799.77 | \$17,075.23 |
| Budget vs. Actual Net Income | -\$61,145.00 | -\$46,559.87 | |