



# Chimney Hill Elementary - PAC

(Parent Advisory Council)

14755 74 Avenue, Surrey, BC, V3S 8Y8 E-mail: chimneyhillpac@gmail.com

## **PAC Meeting Minutes** (Draft Pending Approval) Thursday, December 9, 2021: 7:01pm – 8:15pm Zoom

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### Executive in Attendance:

Kiran Bhandal — Secretary  
Suzy Fong – DPAC  
Preet Bhullar – Community Development  
Ruby Manhas — Social Events

### Parent Attendance:

### Regrets:

Kiran Bains – Hot Lunch Coordinator  
Anju Seikham – Fundraising Coordinator

### Staff Attendance:

Ms. Watson

Minutes recorded by Kiran Bhandal

- Motion to begin meeting at 7:01pm by Preet. Seconded by Suzy.
- Introductions
- Motion to approve October 21 2021 minutes by Preet. Seconded by Kiran Bhandal.
- Motion to approve minutes from Nov 18 2021 by Suzy. Seconded by Ruby.
- PAC Executives
  - Vacant Positions
    - Chair
    - Vice Chair
    - Treasurer
    - Yearbook Committee
  - There has not been any interest for any of these positions so far. Ms. Watson will bring up the yearbook at the next staff meeting.
- Treasurer's Report and Budget
  - Operating Account:  
Dec 8, 2021 Account Balance: \$9,124.13
    - Deposits
      - Hot Lunch: \$1467.63
    - Expenses
      - Cheque for Classroom Funds: \$2600.00
      - System Charge: \$1.50



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## Gaming Account:

Dec 8, 2021 Account Balance: \$18,758.17

- Deposits
  - E-transfer Fee Credit: \$1.00
- Expenses
  - Cheque for Fit Kids Shirts: \$1505.68
  - Cheque for School Mural: \$523.11
  - Cheque for Ornaments: \$385.90
  - Cheque for Ornament Ribbon: \$91.77
  - Cheque for Diwali Divas: \$130.00
  - Cheque for Student Council: \$42.49
  - Bank Fee: \$1.50

## Updates:

- Funding Requested - Operating Account (\$820.00 available)
  - Indigenous Books \$100.00
  - Juice/Cookies \$75
  - Principals Fund (\$1 x 581 students). Motion to provide **\$600.00 towards principal's fund.**
    - **Motion to approve by Preet and Suzy**
    - **Approved by acclamation**
- Funding Requested for Extra-Curricular – Gaming Account
  - In November, Ms. Reiter proposed the field trip funds can alternatively be used to purchase boardgames and other supplies for each classroom for rainy day activities.
    - Funding request would be for \$100 for each classroom towards indoor activities/supplies
    - Lunchtime/recess sports equipment funding has been provided already and this funding is flexible and can be used for rainy day games funds as well
    - There have been more indoor days lately because of the inclement weather
    - Ms. Watson says **this funding request is low priority right now**
  - Coding Club
    - Admin advised the club was discussed in a staff meeting and everyone is on board. There are a few teachers that are ready to facilitate the coding club.
    - Basic coding skills can be taught via scratch and other resources are also available
    - 2021/2022 Minecraft challenge released by the district. Chimney Hill needs new tech to be able to participate and compete in this challenge
    - **Funding is requested for new tech – bundle of 10 iPads for \$6820.00 (Approved)**
    - If the order is put in now, the iPads can be received by end of January
    - Admin will prepare a notice of details for the coding club to secure funding
- Question about White Hatter



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- There has not been any confirmation yet regarding whether the White Hatter presentation has been scheduled or is moving forward
- Chess Club
  - Students in Grade 5 have put together a chess club and have been using some old equipment
  - The students have already had a tournament and plan on having more this year.
  - **Motion to provide the Chess Club with \$100 to cover equipment and prizes. (Approved)**
- Slide Replacement
  - Admin advises the slide replacement has been halted as it would not be cost effective to replace the slide only to remove the entire structure when the playground needs to be replaced.
  - Admin has a meeting next week with facilities to assess the life of the playground and to determine if Chimney Hill qualifies for any of the grants they offer and to figure out how much a playground replacement will cost
  - **Tabled for future discussion**
- Garden Club
  - Application for a school garden club was approved by the School District
  - The district does not fund the preparation of the grounds
  - Admin is requesting \$2500-\$3000 to prepare the site for the garden
    - This includes designating area and checking for gas lines, setting up the reservoir and delivering the boxes.
    - The raised planter boxes are each \$250-\$300 and will be provided by district. These are weighted and can't be tipped over.
    - The work will be conducted by the district but will need to be paid for by the school.
  - Discussion about reaching out to the Chimney Hill community or find out if Hunters Nursery can sponsor the garden and provide the soil or seeds
  - Preet will look into community garden grants from City of Surrey to confirm if the grants are an option however this would not be considered a community garden.
  - Site visit will be in January to allocate space for the garden but it is not certain yet if the garden will be enclosed.
  - The garden has been approved for this school year and cannot be delayed to September as a new application will need to be completed for the next school year
    - After site visit, Admin will need to fill out an intention to have the garden in a specific spot
    - Funding is not immediately needed.
  - Question for Admin if the school can share the cost for the garden club.
    - Ms. Watson will confirm.
  - **Motion to set aside \$2000.00 for the garden club. (Approved)**



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- Money was saved from the funding for ornaments so part of can be allocated to other requests
- Discussion about costs for the yearbook this year
  - The yearbook was funded by PAC last year but will not be covered this year
  - The yearbook will need to be sold as has been done in the past.
- **SUMMARY: Motion to approve the funding for the playground replacement trust (\$3000), coding club (\$6820), garden club (\$2000), and chess club (\$100)**
  - **Motion by Preet & Seconded by Suzy**
  - **Approved by acclamation**
- **Principal's Report – Ms. Reiter**
  - First Peoples in Residence Artist for 1 week in June to facilitate art & learning and story
    - Application was approved
  - Selima Noon booked for 1 week in May
- **Committee Reports:**
  - Hot lunch**
    - Vendor (Rami at Fresh Slice Pizza) said other schools have been receiving full boxes and PAC members are distributing the pizza individually to students.
      - Admin confirms for health and safety protocol, hot lunches still need to be individually packaged from the supplier
      - Tomorrow's order will be individually packaged but the vendor may contact the school
    - Question about admin adding hot lunch dates and ordering deadlines to the school calendar for the next hot lunches
      - Admin will complete this.
  - Fundraising**
    - Krispy Kreme Fundraiser
      - Discussion about funds that can be raised – social event or fundraiser with spirit wear.
      - Krispy Kreme fundraiser will be launched in January and can be tied into raise money for the garden. Include garden and coding club as primary focus for this fundraiser.
        - Ruby will work on this with Janice.
        - PACs helping PACs, Facebook group is helpful for fundraising recommendations and information. Ruby will look into.
  - DPAC**
    - Presentation was held on Nov 24<sup>th</sup> on the Foundation Skills Assessment including discussion about the purpose behind these, and pros and cons. Information is posted on DPAC website and Facebook page.
    - Mental Health presentation to be held in January
- **Other Business:**



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- The students in Grade 5 are doing a student newspaper in addition to the chess club. Each division will get one copy to read in class.
  - Crossing Guard Update
    - Mr. Taggart and Mr. Samra are no longer filling the crossing guard position
    - Ms. Reiter and Ms. Watson have been filling in for now but the school is on a commissioner's list for a paid volunteer position and hopefully that will be filled soon.
    - Would be optimal for our school traffic to have a trained crossing guard
    - There is a meeting in January and until then there is no indication how long this will take.
  - Christmas Carol Challenge
    - Admin has been playing carols on the intercom daily and teachers call in to the office with the next line of song lyrics
    - Magic Christmas song, announced like a radio station, caller number 7, etc. and teachers call in to win
    - Students are really engaged in the daily activities and are having fun.
    - Students win prizes as well through a daily draw
  - PAC meeting schedule – 3<sup>rd</sup> Thursday of January, February, April, May
- **Motion to close the meeting at 8:15pm by Preet. Seconded by Suzy.**

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**Next Meeting: January 20, 2022**

