



PAC Meeting Minutes

Hjorth Road Elementary School

Location: Hjorth Road Library

Date: January 14, 2026

Time: 4:00pm

Facilitators: Reena, Principal & Jean, PAC

Number of Attendees: 5

1. Call to Order

- a. Meeting begins at: 4:18pm
- b. Introductions

2. Approval of Agenda

- a. Eric
- b. Alizon

3. Approval of Last Minutes

- a. Alizon
- b. Eric

4. Executive Reports

- a. School Principal & VP Report
 - i. Christmas concert on December 17, 2025 went very well
 - ii. First Peoples week, the students are learning about the First Nation/Indigenous Peoples and will share a class presentation on Friday, January 26, 2026. Parents are invited for 10:30am.
 - iii. There are many class field trips this month that are Grant Funded - Volunteers needed.
 - iv. District Track Meet at the end of the year at Bear Creek Park
 - 1. Grades 3-7
 - 2. 25-30 schools participate
 - 3. 40-45 students from our school projected to participate
 - 4. Fundraising for buses needs to start soon, no free buses available.
 - 5. Parent Volunteers needed
 - v. Grade 6/7 Basketball needs a second coach or there will not be teams
 - vi. Grade 7 classes & Leadership program running a Food Drive for Surrey Food Bank
 - vii. Early Dismissal on January 30, 2026 at 1:28pm
 - viii. February 16 & 20, 2026, classes not in session
 - ix. Grants have been applied for to get electronic translators for students to use in classes
 - x. Staffing Changes
 - 1. Grade 7 teacher is leaving at the end of January, a replacement has been found
 - 2. Music Teacher is on Leave until Spring Break, a replacement has been posted for
 - 3. Front office staff is now permanent
- b. Financial Report
 - i. General Account: \$7,468.33
 - ii. Gaming Account: \$7,394.08



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5. Old Business

- a. Pancake Breakfast for February 13, 2026 has been Cancelled
- b. PAC Bulletin Board is now transferred and functional
- c. PAC Hot Lunches - Done for the School year, Leaving it for Grade 7s to Fundraise
- d. Pop-Up Concession December 12, 2025 - Profit \$94.00
- e. Winter Market December 2025 - *Alizon*
 - i. Vendor Feedback - only that the last hour or so was slow
 - ii. No Show Vendors - there were 4 vendors who did not show
 - iii. Concession
 - 1. Hot Dogs did well
 - 2. Skip breakfast items next time
 - 3. Regular concession items did well
 - 4. PAC profit was \$198.00
- f. Spring Market April 18, 2026 - *Alizon*
 - i. Vendor Applications went live January 9, 2026 & will close January 30, 2026
 - ii. Facebook Event Page is Live
 - iii. School Banners are awaiting information change for Spring Market

6. New Business

- a. Bank e-transfer new email hjorthpac@yahoo.ca
- b. Spring Movie Night
 - i. Proposed for April 10, 2026
 - ii. Event based on Volunteer turnout - without volunteers the event will be cancelled
 - iii. Reach out to RBC about assistance before the March Break

7. Open Discussion

- a. Request to look into having the Space Centre come to the gym for a presentation.

8. Meeting Adjourned

- a. Meeting Ends at: 5:41pm